

Approval Chart for Curriculum Changes

A = Approve I = Information Item¹ R = Advise & Respond²

College of Arts
and Sciences

1-1-03-10

Dean's Office

Course Number COMM 560 and 561 or Degree Plan(s) COMS M.A.

State the requested change and reason. A memo may be attached if more space is necessary.

We would like to add two courses to the M.A. in Communication. These courses fill gaps in our offerings. COMM 560 (Health Communication) and 561 (Nonprofit Event Planning) provide students with in-depth study for potential career paths that are in demand. Additional justification for these courses is provided in the attached new course applications. Both of these courses will be in the menu of courses from which graduate students will select up to 24 hours of graduate courses. The attached revised degree plan demonstrates where these courses fit into the M.A.

Circle the number that corresponds to the requested change. Degree plan changes are on the second page.

Change to a Course		COUNCIL ³							
		Dept./School	College Academic	Deans	TEC	UGEC	GRAD	Provost	President
1.	Title (description unchanged)	A	A	A		I		I	I
2.	Description (not affecting content)	A	A	A		I		I	I
3.	Course term(s)	A	I	A		I		I	I
4.	Content (substantive change)	A	A	A		I		A	A
5.	Number of hours (lecture, lab, contact)	A	A	A		A		A	A
6.	Course number within the hundred	A	A	I		I		I	I
7.	Course number beyond the hundred	A	A	A		A		A	A
8.	Prerequisites	A	A	A		I		I	I
9.	Course fee(s)	A	--	A		--		A	I
10.	From U to G or G to U	A	A	A		A		A	A
11.	Cross list with another department: U or G level	A	A	A		A		A	A
12.	Department of record	A	A	A		A		A	A
13.	Open or close a course	A	A	A		A		A	A
14.	New course — See website for application and process. This change includes combining or splitting a course(s).	A	A	A		A		A	A

Note: When an academic unit does not have a council, the UGEC and/or UUAC will serve as its academic council, depending on the nature of the issue.

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					COUNCIL ³				Provost	Faculty	President	Board of Trustees
Change to a Degree Plan		Dept./School	College Academic	Deans	TEC	UGEC	UUAC	GRAD				
1.	University Requirements — Change in approved course content ⁶	A	A	A	A				A	--	A	I
2.	University Requirements — Add or drop a required course from the University Requirements chart ⁶	A	A	A	A				A	A	A	--
3.	University Requirements — Add or drop a course from a menu within the University Requirements ⁶	A	--	--	A				A	--	A	--
4.	University Requirements — Change hours within a menu on the University Requirements chart ⁶	A	A	A	A				A	A	A	--
5.	Major — Revision of major ^{4,5}	A	A	A	A				A	--	A	--
6.	Major — Adopt or change admission requirements	A	A	A	A				A	--	A	--
7.	Major — Add ^{4,5}	A	A	A	A				A	A	A	I
8.	Major — Discontinue (proposed by the department or college)	A	A	A	A				A	A	A	I
9.	Major — Discontinue (proposed by the Provost)	See below.										
10.	GPA — Revise major or cumulative requirement	A	A	A	A				A	A	A	--
11.	Minor — Revise course selection	A	A	A	I				I	--	I	--
12.	Minor — Add	A	A	A	A				A	--	A	--
13.	Minor — Discontinue (proposed by the department or college)	A	A	A	A				A	--	A	--
14.	Minor — Discontinue (proposed by the Provost)	See below.										
15.	Degree — Add	A	A	A	A				A	A	A	I
16.	Degree — Discontinue (proposed by the department or college)	A	A	A	A				A	A	A	I
17.	Degree — Discontinue (proposed by the Provost)	See below.										
18.	Any change to a graduate degree program	A	A	A	A				A	--	A	--

Provost-Proposed Change		Provost	Department	Dean	COUNCIL ³				Faculty	President	Board of Trustees
					TEC	UUAC	Graduate				
1.	Major/Graduate Program — Discontinue (proposed by the Provost)	A	R	R		A			A	A	I
2.	Minor — Discontinue (proposed by the Provost)	A	R	R		A			--	A	--
3.	Degree — Discontinue (proposed by the Provost)	A	R	R		A			A	A	I

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COUNCIL ³										
	Change to the Catalog Information	Dept./School	College Academic	Deans	UGEC	UUAC	GRAD	Provost	Faculty	President
1.	General requirements for graduation including course requirements that are common to all majors for all degrees ⁷	;	;	--		A		A	A	A
2.	Admission requirements	;;	--	--		A		A	A	A
3.	Policies governing academic probation and suspension	;;	--	--		A		A	A	A
4.	Requirements for graduating with honors	;;	;	--		A		A	A	A
5.	Other academic policy changes	--	;	--		A		A	--	A

¹ Councils may request additional information about "Information" items. These items are approved as "Consent Agenda."

² The Dean and Department should respond to the Provost's recommendation to close a program in writing. Advise & Respond (R) requires that the voting body should receive the written responses at least one week prior to the vote.

³ All courses that meet University Requirements for general education must go through UGEC. Courses or degrees offered only to students seeking teacher certification must go through the Teacher Education Council. All undergraduate changes must go before the UUAC. All graduate degree plan changes must go through the Graduate Council.

⁴ A minimum of 30 hours is required for a major. A maximum is specified for each degree (e.g., BA, BS). The university minimum for elective hours is 6, unless the requirements of external accrediting bodies make it impossible.

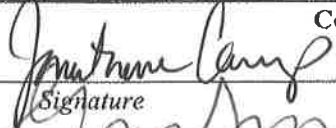
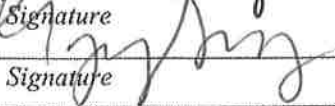
⁵ Program or course changes that apply to any major that includes Teacher Certification will be reviewed by the college, the Teacher Education Council (TEC), and then the UUAC.

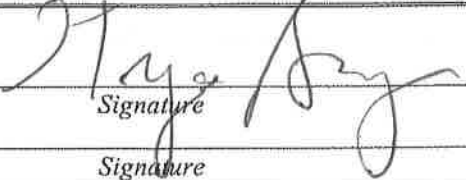
⁶ Courses that satisfy ACU's University Requirements (General Education) will normally have lower-level numbering, be free of prerequisites and co-requisites, appeal to more than one or two majors, and "not narrowly focus on those skills, techniques, and procedures specific to a particular occupation or profession" (SACS 2.7.3). Departments may request exceptions to the first three criteria.

⁷ The UUAC approved the clarification that "general requirements for graduation" means the enumerated items in the "General Requirements for Bachelor's Degrees" section of the catalog.

Revised 3-8-17

Department/School Chair(s)	
 Signature	3-1-2018 Approval date
_____ Signature	_____ Approval date

College Academic Council(s)	
 Signature	2-1-19 Approval date
 Signature	2/1/19 Approval date

Dean(s)	
 Signature	2/7/19 Approval date
_____ Signature	_____ Approval date

Teacher Education Council	
_____ Chair's signature	_____ Approval date

General Education Council	
_____ Chair's signature	_____ Approval date

Undergraduate Academic Council	
_____ Chair's signature	_____ Approval date

Graduate Council	
_____ Chair's signature	_____ Approval date

Provost	
_____ Signature	_____ Approval date

Faculty	
_____ Chair of faculty senate	_____ Approval date

President	
_____ Signature	_____ Approval date

Abilene Christian University

2018-2019 Catalog

Communication, MA (COMS)

Pre-Requisite Degree Requirements

This communication degree requires a baccalaureate degree from a regionally accredited institution.

Major Requirements

Communication Core

- COMM 620 - Quantitative Methods Credit Hours: 3
- COMM 621 - Qualitative Research Methods Credit Hours: 3
- COMM 636 - Seminar in Communication Theory Credit Hours: 3
- COMM 687 - Principles of Rhetorical Criticism Credit Hours: 3

Total: 12 Credit Hours

Supplementary Courses

Students will choose courses totaling 24 hours in consultation with the Director. A 6-hour thesis option can be selected upon consultation with the graduate faculty. Courses from other departments must be approved by the graduate advisor.

Courses can be selected from the following menu:

- COMM 508 - Crisis Management in Organizations Credit Hours: 3
- COMM 515 - Political Communication Credit Hours: 3
- COMM 521 - Leadership and Communication Credit Hours: 3
- COMM 536 - Nonverbal Communication Credit Hours: 3
- COMM 543 - Business and Professional Communication Credit Hours: 3
- COMM 545 - Intercultural Communication Credit Hours: 3
- COMM 550 - Gender Communication Credit Hours: 3
- COMM 560 - Health Communication Credit Hours: 3
- COMM 561 - Nonprofit Event Communication Credit Hours: 3
- COMM 575 - Persuasion Credit Hours: 3
- COMM 583 - Communication in Multi-National Organizations Credit Hours: 3

- COMM 585 - Organizational Communication Credit Hours: 3
- COMM 586 - Training and Development Credit Hours: 3
- COMM 631 - Leading Organizational Change Credit Hours: 3
- COMM 641 - Seminar in Interpersonal Communication Credit Hours: 3
- COMM 675 - Seminar in Persuasion and Social Change Credit Hours: 3
- COMM 683 - Cultural Case Studies Credit Hours: 3
- COMM 685 - Seminar in Organizational Communication Credit Hours: 3
- COMM 686 - Communication Consulting and Assessment Credit Hours: 3

Total: 24 Credit Hours

Total Major Hours: 36

Other Graduation Requirements

Students pursuing the thesis option are required to give an oral defense of the thesis and related course work. Students selecting the non-thesis option are required to pass an oral comprehensive examination. Students may retake the applicable exam only once if they fail on the first attempt.
