

ABILENE CHRISTIAN UNIVERSITY DALLAS
ACADEMIC COUNCIL
September 15, 2020
3pm CST
Zoom Videoconference

CALL TO ORDER

The regular meeting of the ACU Dallas Academic Council was called to order 3pm, on September 15, 2020, on Zoom video conference, by Joseph Halbert, Chair.

OPENING CEREMONIES

The invocation was given by Joey Halbert.

ROLL CALL

Members in attendance: Joey Halbert (Chair), Andrea Haugen, Brian Cole, Linda Gibson, Scott Self, Ben Ries, Joe Feliciano, Kipi Fleming, Sara Salkil, Mark Phillips, Joey Cope, Phil Vardiman, Jason Morris, Dena Counts

Members absent:

Guests present: Aubree Browning, Eric Gumm, Jessica Smith, Karen Witemeyer, Lori Anne Shaw, Mark McCallon, Chris Riley

QUORUM

A quorum was present.

MINUTES

Dr. Sara Salkil moved to approve minutes as corrected to include Dr. Dena Counts in roll call. The motion carried with 11 yes and 0 no votes. Chair abstained. The minutes of the August 18, 2020 meeting were approved as amended.

NEW BUSINESS

1. EdD Organizational Leadership

Dr. Brian Cole proposed an amendment to **LEAD 751**. The proposal includes changing the course title to Positive Organizational Culture as well as changing the course description.

Dr. Jessica Smith asked for clarification about the memo because the course is not listed in the catalog. Dr. Sara Salkil asked if this was a case where the track was approved but not the individual courses. Dr. Eric Gumm clarified that this course is not listed in the catalog or Banner but is envisioned in the degree plan in the catalog

Dr. Salkil asked about how outside materials are accessed by students and those items are paid for. Dr. McCallon asked about what was included in the materials.

Dr. Counts asked about the SLOs. Dr. Cole explained that besides the title and description the course the other material is as intended.

Dr. Gumm confirmed which “7xx” course LEAD 751 would replace in the catalog’s program description.

Dr. Sara Salkil moved to approve the new course applications for LEAD 751 as amended with the new course title and description. The motion carried with 12 yes and 0 no votes. Chair abstained.

2. BS in Digital Media

Dr. Joe Feliciano presented new course applications for **DMED 355, DMED 385, and DMED 405.**

Dr. Sara Salkil raised a concern about the Student Learning Outcomes (SLOs) in the DMED 355 course application not matching the SLOs that map to the Program Learning Outcomes (PLOs) in the syllabus. Dr. Salkil then asked about what specifically we are casting votes on. Drs. Feliciano, Cope, and Haugen discussed outcomes in courses. A distinction was made between course approval by councils and course development.

Dr. Jessica Smith clarified that at the university-level perspective there are Program Outcomes at the program level, and then Student Learning Outcomes at the course level. Dr. Smith mentioned that “CLOs” are more of a course development term, and that “SLO” being a sub-level PO was new to her.

Dr. Smith recommended a follow-up meeting to clarify SLOs and PLOs at another time since there is confusion among several programs. The question today is, “What are the outcomes of the courses we are trying to approve?”

Drs. Cope and Feliciano discussed SLOs and CLOs. Dr. Smith clarified the table outcomes looked like what would be typical.

The Chair tried to explain the terms PLO, SLO (two meaning), CLO, “university outcome” and also raised the question of how many terms we should have.

Dr. Salkil raised the question of how someone outside of Council would know what the intent of the Council is and what the terminology means.

Dr. Sara Salkil moved to table the applications until the language and documentation can be clarified.

Parliamentary inquiry: Dr. Haugen asked about the possibility of amending applications and raised the question of terminology across programs.

Point of personal privilege: Dr. Ries observed that the various terminology could be confusing.

Discussion on the motion: Dr. Brian Cole asked if there is an urgency to approving these courses? Dr. Joe Feliciano responded none of the classes run anytime soon but would like them to be in the catalog. Dr. Jessica Smith clarified there is no difference between Sept. and Oct. for these courses being added to the catalog.

Point of personal privilege

The motion to **table** the course applications for **DMED 355, DMED 385, and DMED 405** carried with 12 yes and 0 no votes. Chair abstained.

3. MS Information Technology

The Chair brought up **IT 612, IT 618, IT 622, IT 633, and IT 642** and recognized Dr. Feliciano to explain the measures.

Dr. Ries inquired whether a dealy would impact the program. The chair left the five applications **pending**.

4. Explanation of Upcoming "O" Course Digital Vote

Dr. Joey Cope: Program Directors will receive a template of courses that have been previously identified as shared courses with the Abilene campus and need to have a new course created as well cross-listed. The document will include the existing course number, title, course description, and course outcomes (with an acknowledgment that terminology may vary). Program Directors will need to insert course outcomes. If you cannot identify Course Outcomes, please contact Dr. Jessica Smith to resolve. We will vote on "O" Courses digitally at a later date. You will receive a memo and the approval chart.

Chair will leave the "O" courses memo and votes **pending subject to an electronic vote**.

ANNOUNCEMENTS

The UGEC passed all Capstone courses considered in its September meeting (DMED 481 + 491, HHP 491, ITA 491 as amended).

Next meeting will occur on 20 October, 2020 3pm Central. Submissions for business items on the meeting have a deadline of 13 October, 12 pm Central. The deadline for submissions has been moved up by 1 day to allow Karen Witemeyer and Jessica Smith to assist with reviewing content.

Dr. Scott Self will be hosting an interest meeting at the end of the week to address and standardize SLO/CLOs.

Dr. Eric Gumm asked for a data dictionary be added to the blog to align the two campuses.

ADJOURNMENT

The meeting was adjourned by the chair at 3:59 pm CST.

ELECTRONIC VOTE

The Council took up and considered New Business Item #4, O Course Digital Vote, via an electronic vote from 5 October - 8 October. A quorum was present. The results of the electronic votes were as follows (Yes-No-Abstain format):

INTG/General Education/Prenursing: 10-0-1

Communication Disorders: 10-0-1

Management/Marketing: 10-0-1

Health & Human Performance: 9-0-2

Applied Communications: 9-0-2

Psychology: 9-0-2

APPROVAL

Minutes approved this 20 day of October, 2020.

Joseph Halbert, Chair