

Application for a New Course v10.5

Course ID <i>Subject and Number</i>	BMFT 699 (Thesis)
Date APPROVED	
Date DENIED	

I. Systems and Catalog Information Complete each item.

1	Course Developer	Dale Bertram
2	Course Teacher	MFT Faculty Serving as Thesis Committee Chair
3	Course Title	Thesis
4	Course Abbreviation (if title is over 30 characters)	N/A
5	College	GTS
6	Department	MFS
7	Number of Credit Hours	6 (to be taken over two semesters)
8	Is the course Fixed Credit or Variable Credit?	3 hours first semester and 3 hours the second semester
9	Is the course repeatable?	Yes
10	Maximum number of times course may be repeated	3
11	Maximum number of hours credit	6
12	Explanation for variable credit	
13a	Course contact hours - LEC	0
13b	Course contact hours - Lab	0
13c	Course contact hours - Practicum	0
13d	Course contact hours - Seminar	0
13e	Course contact hours - Studio	0
13f	Course contact hours - Online	0
13g	Course contact hours - Colloquium	0

13h	Course contact hours – Field Experience	0
13j	Course contact hours - Internship	0
13k	Course contact hours - Research	X
13m	Course contact hours - Workshop	0
13n	Course contact hours – Other (specify)	0
14	Instructor Workload	
15	Grade Mode (check all appropriate):	☒ X Standard ☐ Credit/No Credit (undergrad only)
16	Maximum Enrollment	3
17	Catalog Description (50 words or less)	
18	List any prerequisites (course/s, test scores, class standing, major, etc.)	BMFT 615 and Approval by Faculty
19	List any co-requisites	N/A
20	If the course is cross listed, specify the Course ID(s) MUST have signature in Section V off all Department Chairs	N/A
21	Does this course have any special student costs? Yes/No <i>Attach a <u>completed</u> "Request to Add or Change Course Fees" form. Describe in section IV-F.</i>	While the course does not have any special costs, the thesis has a binding fee as specified in the ACU Thesis Guide.
22a	How often will it be offered? Fall	X
22b	How often will it be offered? Spring	X
22c	How often will it be offered? Summer	
23	Frequency? All, odd, or even years?	All
24	First semester this course will be offered <i>New courses may not be taught under their approved course ID until they appear in the catalog, therefore, no earlier than the coming fall.</i>	Fall 2017
25	List course/s that should be deleted, include the last semester for course/s being deleted <i>A course cannot be deleted when it is a requirement in a degree plan in any department.</i>	N/A

26	Is this course required for a degree/s? Yes/No <i>If "Yes," attach a revised degree plan(s) reflecting the placement of the new course.</i>	No, it is a thesis option. Students who choose the thesis option are adding 6 hours to the current degree program.
27	Should the addition of this course be retroactively applied to the degree plan it supports? Yes/no and explain	No
28	Has this course been offered as a Special Topics course? Yes/No <i>If "Yes," specify the Course ID and enrollment for each term it was taught.</i> <i>(Note: New courses are NOT required to be taught as Special Topics courses prior to being approved. However, courses may be taught once as Special Topics before it is proposed. See the Course Descriptions section of the Catalog for details.)</i>	No
29	List any courses in which content overlaps the proposed course. (Course ID and Name) <i>Attach statement from instructor/dept chair of existing course justifying the new offering in Section IV-D.</i>	N/A

II. Curriculum

1	Degree Plan Explanation of how this course affects degree requirements.	The thesis option adds 6 hours to the program. Students will be required to do all the other additional coursework that non-thesis students do. Thus, students who begin the thesis track and request a W will still be able to graduate and pursue licensure as an MFT.
2	Justification State the justification for adding this course to the current curriculum. Represent the need.	The ACU residential MFT program has enjoyed quite a bit of success in having graduates admitted to doctoral programs. Since 2012, 10 graduates of our program have entered PhD programs in MFT. Additionally, 3 students from the cohort graduating in August 2016 have been accepted into doctoral programs and 7 more students who have either graduated or are graduating in August are planning to apply to doctoral programs. Yet, there are doctoral programs in MFT that will only accept students who have completed a thesis. Thus, our graduates are currently denied access to some MFT doctoral programs.

III. Course Design

1. Audience and Course Goal

1	Describe the intended audience, including prerequisite skills.	The program will cap enrollment in the thesis option at three students per cohort. These students will demonstrate promise for doctoral work and research. We will accept students whose performance in BMFT 615 and other courses indicate promise for doctoral work. Additionally, factors such as prior experience in conducting research will be considered.
2	State the overarching course goal(s) in performance terms.	The purpose of the course is to provide structure to students throughout the thesis project. The syllabus includes benchmarks which need to be completed in semester one and semester two, as well as a plan for an additional semester if needed.

2. **Competencies and Measurements** Domain 6: Research and Program Evaluation
 Number Subdomain Competence 6 6.2.1 Perceptual Recognize opportunities for therapists and clients to participate in clinical research. 6.3.1 Executive Read current MFT and other professional literature..
 6.3.3 Executive. 6.3.4 Executive Determine the effectiveness of clinical practice and techniques. 6.4.1 Evaluative Evaluate knowledge of current clinical literature and its application

	Competency (From the AAMFT Core Competencies)	Measurement
1	6.1.1 Know the extant MFT literature, research, and evidence-based practice.	Successful defense of thesis
2	6.1.2 Understand research and program evaluation methodologies, both quantitative and qualitative, relevant to MFT and mental health services	Successful defense of thesis
3	6.1.3 Understand the legal, ethical, and contextual issues involved in the conduct of clinical research and program evaluation.	Successful defense of thesis
4	6.3.3 Critique professional research and assess the quality of research studies and program evaluation in the literature	Successful defense of thesis
5		
6		
7		
8		
9		

3. Text and Resources

- Give the full publication information of the textbook/s and other required resources and outside readings. **The specific resources will be assigned in collaboration with the thesis chair.**
- For **combined undergraduate/graduate** courses, make two lists:
 - full publication information; label **Undergraduate**.
 - full publication information; label **Graduate**. Indicate number of pages required.

IV. Supporting Documentation

Supporting documents must accompany proposal prior to preliminary approval by chair and dean.

1	Library — Submit new course application and syllabus to the Dean of the Library. Consult with the director and establish a deadline for completion of the library report. Attach the signed copy of the Library report.
2	Instructional Design — The application and syllabus must be reviewed by the Adams Center. Attach a copy of the Adams Center Review Letter.
3	Content Overlap — Include one document for each course you listed in Section I-I. Attach statement from instructor/dept chair of existing course justifying the new offering.
4	Departmental Resources — List the resources that support the course and are available only through the department, if applicable. Attach the list of the holdings and the location/s.
5	Resources — List resources (other than library or departmental resources) that are needed to support this course (computers, lab equipment, other technology, etc.). Attach a complete list of all items and indicate possible sources or estimated cost of each. List the sources of any needed funds.
6	Expenses — List additional expenses needed to implement this course (full-time or part-time faculty, graduate or lab assistants, student employees, travel, special student costs, room renovation, storage facility, etc.). Attach a complete list of all items, the estimated cost of each and the source of the funds.
7	Justification — Attach all documents referred to in Section II-2
8	Syllabus — Attach the syllabus for the course based upon the anticipated first-semester offering.
9	Provide documentation for all additional attachments here

V. Preliminary Approvals

All supporting documentation has been assembled and attached to this application. I believe this course is ready to be presented to appropriate councils. We have a plan to fund this new course.

Course Number and Name BMFT 669

Primary Department BMFT

Department Chair 2/17/16

Date

Dean of the College

Date

Cross-listing Department Add more lines if multiple departments are cross-listing

Department Chair

Dean of the College

Date

Date

Cross-listing Department Add more lines if multiple departments are cross-listing

Department Chair

Dean of the College

Date

Date

VI. Actions *Place all actions on one page.*

Course ID: BMFT 669

Course Title: Thesis

1. College Academic Council: (for all courses)

Note: Insert additional lines for College Academic Council action for each college involved in cross-listed courses.

Approved ☒ Denied ☐ Christopher R. Hudson 2-22-16
College Dean or Director Date

Approved ☐ Denied ☐ _____
College Dean or Director Date

2. Graduate Council: (for graduate level courses)

Approved ☐ Denied ☐ _____
Dean of Graduate School Date

3. Teacher Education Council: (when applicable)

Approved ☐ Denied ☐ _____
TEC Chair Date

4. University General Education Council: (when applicable)

Approved ☐ Denied ☐ _____
Provost's designee Date

5. University Undergraduate Academic Council: (undergraduate level courses)

Approved ☐ Denied ☐ _____
Vice Provost Date

6. Academic Provost: (for all courses)

Approved ☐ Denied ☐ _____
Provost

Date

7. President of the University: (for all courses)

Approved ☐ Denied ☐ _____
President Date

Attach notes, comments, or conditions from appropriate councils: