

Graduate Council
November 11, 2014
CBS Deans Conference Room
11:30-1:30

I. Welcome 11:45

Hope – Introduction of Katherine Candler – Prospective OT Faculty
SJ – Dr. Candler would be a tremendous asset to ACU

Prayer – Stephen Johnson

Minutes from 10.14.14

II. **Revisions to MSOT – Action Items**

Curriculum Sequence Changes -

Hope presented

New Curriculum – Theory of OT removed and threaded thru 639, 651, 661

Other change – Level 2 field work, go out in Spring of Year 2

To mentor and provide feedback & Doctorate requires field work

SJ – Any questions in regards to changes?

Changes to catalog next year but starting in fall

Summer classes (CitySquare?)

Changes retroactive to students starting this fall

BM – obligated to offer students

HM – Candidacy status, accrediting body requires, in response to that

BM – Assuming no students will have issue not sure about practice, if one embraced leave students at mercy of our whim

HM – explained rationale

BM – just being clear if student challenges

HM – accrediting body asks for particular items for this program

BM- change from policy

JCardot – not sure of legal standing, catalog is contract for degree plans, again if students don't have issue no problem

SL – online is official legal document not printed one

JCardot – will not go back and make change

SL – retroactive modification new software keeps track of hours, requirements in degree plan we don't offer.

BM – easiest way to do have them elect new catalog

SL – software issue easily handled

SJ – noted exception to standard practice, ask when explained to student

HM – Once showed students no concern, program is sequential, and cannot take 4 courses out of order

JCamp – with interest of delicacy of policy and student, practical to have process that student elects revised degree plan

SJ – better way of asking question, students understand rationale? Document consent

DM – some way in next 2 years to communicate to students applying

HM – yes on line in the application process

DM – already communicated unique situation

SJ - motion to approve

McMichael – 1st

Neill – 2nd

All In favor, Hope abstained

Motion passes

Admission changes –

Hope presented

Reason for discrepancy

1) Dealing with situation of ACU students expecting to get in & first application period, went with what already in place. But through processes (i.e. Texas Tech) by Jan 15 students notified (Feb 1).

2) Not clear on transcripts, certain # of prerequisites cannot be missing more than 9 hours when applied. A&P specifically.

3) Transparent – 3.2 GPA, 80-100 hours of observation (compared to 40) on website, Letters of Recommendation, 1 required by OT observation, employer, professor.

SJ- Questions?

GB-way to notify students earlier than February?

HM – 38 on desk will tell 5 or 6 yes, rest into mix, remaining notified Mar 1

JC – size of cohort?

HP - 22 but took 23 (22-24)

SJ - Motion to approve

Baggs – 1st

JC – 2nd

SJ – All in favor, Hope abstained

Motion passes

New Course – OCCT 637

Hope presented

Accrediting body concern is student knows how to use and apply evidence based research

SJ – Research in OT, highlighted portions? Asking Bruce? Revisions?

Hope- not sure possible mistake this portion is highlighted

SJ – any discussion?

Motion to approve

Maxwell – 1st

Baggs - 2nd

In favor – all

Hope - abstained

Motion passes

New Course – OCCT 639

Hope presented

Shorter course description, did not bring (less than 50 words) syllabus extensive first intro to population with specific diagnosis, Neurological and disorders.

SJ – clarification on this one? Note proper catalog description (will send to Joy)

DM – would like to hear
HM – read new description
SJ – any discussion?
Motion to approve with new catalog, Baggs – 1st, Goff – 2nd
All in favor, Hope abstained, Motion passes

New Course - OCCT 641

Hope presented
Health conditions seminar – speaking about diagnosis (OTs in Abilene)
Other goal is for students to experience different communication styles among physicians
Seminar 2 hour – speaker 1 hour
SJ – Questions?
BS – 4 courses are ? rated this course supports other courses taught this semester
HM – Kari great job in contacting physicians
Different course description – Hope read
Camp – will OT serve as intermediary? is purpose to bridge communication?
HM – yes, students are scared of physicians, how to approach?
SJ – Questions?
Motion to approve – 1st Camp, 2nd Bailey, All in favor, Hope abstained, Motion passes

New Course – OCCT 690

Kari presented
Level field 1 rotation hand in hand with classroom, placed for 40 hour field site experience.
Some in Abilene some in home towns. In class component, documentation styles, behavior, patient interaction
SJ – Questions?
Motion to approve – Neill 1st, Baggs 2nd All in favor, Hope – abstained, Motion passes

III. Discussion Item – Graduate School Policy on Low Grades, Academic Probation & Suspension

Stephen Johnson presented – Discussion item from Catalog page 130
Policy regarding low grades, academic probation and suspension
Certain number of low grades based on hours of program, minimum GPA
SJ - Read policy
Question – if a student has 3 C's (40 hour program) retake one? Does it replace that or not?
Request for Academic Exception – need clarification from counsel on intent and understanding of application of policy
Comments?
BM – don't remember anything that changes the otherwise rule is that grades replace previous grades. Counted toward GPA and other grade dropped entirely.
SJ – so if student had more than allowable
BM – yes
SL – GPA is figured
JC – No, he is saying in terms of C's it replaces but I understand in figuring GPA both grades are included
BM – 2 issues - one is GPA (not clear), C is always on transcript
DM – our students – C remains but new course grade replaces C in GPA calculation

SJ – helpful, had heard the other way
 TS – Kaci interpreted strict, we've asked students (84 hour program) course would not replace C on transcript
 BM – old should be gone
 SJ – met learning outcome which is ultimate objective,
 DM- I have made student complete Academic Exception,
 TS – sentence changed to agree with practice? Agree with Bob, allow course to be retaken but previous grade is still on record and counts
 JG – that is if D or F, practice is 3rd C is re-taken to get higher grade. 2 different issues?
 HM – pointed out clarification
 SJ - #4 is exception, rely upon program director, leaning heavily on this recommendation because of frequency
 TM – Registrar – what do they use?
 TS – as you're doing degree audit you would count how many Cs or below are on that, seems unnecessary level of paperwork.
 SL – how many times do you think student should retake
 SJ – one time
 LL – if student withdraws and retakes can he take 3rd time
 TS – list of unused courses in degree audit, policy doesn't allow
 TB – in clinical programs not doing student a favor if C's, earlier if they can't pass clinicals
 SJ – do reasons still stand for policy, is it different from program to program, not decide today but revisit
 HM – student handbook for OT, I would lean stricter for my students, retake 1 time, when writing catalog need to address
 SJ – Question is there a way we should differentiate policy between program? Do we re-write? Is there way stated policy in catalog there are program specific requirements
 SL- that's how undergrad works. Must be in catalog
 TS – in catalog?
 SL – standard in program higher than university standard
 BM – worthwhile for some administrator to rework. Still unclear needs to be reworded.
 SJ – course of action is to draft something for council to come back to
 BS – In MEd we were offering track in CONR initial course was 6 hour, so if made C it counted
 J Camp – same for OD
 GB – online programs are different context than residential, most exceptions are busy life enters in
 DM – were students able to raise 3.0?
 BS – took 2 semesters to offset the C..challenge
 LL – another scenario, do you have GPA after 1 course at a time, maybe sequencing program
 BS – had to file exceptions with Carley
 JG – conversations with Eric Gumm about online courses, how does academic probation work? What will that look like for more online programs introduced?
 SJ – still points to how do you differentiate for programs
 BM – parallel to how we do admission requirements
 SJ – correct, very helpful, will work on and bring around to council
 No other items.

Adjourn 12:48

Attendees:

Bruce Scott
Lauren Lemley
Terry Baggs
Jessica Carnes
Jaime Goff
Tim Sensing
Hope Martin
Jon Camp
Karen Maxwell
Susan Lewis
Dana McMichael
Andrew Huddleston

Stephen Johnson
Joy Powers
Becky Hammack
Tom Milholland
Katherine Candler
Garry Bailey
John Neill
Kari Williams
Bob McKelvain
Joe Cardot