

Approval Chart for Curriculum Changes

A = Approve I= Information Item¹ R= Advise & Respond²

Course Number _____ or Degree Plan(s) Pre-Athletic Training Integrated (KATP)
 State the requested change and reason. A memo may be attached if more space is necessary.

See Attached pages

Circle the number that corresponds to the requested change. Degree plan changes are on the second page.

		Dept./School	College Academic	Deans	COUNCIL ³				Provost	President
					TEC	UGEC	UUAC	GRAD		
1.	Title (description unchanged)	A	A	A		I			I	I
2.	Description (not affecting content)	A	A	A		I			I	I
3.	Course term(s)	A	I	A		I			I	I
4.	Content (substantive change)	A	A	A		I			A	A
5.	Number of hours (lecture, lab, contact)	A	A	A		A			A	A
6.	Course number within the hundred	A	A	I		I			I	I
7.	Course number beyond the hundred	A	A	A		A			A	A
8.	Prerequisites	A	A	A		I			I	I
9.	Course fee(s)	A	--	A		--			A	I
10.	From U to G or G to U	A	A	A		A			A	A
11.	Cross list with another department: U or G level	A	A	A		A			A	A
12.	Department of record	A	A	A		A			A	A
13.	Open or close a course	A	A	A		A			A	A
14.	New course — See website for application and process. This change includes combining or splitting a course(s).	A	A	A		A			A	A

Note: When an academic unit does not have a council, the UGEC and/or UUAC will serve as its academic council, depending on the nature of the issue.

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		COUNCIL ³							Board of Trustees			
	Change to a Degree Plan	Dept./School	College Academic	Deans	TEC	UGEC	UUAC	GRAD		Provost	Faculty	President
1.	University Requirements — Change in approved course content ⁶	A	A	A	A				A	--	A	--
2.	University Requirements — Add or drop a required course from the University Requirements chart ⁶	A	A	A	A				A	A	A	--
3.	University Requirements — Add or drop a course from a menu within the University Requirements ⁶	A	--	--	A				A	--	A	--
4.	University Requirements — Change hours within a menu on the University Requirements chart ⁶	A	A	A	A				A	A	A	--
5.	Major — Revision of major ^{4,5}	A	A	A	A				A	--	A	--
6.	Major — Adopt or change admission requirements	A	A	A	A				A	--	A	--
7.	Major — Add ^{4,5}	A	A	A	A				A	A	A	I
8.	Major – Discontinue (proposed by the department or college)	A	A	A	A				A	A	A	I
9.	Major – Discontinue (proposed by the Provost)	See below.										
10.	GPA — Revise major or cumulative requirement	A	A	A	A				A	A	A	--
11.	Minor — Revise course selection	A	A	A	I				I	--	I	--
12.	Minor — Add	A	A	A	A				A	--	A	--
13.	Minor – Discontinue (proposed by the department or college)	A	A	A	A				A	--	A	--
14.	Minor – Discontinue (proposed by the Provost)	See below.										
15.	Degree — Add	A	A	A	A				A	A	A	I
16.	Degree – Discontinue (proposed by the department or college)	A	A	A	A				A	A	A	I
17.	Degree – Discontinue (proposed by the Provost)	See below.										
18.	Any change to a graduate degree program	A	A	A	A				A	--	A	--

COUNCIL ³										
	Provost-Proposed Change	Provost	Department	Dean	TEC	UUAC	Graduate	Faculty	President	Board of Trustees
1.	Major/Graduate Program -- Discontinue (proposed by the Provost)	A	R	R	A			A	A	I
2.	Minor – Discontinue (proposed by the Provost)	A	R	R	A			--	A	--
3.	Degree – Discontinue (proposed by the Provost)	A	R	R	A			A	A	I

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COUNCIL ³										
	Change to the Catalog Information	Dept./School	College Academic	Deans	UGEC	UUAC	GRAD	Provost	Faculty	President
1.	General requirements for graduation including course requirements that are common to all majors for all degrees ⁷	--	--	--	A			A	A	A
2.	Admission requirements	--	--	--	A			A	A	A
3.	Policies governing academic probation and suspension	--	--	--	A			A	A	A
4.	Requirements for graduating with honors	--	--	--	A			A	A	A
5.	Other academic policy changes	--	--	--	A			A	--	A

¹ Councils may request additional information about “Information” items. These items are approved as “Consent Agenda.”

² The Dean and Department should respond to the Provost’s recommendation to close a program in writing. Advise & Respond (R) requires that the voting body should receive the written responses at least one week prior to the vote.

³ All courses that meet University Requirements for general education must go through UGEC. Courses or degrees offered only to students seeking teacher certification must go through the Teacher Education Council. All undergraduate changes must go before the UUAC. All graduate degree plan changes must go through the Graduate Council.

⁴ A minimum of 30 hours is required for a major. A maximum is specified for each degree (e.g., BA, BS). The university minimum for elective hours is 6, unless the requirements of external accrediting bodies make it impossible.

⁵ Program or course changes that apply to any major that includes Teacher Certification will be reviewed by the college, the Teacher Education Council (TEC), and then the UUAC.

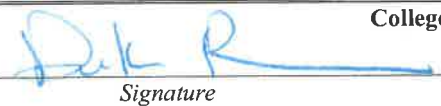
⁶ Courses that satisfy ACU’s University Requirements (General Education) will normally have lower-level numbering, be free of prerequisites and co-requisites, appeal to more than one or two majors, and “not narrowly focus on those skills, techniques, and procedures specific to a particular occupation or profession” (SACS 2.7.3). Departments may request exceptions to the first three criteria.

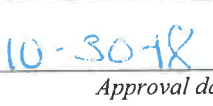
⁷ The UUAC approved the clarification that “general requirements for graduation” means the enumerated items in the “General Requirements for Bachelor’s Degrees” section of the catalog.

Revised 3-8-17

Curriculum/Catalog Changes Signature Page

Department/School Chair(s)	
 Signature	 Approval date
_____ Signature	_____ Approval date

College Academic Council(s)	
 Signature	 Approval date
_____ Signature	_____ Approval date

Dean(s)	
 Signature	 Approval date
_____ Signature	_____ Approval date

Teacher Education Council	
_____ Chair's signature	_____ Approval date

General Education Council	
_____ Chair's signature	_____ Approval date

Undergraduate Academic Council	
_____ Chair's signature	_____ Approval date

Graduate Council	
_____ Chair's signature	_____ Approval date

Provost	
_____ Signature	_____ Approval date

Faculty	
_____ Chair of faculty senate	_____ Approval date

President	
_____ Signature	_____ Approval date

Attachment:

Current:

In order to gain admission to the Bachelor of Kinesiology (KATP) and Master of Athletic Training (3+2) program, applicants must gain admission to ACU through the typical means. At the end of the student's third year, applicants must meet the following requirements before applying to the Professional Phase of the 3+2 program.

- 1.) Bachelor's Degree- Students currently enrolled in the "pre-professional" phase (KATP) of 3+2 program that wish to apply to the "professional" phase of the MAT program must be on track to complete at least 104 hours of undergraduate courses by the end of the Spring of their 3rd year.
- 2.) Prerequisite Coursework- All prerequisite courses must be completed prior to matriculation. Applicant must have completed, be enrolled in, or in-progress of these courses at the time of application to the MAT program. A grade of C or higher must be earned in the following courses. A maximum number of 6 hours may be earned with a grade of C, all others must be B or higher. Prerequisite courses include:

Human Anatomy (or A&P I)-3-4 hours

Human Physiology (or A&P II)-3-4 hours

Exercise Physiology/ Kinesiology/Biomechanics-3 hours

Statistics -3 hours

Nutrition-3 hours

Biology-3 hours

Chemistry-3 hours

Physics-3 hours

Psychology-3 hours

Proposed:

In order to gain admission to the Bachelor of Kinesiology (KATP) and Master of Athletic Training (3+2) program, applicants must gain admission to ACU through the typical means. At the end of the student's third year, applicants must meet the following requirements before applying to the Professional Phase of the 3+2 program.

1.) Bachelor's Degree- Students currently enrolled in the "pre-professional" phase (KATP) of 3+2 program that wish to apply to the "professional" phase of the MAT program must ~~be on track to complete~~ at least 104 hours of undergraduate courses before beginning Graduate level courses.

2.) Prerequisite Coursework- All prerequisite courses must be completed prior to matriculation. Applicant must have completed, be enrolled in, or in-progress of these courses at the time of application to the MAT program. ~~A grade of C or higher must be earned in the following courses. A maximum number of 6 hours may be earned with a grade of C, all others must be B or higher.~~ Prerequisite courses include:

Human Anatomy (or A&P I)-3-4 hours
Human Physiology (or A&P II)-3-4 hours
Exercise Physiology/ Kinesiology/Biomechanics-3 hours
Statistics -3 hours
Nutrition-3 hours
Biology-3 hours
Chemistry-3 hours
Physics-3 hours
Psychology-3 hours

Rationale:

1.) Students may need to complete some courses during summer prior to starting graduate classes in late summer.

2.) These requirements are not necessary in this section. These requirements are fulfilled in the application process for the Master of AT-Professional Phase through overall GPA requirements.