

## Infomerical Team Work

Each team member will fill this out for the other members of his or team.

Student Name: \_\_\_\_\_

Evaluator Name: \_\_\_\_\_

| CATEGORY          | 4                                                                                                                  | 3                                                                                                                  | 2                                                                                                                                                     | 1                                                                                                                                     |
|-------------------|--------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------|
| Attitude          | Never is publicly critical of the project or the work of others. Always has a positive attitude about the task(s). | Rarely is publicly critical of the project or the work of others. Often has a positive attitude about the task(s). | Occasionally is publicly critical of the project or the work of other members of the group. Usually has a positive attitude about the task(s).        | Often is publicly critical of the project or the work of other members of the group. Often has a negative attitude about the task(s). |
| Focus on the task | Consistently stays focused on the task and what needs to be done. Very self-directed.                              | Focuses on the task and what needs to be done most of the time. Other group members can count on this person.      | Focuses on the task and what needs to be done some of the time. Other group members must sometimes nag, prod, and remind to keep this person on-task. | Rarely focuses on the task and what needs to be done. Lets others do the work.                                                        |
| Quality of Work   | Provides work of the highest quality.                                                                              | Provides high quality work.                                                                                        | Provides work that occasionally needs to be checked/redone by other group members to ensure quality.                                                  | Provides work that usually needs to be checked/redone by others to ensure quality.                                                    |
| Preparedness      | Brings needed materials to meetings and is always ready to work.                                                   | Almost always brings needed materials to meetings and is ready to work.                                            | Almost always brings needed materials but sometimes needs to settle down and get to work                                                              | Often forgets needed materials or is rarely ready to get to work or does not attend meetings.                                         |

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|---------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|
| Working with Others | Almost always listens to, shares with, and supports the efforts of others. Tries to keep people working well together.                                                                        | Usually listens to, shares, with, and supports the efforts of others. Does not cause \"waves\" in the group.                                                                                        | Often listens to, shares with, and supports the efforts of others, but sometimes is not a good team member.                                                                      | Rarely listens to, shares with, and supports the efforts of others. Often is not a good team player.                                                     |
| Time-management     | Routinely uses time well throughout the project to ensure things get done on time. Group does not have to adjust deadlines or work responsibilities because of this person's procrastination. | Usually uses time well throughout the project, but may have procrastinated on one thing. Group does not have to adjust deadlines or work responsibilities because of this person's procrastination. | Tends to procrastinate, but always gets things done by the deadlines. Group does not have to adjust deadlines or work responsibilities because of this person's procrastination. | Rarely gets things done by the deadlines AND group has to adjust deadlines or work responsibilities because of this person's inadequate time management. |