

Approval Chart for Curriculum Changes

A = Approve I= Information Item¹ R= Advise & Respond²

Course Number _____ or Degree Plan(s) MATP

State the requested change and reason. A memo may be attached if more space is necessary.

MATP Admission GPA Change proposal.
See Attached

Circle the number that corresponds to the requested change. Degree plan changes are on the second page.

		COUNCIL ³								
	Change to a Course	Dept./School	College Academic	Deans	TEC	UGEC	UUAC	GRAD	Provost	President
1.	Title (description unchanged)	A	A	A	I				I	I
2.	Description (not affecting content)	A	A	A	I				I	I
3.	Course term(s)	A	I	A	I				I	I
4.	Content (substantive change)	A	A	A	I				A	A
5.	Number of hours (lecture, lab, contact)	A	A	A	A				A	A
6.	Course number within the hundred	A	A	I	I				I	I
7.	Course number beyond the hundred	A	A	A	A				A	A
8.	Prerequisites	A	A	A	I				I	I
9.	Course fee(s)	A	--	A	--				A	I
10.	From U to G <i>or</i> G to U	A	A	A	A				A	A
11.	Cross list with another department: U or G level	A	A	A	A				A	A
12.	Department of record	A	A	A	A				A	A
13.	Open or close a course	A	A	A	A				A	A
14.	New course — See website for application and process. This change includes combining or splitting a course(s).	A	A	A	A				A	A

Note: When an academic unit does not have a council, the UGEC and/or UUAC will serve as its academic council, depending on the nature of the issue.

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		COUNCIL ³							President	Faculty	Provost	GRAD	UUAC	UGEC	TEC	Deans	College Academic	Dept./School	Change to a Degree Plan
1.	University Requirements — Change in approved course content ⁶	A	A	A	A			A	--	A									--
2.	University Requirements — Add or drop a required course from the University Requirements chart ⁶	A	A	A	A			A	A	A									--
3.	University Requirements — Add or drop a course from a menu within the University Requirements ⁶	A	--	--	A			A	--	A									--
4.	University Requirements — Change hours within a menu on the University Requirements chart ⁶	A	A	A	A			A	A	A									--
5.	Major — Revision of major ^{4,5}	A	A	A	A			A	--	A									--
6.	Major — Adopt or change admission requirements	A	A	A	A			A	--	A									--
7.	Major — Add ^{4,5}	A	A	A	A			A	A	A									I
8.	Major – Discontinue (proposed by the department or college)	A	A	A	A			A	A	A									I
9.	Major – Discontinue (proposed by the Provost)	See below.																	
10.	GPA — Revise major or cumulative requirement	A	A	A	A			A	A	A									--
11.	Minor — Revise course selection	A	A	A	I			I	--	I									--
12.	Minor — Add	A	A	A	A			A	--	A									--
13.	Minor – Discontinue (proposed by the department or college)	A	A	A	A			A	--	A									--
14.	Minor – Discontinue (proposed by the Provost)	See below.																	
15.	Degree — Add	A	A	A	A			A	A	A									I
16.	Degree – Discontinue (proposed by the department or college)	A	A	A	A			A	A	A									I
17.	Degree – Discontinue (proposed by the Provost)	See below.																	
18.	Any change to a graduate degree program	A	A	A	A			A	--	A									--

COUNCIL ³									
Board of Trustees	President	Faculty	Graduate	UUAC	TEC	Dean	Department	Provost	Provost-Proposed Change
I	A	A	A			R	R	A	1. Major/Graduate Program – Discontinue (proposed by the Provost)
--	A	--	A			R	R	A	2. Minor – Discontinue (proposed by the Provost)
I	A	A	A			R	R	A	3. Degree – Discontinue (proposed by the Provost)

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COUNCIL ³										
	Change to the Catalog Information	Dept./School	College Academic	Deans	UGEC	UUAC	GRAD	Provost	Faculty	President
1.	General requirements for graduation including course requirements that are common to all majors for all degrees ⁷	--	--	--	A			A	A	A
2.	Admission requirements	--	--	--	A			A	A	A
3.	Policies governing academic probation and suspension	--	--	--	A			A	A	A
4.	Requirements for graduating with honors	--	--	--	A			A	A	A
5.	Other academic policy changes	--	--	--	A			A	--	A

¹ Councils may request additional information about "Information" items. These items are approved as "Consent Agenda."

² The Dean and Department should respond to the Provost's recommendation to close a program in writing. Advise & Respond (R) requires that the voting body should receive the written responses at least one week prior to the vote.

³ All courses that meet University Requirements for general education must go through UGEC. Courses or degrees offered only to students seeking teacher certification must go through the Teacher Education Council. All undergraduate changes must go before the UUAC. All graduate degree plan changes must go through the Graduate Council.

⁴ A minimum of 30 hours is required for a major. A maximum is specified for each degree (e.g., BA, BS). The university minimum for elective hours is 6, unless the requirements of external accrediting bodies make it impossible.

⁵ Program or course changes that apply to any major that includes Teacher Certification will be reviewed by the college, the Teacher Education Council (TEC), and then the UUAC.

⁶ Courses that satisfy ACU's University Requirements (General Education) will normally have lower-level numbering, be free of prerequisites and co-requisites, appeal to more than one or two majors, and "not narrowly focus on those skills, techniques, and procedures specific to a particular occupation or profession" (SACS 2.7.3). Departments may request exceptions to the first three criteria.

⁷ The UUAC approved the clarification that "general requirements for graduation" means the enumerated items in the "General Requirements for Bachelor's Degrees" section of the catalog.

Revised 3-8-17

Curriculum/Catalog Changes Signature Page

 Signature	Department/School Chair(s)	 Approval date
_____ Signature		_____ Approval date

 Signature	College Academic Council(s)	 Approval date
_____ Signature		_____ Approval date

 Signature	Dean(s)	 Approval date
_____ Signature		_____ Approval date

Teacher Education Council		
_____ Chair's signature		_____ Approval date

General Education Council		
_____ Chair's signature		_____ Approval date

Undergraduate Academic Council		
_____ Chair's signature		_____ Approval date

Graduate Council		
_____ Chair's signature		_____ Approval date

Provost		
_____ Signature		_____ Approval date

Faculty		
_____ Chair of faculty senate		_____ Approval date

President		
_____ Signature		_____ Approval date

Current:

Admission Requirements

In addition to the general graduate admissions requirements, in order to gain admission to the master of Athletic Training program, applicants must meet these specific program requirements:

1. Bachelor's Degree - Completion of a bachelor's degree at a regionally accredited college or university. Applicants must submit official transcripts for review. Admission is made on the assumption that applicants will have the bachelor's degree by the time of matriculation, and if not, the MAT program admission is void. The GRE is not required.
2. Prerequisite Coursework – All prerequisite courses must be completed prior to matriculation. Prerequisite courses include:
 - Biology ... 3-4 hours
 - Chemistry ... 3-4 hours
 - Human Anatomy (or A&P I) ... 3-4 hours
 - Human Physiology (or A&P II) ... 3-4 hours
 - Physics ... 3-4 hours
 - Psychology ... 3 hours
 - Exercise Physiology and/or Kinesiology/Biomechanics ... 3 hours
 - Statistics ... 3 hours
 - Nutrition ... 3 hours
3. GPA – An overall GPA of 3.2 is required to apply. Prerequisite and general science course grades will be reviewed.
4. Observation Hours – Fifty hours of observation directly supervised by a certified and licensed Athletic Trainer in the spring semester prior to enrollment at ACU are required. A student may apply for admission to the MAT program prior to completing the observation hours, but the observation hours must be documented and signed by the supervising Athletic Trainer on the required form prior to the start of the program. If the fifty hours are not completed, the student's admission will be rescinded.
5. Letters of Recommendation – Each applicant must obtain three letters of recommendation. Letters of recommendation should be completed by individuals who:
 - *Have supervised observation hours during any healthcare-related volunteer or paid work;
 - *Are previous or present instructors and/or advisors;
 - *Are previous or present employers; and/or
 - *Are healthcare professionals.Letters of recommendation should include elements demonstrating the applicant's willingness to learn, integrity, perseverance, and ability to interact with patients/clients. Letters of recommendation are submitted online through the ATCAS Application.
6. Personal Statement – A written statement (600-800 words) describing how professional goals, interests, and faith led you to apply to the Master of Athletic Training program at ACU.

Proposed:

Admission Requirements

In addition to the general graduate admissions requirements, in order to gain admission to the master of Athletic Training program, applicants must meet these specific program requirements:

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 - Biology ... 3-4 hours
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 - Human Physiology (or A&P II) ... 3-4 hours
 - Physics ... 3-4 hours
 - Psychology ... 3 hours
 - Exercise Physiology and/or Kinesiology/Biomechanics ... 3 hours
 - Statistics ... 3 hours
 - Nutrition ... 3 hours
3. GPA – An overall GPA of 3.0 is required to apply. Prerequisite and general science course grades will be reviewed.
4. Observation Hours – Fifty hours of observation directly supervised by a certified and licensed Athletic Trainer in the spring semester prior to enrollment at ACU are required. A student may apply for admission to the MAT program prior to completing the observation hours, but the observation hours must be documented and signed by the supervising Athletic Trainer on the required form prior to the start of the program. If the fifty hours are not completed, the student's admission will be rescinded.
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Rationale:

After benchmarking against other universities with accredited programs in the state of Texas, it would behoove ACU to accept a GPA of 3.0 for admission into the MAT program. This would allow ACU to be competitive in attracting high-quality students.

Other program GPA requirements are below:

Texas Tech University- 2.7

Stephen F. Austin- 2.75

Baylor- none, but C's required in the listed science courses

University of Houston-3.0

Texas A&M- 3.0

University of Texas at Arlington- 3.0 overall **or** 3.0 during last 60 hours