Dear Students,

Thank you for registering in my course:

[name of section] start date: [date] end date: [date], Central Time.

You are not required to come to a classroom to take your classes.   Course content and learning activities will be accessed online through [Canvas](http://acu.instructure.com/), our course management system.

**Access:**

To access your course, visit: [acu.edu/canvas](https://acu.instructure.com/courses/1546591/acu.instructure.com)  and log in with your MyACU user name and password. You can also go to [MyACU](my.acu.edu), where you course will be listed with a Canvas icon which can take you directly to the course.

Please note that your course will be made available only after the semester starts. If you cannot see the course for a substantial period of time after the semester starts, please check your registration status. Feel free to contact me if needed.

**Schedule:**

I highly recommend you log in to the course daily to check course updates.

Detailed schedule of course activities will be made available in the syllabus, which I will post in Canvas. For detailed requirements, read your syllabus.

You will also notice that due dates and time are usually also posted together with timed activities such as quizzes, assignments and discussions. It helps to pay attention to these cues as well.

**Textbook:**

You will find textbook requirements from your syllabus posted in Canvas. Textbooks can be purchased from the [ACU bookstore](http://www.campusstore.acu.edu/home.aspx" \o "" \t ") or online.

**Orientation:**

After you enter the course, please proceed to the orientation module (“module 0”) to learn about online learning, Canvas, the syllabus and introduce yourself to the instructor and other students.

**Technical assistance:**

If you have technical difficulty with your course, please contact Canvas help by clicking on "Help" at the top right corner of your Canvas page. Before requesting help, copy the URL of the page you have trouble with and paste it to the text box if you choose to contact them so that it is easier to communicate. For non-Canvas related technical issues, contact [ACU Team55](http://www.acu.edu/technology/team55/" \o "" \t "). Hours of operation are posted on their website.

We hope you will enjoy this class!