

## Approval Chart for Curriculum Changes

A = Approve      I= Information Item<sup>1</sup>      R= Advise & Respond<sup>2</sup>

Course Number \_\_\_\_\_ or Degree Plan(s) Doctor of Ministry (DMin)  
 State the requested change and reason. A memo may be attached if more space is necessary.

Create a new track. This proposed track is part of a larger DMin program expansion through a partnership with University of Divinity and Stirling Theological College in Melbourne, Australia. One component of this expansion is that 18 hours of the DMin program will be offered as dual enrollment with ACU and UD/Stirling. Designating these 18 hours as a track will make it easier for ACU systems like banner and DegreeWorks to more accurately report students' participation in this program.

See attached track application form and appendices: DMin degree plan, memos of support from the library and college deans, and approval notifications from SACS and ATS.

Circle the number that corresponds to the requested change. Degree plan changes are on the second page.

|     |                                                                                                                   | COUNCIL <sup>3</sup> |                  |       |     |      |      |      |         |           |
|-----|-------------------------------------------------------------------------------------------------------------------|----------------------|------------------|-------|-----|------|------|------|---------|-----------|
|     | Change to a Course                                                                                                | Dept./School         | College Academic | Deans | TEC | UGEC | UUAC | GRAD | Provost | President |
| 1.  | Title (description unchanged)                                                                                     | A                    | A                | A     | I   |      |      |      | I       | I         |
| 2.  | Description (not affecting content)                                                                               | A                    | A                | A     | I   |      |      |      | I       | I         |
| 3.  | Course term(s)                                                                                                    | A                    | I                | A     | I   |      |      |      | I       | I         |
| 4.  | Content (substantive change)                                                                                      | A                    | A                | A     | I   |      |      |      | A       | I         |
| 5.  | Number of hours (lecture, lab, contact)                                                                           | A                    | A                | A     | A   |      |      |      | A       | I         |
| 6.  | Course number within the hundred                                                                                  | A                    | A                | I     | I   |      |      |      | I       | I         |
| 7.  | Course number beyond the hundred                                                                                  | A                    | A                | A     | A   |      |      |      | A       | I         |
| 8.  | Prerequisites                                                                                                     | A                    | A                | A     | I   |      |      |      | I       | I         |
| 9.  | Course fee(s)                                                                                                     | A                    | --               | A     | --  |      |      |      | A       | I         |
| 10. | From U to G <i>or</i> G to U                                                                                      | A                    | A                | A     | A   |      |      |      | A       | I         |
| 11. | Cross list with another department: U or G level                                                                  | A                    | A                | A     | A   |      |      |      | A       | I         |
| 12. | Department of record                                                                                              | A                    | A                | A     | A   |      |      |      | A       | I         |
| 13. | Open or close a course                                                                                            | A                    | A                | A     | A   |      |      |      | A       | I         |
| 14. | New course — See website for application and process.<br>This change includes combining or splitting a course(s). | A                    | A                | A     | A   |      |      |      | A       | I         |

Note: When an academic unit does not have a council, the UGEC and/or UUAC will serve as its academic council, depending on the nature of the issue.

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|     |                                                                                                             | COUNCIL <sup>3</sup> |                  |       |     |      |      |      |         |         |           |                   |
|-----|-------------------------------------------------------------------------------------------------------------|----------------------|------------------|-------|-----|------|------|------|---------|---------|-----------|-------------------|
|     | Change to a Degree Plan                                                                                     | Dept./School         | College Academic | Deans | TEC | UGEC | UUAC | GRAD | Provost | Faculty | President | Board of Trustees |
| 1.  | University Requirements — Change in approved course content <sup>6</sup>                                    | A                    | A                | A     | A   |      |      |      | A       | --      | A         | --                |
| 2.  | University Requirements — Add or drop a required course from the University Requirements chart <sup>6</sup> | A                    | A                | A     | A   |      |      |      | A       | A       | A         | --                |
| 3.  | University Requirements — Add or drop a course from a menu within the University Requirements <sup>6</sup>  | A                    | --               | --    | A   |      |      |      | A       | --      | A         | --                |
| 4.  | University Requirements — Change hours within a menu on the University Requirements chart <sup>6</sup>      | A                    | A                | A     | A   |      |      |      | A       | A       | A         | --                |
|     |                                                                                                             |                      |                  |       |     |      |      |      |         |         |           |                   |
| 5.  | Major — Revision of major <sup>4,5</sup>                                                                    | A                    | A                | A     | A   |      |      |      | A       | --      | A         | --                |
| 6.  | Major — Adopt or change admission requirements                                                              | A                    | A                | A     | A   |      |      |      | A       | --      | A         | --                |
| 7.  | Major — Add <sup>4,5</sup>                                                                                  | A                    | A                | A     | A   |      |      |      | A       | A       | A         | I                 |
| 8.  | Major – Discontinue (proposed by the department or college)                                                 | A                    | A                | A     | A   |      |      |      | A       | A       | A         | I                 |
| 9.  | Major – Discontinue (proposed by the Provost)                                                               | See below.           |                  |       |     |      |      |      |         |         |           |                   |
|     |                                                                                                             |                      |                  |       |     |      |      |      |         |         |           |                   |
| 10. | GPA — Revise major or cumulative requirement                                                                | A                    | A                | A     | A   |      |      |      | A       | A       | A         | --                |
|     |                                                                                                             |                      |                  |       |     |      |      |      |         |         |           |                   |
| 11. | Minor — Revise course selection                                                                             | A                    | A                | A     | I   |      |      |      | I       | --      | I         | --                |
| 12. | Minor — Add                                                                                                 | A                    | A                | A     | A   |      |      |      | A       | --      | A         | --                |
| 13. | Minor – Discontinue (proposed by the department or college)                                                 | A                    | A                | A     | A   |      |      |      | A       | --      | A         | --                |
| 14. | Minor – Discontinue (proposed by the Provost)                                                               | See below.           |                  |       |     |      |      |      |         |         |           |                   |
|     |                                                                                                             |                      |                  |       |     |      |      |      |         |         |           |                   |
| 15. | Degree — Add                                                                                                | A                    | A                | A     | A   |      |      |      | A       | A       | A         | I                 |
| 16. | Degree – Discontinue (proposed by the department or college)                                                | A                    | A                | A     | A   |      |      |      | A       | A       | A         | I                 |
| 17. | Degree – Discontinue (proposed by the Provost)                                                              | See below.           |                  |       |     |      |      |      |         |         |           |                   |
| 18. | Any change to a graduate degree program                                                                     | A                    | A                | A     | A   |      |      |      | A       | --      | A         | --                |

|                         |                                                                | COUNCIL <sup>3</sup> |            |      |     |      |          |         |           | Board of Trustees |
|-------------------------|----------------------------------------------------------------|----------------------|------------|------|-----|------|----------|---------|-----------|-------------------|
| Provost-Proposed Change |                                                                | Provost              | Department | Dean | TEC | UUAC | Graduate | Faculty | President |                   |
| 1.                      | Major/Graduate Program – Discontinue (proposed by the Provost) | A                    | R          | R    |     | A    |          | A       | A         | I                 |
| 2.                      | Minor – Discontinue (proposed by the Provost)                  | A                    | R          | R    |     | A    |          | --      | A         | --                |
| 3.                      | Degree – Discontinue (proposed by the Provost)                 | A                    | R          | R    |     | A    |          | A       | A         | I                 |

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| COUNCIL <sup>3</sup> |                                                                                                                              |              |                  |       |      |      |      |         |         |           |
|----------------------|------------------------------------------------------------------------------------------------------------------------------|--------------|------------------|-------|------|------|------|---------|---------|-----------|
|                      | Change to the Catalog Information                                                                                            | Dept./School | College Academic | Deans | UGEC | UUAC | GRAD | Provost | Faculty | President |
| 1.                   | General requirements for graduation including course requirements that are common to all majors for all degrees <sup>7</sup> | --           | --               | --    | A    |      |      | A       | A       | A         |
| 2.                   | Admission requirements                                                                                                       | --           | --               | --    | A    |      |      | A       | A       | A         |
| 3.                   | Policies governing academic probation and suspension                                                                         | --           | --               | --    | A    |      |      | A       | A       | A         |
| 4.                   | Requirements for graduating with honors                                                                                      | --           | --               | --    | A    |      |      | A       | A       | A         |

<sup>1</sup> Councils may request additional information about “Information” items. These items are approved as “Consent Agenda.”

<sup>2</sup> The Dean and Department should respond to the Provost’s recommendation to close a program in writing. Advise & Respond (R) requires that the voting body should receive the written responses at least one week prior to the vote.

<sup>3</sup> All courses that meet University Requirements for general education must go through UGEC. Courses or degrees offered only to students seeking teacher certification must go through the Teacher Education Council. All undergraduate changes must go before the UUAC. All graduate degree plan changes must go through the Graduate Council.

<sup>4</sup> A minimum of 30 hours is required for a major. A maximum is specified for each degree (e.g., BA, BS). The university minimum for elective hours is 6, unless the requirements of external accrediting bodies make it impossible.

<sup>5</sup> Program or course changes that apply to any major that includes Teacher Certification will be reviewed by the college, the Teacher Education Council (TEC), and then the UUAC.

<sup>6</sup> Courses that satisfy ACU’s University Requirements (General Education) will normally have lower-level numbering, be free of prerequisites and co-requisites, appeal to more than one or two majors, and “not narrowly focus on those skills, techniques, and procedures specific to a particular occupation or profession” (SACS 2.7.3). Departments may request exceptions to the first three criteria.

<sup>7</sup> The UUAC approved the clarification that “general requirements for graduation” means the enumerated items in the “General Requirements for Bachelor’s Degrees” section of the catalog.

Revised 8-26-19

## Curriculum/Catalog Changes Signature Page

| Department/School Chair(s) |                        |
|----------------------------|------------------------|
| <u><i>Sam Senary</i></u>   | <u>11-13-19</u>        |
| Signature                  | Approval date          |
| _____<br>Signature         | _____<br>Approval date |

| College Academic Council(s)         |                        |
|-------------------------------------|------------------------|
| <u><i>Christopher R. Hutson</i></u> | <u>11-20-19</u>        |
| Signature                           | Approval date          |
| _____<br>Signature                  | _____<br>Approval date |

| Dean(s)            |                        |
|--------------------|------------------------|
| _____<br>Signature | _____<br>Approval date |
| _____<br>Signature | _____<br>Approval date |

| Teacher Education Council  |                        |
|----------------------------|------------------------|
| _____<br>Chair's signature | _____<br>Approval date |

| General Education Council  |                        |
|----------------------------|------------------------|
| _____<br>Chair's signature | _____<br>Approval date |

| Undergraduate Academic Council |                        |
|--------------------------------|------------------------|
| _____<br>Chair's signature     | _____<br>Approval date |

| Graduate Council           |                        |
|----------------------------|------------------------|
| _____<br>Chair's signature | _____<br>Approval date |

| Provost            |                        |
|--------------------|------------------------|
| _____<br>Signature | _____<br>Approval date |

| Faculty                          |                        |
|----------------------------------|------------------------|
| _____<br>Chair of faculty senate | _____<br>Approval date |

| President          |                        |
|--------------------|------------------------|
| _____<br>Signature | _____<br>Approval date |

## New Track, Minor, or Certificate Application Instructions

Use this template to propose a new track of an existing degree program or a non-degree plan, which includes a certificate or minor. For a new degree program, either undergraduate major or graduate degree, use the New Program Application.

**Preparation and Formatting:** Use the following outline format and number the pages. Complete sections I (Program Identification) through VI (Required Institutional Support). The applicant is welcome to consult with the respective dean and the assistant provost for curriculum and assessment to clarify questions and shape the proposal.

**Submission:** When sections I through VI are complete, send the application to the provost's office for initial review and development. Once the proposal has been updated and completed in response to feedback, assemble the required supporting documentation and begin the approval process outlined by the Approval Chart for Curriculum.

A schedule for approval of any new courses required for the program will be set individually with the unit in the initial review stage by the provost's office.

**Information Availability:** The full application will be sent forward for the approval process. The dean's office and provost's office will remove Section V (Required Institutional Support) and, if applicable, financial information from Section VI (Additional Information Required for Substantive Changes), from materials shared with academic councils.

## New Track, Minor, or Certificate Application

### I. Program Identification

**Note:** This proposed track is one component of a larger Doctor of Ministry (DMin) program expansion through a partnership with University of Divinity (UD) and Stirling Theological College in Melbourne, Australia. The expansion has been approved by key ACU personnel, SACSCOC, and the Association of Theological Schools (ATS). See attached approval letters from SACSCOC and ATS. This application is to seek approval for formally categorize the dual enrollment component of this expansion as a track in the DMin degree.

- A. Title of track, certificate, or minor: **Dual Enrollment**
- B. Identify as track, certificate, or minor: **Track**
- C. Home department or unit (and associated degree program, if track):  
**Graduate School of Theology (Doctor of Ministry degree)**
- D. Developer(s) and credentials: **Dr. Carson Reed, DMin director (DMin, MDiv, BA); Karissa Herchenroeder, DMin assistant director (MS, BA); Dr. Andrew Menzies, principal of Stirling Theological College (DMin, MMin, BMin, BA)**
- E. Where program will be offered and delivery method: **2 courses in Abilene, 4 courses at Stirling Theological College in Melbourne, Australia. Each course will be hybrid, with approximately 80% face-to-face and 20% online.**

- F. Proposed date of implementation: **First track-specific course scheduled for January 2021 in Melbourne.**

## II. Program Details

- A. Description. **This track is an extension of ACU's DMin program that began in 1987. It is part of the program's expansion through partnership with Stirling Theological College (*stirling.edu.au*) and the University of Divinity (UD, *divinity.edu.au*) which was approved in 2018.**
- B. Description of target audience. **For marketing purposes, the target audience is the alumni and constituencies of UD and Stirling. Australia has only just begun to embrace professional doctorate studies. Although UD has strong PhD programs, the professional doctorate in ministry is new and is being enthusiastically received by their alumni. Participation in this track requires that students be accepted into the ACU DMin program *and* the Graduate Diploma in Divinity (GDDiv) program at Stirling/UD. The 6 ministry classes (18 hours) required for this track (detailed in section IV) will be offered as dual enrollment at ACU and Stirling/UD; these classes will comprise a GDDiv at Stirling/UD.**
- C. Projected total enrollment for each of the first five years. **We project an annual entrance of 5 students in 2020, 6 students in 2021, and 7 students in the years following.**

## III. Rationale and Need for Program

- A. Mission fit. **Meetings in Abilene in January and February 2018 between key Stirling and ACU personnel examined ACU's existing DMin program, including coursework, research methodology, and student learning outcomes (SLOs). Ensuing meetings in May 2018 on Stirling's campus included meetings with local ministers and prospective DMin students, furthered the conversation about mechanics, and solidified relationships with key administrators, faculty, and staff. Overall, participants in each set of meetings concluded that ACU's DMin program is well-suited for the potential students who would emerge from Australian contexts. We sensed a great deal of synergy about the DMin program's expansion into the Melbourne area, as numerous ministers desire to further their formal ministerial training through a professional degree like the DMin. Currently their alternatives are to pursue a PhD in Australia, or to pursue a DMin that is fully embedded in the U.S. or another country. Our blended model offers the DMin to them in a more financially accessible and culturally integrated way. Additionally, the connection between Stirling and ACU is enhanced by shared theological commitments and denominational affiliation; both institutions are a part of the Stone-Campbell tradition of churches. The proposed extension creates the framework for additional synergy for the shared tradition in global contexts. Thus the program extends ACU's global reach.**
- B. Societal need. **In light of the program's second SLO, "Increased competence in**

reading, assessing, and interpreting varied cultural contexts of ministry,” we believe that this partnership creates significant opportunity for the program to advance ACU’s interest in global learning and multicultural perspectives. This proposed partnership will enhance theological education in Australian contexts.

- C. Prospective student interest. **The Doctor of Ministry degree began in the United States some 40 years ago, and today the degree is offered in over 40 countries. Our program with Stirling and UD places us in a distinctive global position. Only one other reputable DMin program exists in Australia. With their strong national standing in Australian higher education, UD is an ideal partner to foster student interest.**
- D. Disciplinary benchmarking. **Our program is comparable to other programs accredited by the Association of Theological Schools.**

#### IV. Curriculum

- A. Course of study. For tracks, this will include the list of courses required in addition to the existing degree core. **In addition to the 15 hours required for all DMin students, the track will include six courses for a total of 18 hours:**  
**BIBM 706 Christian Leadership Development**  
**BIBM 717 Christian Spiritual Formation**  
**BIBM 719 Missional Ecclesiology**  
**BIBM 731 Leading Change in Christian Organizations**  
**BIBM 733 Culture, Context, and Community**  
**BIBM 742 Forming Communities of Faith.**

**This list represents the 18 hours specialized for the track; each of the four existing tracks of the DMin, which is 33 hours, has its own 18-hour menu. For context, see *Doctor of Ministry Degree Plan* at the end of this document.**

- B. Courses. Create a table that shows for each course:

|                                                  | 1. Rotation and frequency          | 2. Whether the course is required or on a menu                                  | 3. Which track(s) the course serves, if applicable* | 4. Program outcomes that the course serves** | 5. Current faculty credentialed to teach                                                                                                                |
|--------------------------------------------------|------------------------------------|---------------------------------------------------------------------------------|-----------------------------------------------------|----------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>BIBM 706 Christian Leadership Development</b> | <b>Summer even years (US only)</b> | <b>Required for applicable track; menu/elective for all other DMin students</b> | <b>CSF + new track</b>                              | <b>DMin SLOs 1-4</b>                         | <b>GST: Carson Reed</b><br><br>Adjuncts who have been credentialed to teach this class:<br><b>Andrew Menzies, Steve Cloer, Eddie Sharp, Royce Money</b> |
| <b>BIBM 717 Christian</b>                        | <b>Summer odd years (US) +</b>     |                                                                                 | <b>CSF + new track</b>                              | <b>DMin SLOs 1-4</b>                         | <b>GST: Jeff Childers, Kelli Gibson, Carson</b>                                                                                                         |

|                                                    |                                                                        |  |                       |               |                                                                                                          |
|----------------------------------------------------|------------------------------------------------------------------------|--|-----------------------|---------------|----------------------------------------------------------------------------------------------------------|
| Spiritual Formation                                | spring odd years (AUS, effective spring 2021)                          |  |                       |               | Reed<br>ACU: Houston Heflin, David Kneip, Amanda Pittman                                                 |
| BIBM 719 Missional Ecclesiology                    | Spring even years (US) + summer odd years (AUS, effective summer 2021) |  | LMR + new track       | DMin SLOs 1-3 | GST: Chris Flanders, Carson Reed<br>ACU: Stephen Johnson, Vic McCracken                                  |
| BIBM 731 Leading Change in Christian Organizations | Summer odd years (US) + spring even years (AUS, effective spring 2022) |  | LMR + new track       | DMin SLOs 1-4 | GST: Carson Reed<br>ACU/adjunct: Jon Camp, Andrew Menzies                                                |
| BIBM 733 Culture, Context, and Community           | Spring odd years + summer odd years (AUS, effective summer 2021)       |  | CSF + LMR + new track | DMin SLOs 2-3 | GST: Chris Flanders, Carson Reed<br>ACU: Janine Morgan                                                   |
| BIBM 742 Forming Communities of Faith              | Summer even years (US only)                                            |  | CSF + new track       | DMin SLOs 1-4 | GST: Jeff Childers, Houston Heflin, Carson Reed<br>ACU/adjunct: Randy Harris, Amanda Pittman, David Wray |

\*CSF = Christian Spiritual Formation track; LMR = Leadership for Missional Renewal track; PCT = Preaching for Community Transformation track

\*\*DMin SLOs: 1) Advanced synthesis of biblical and theological foundations that inform Christian ministry through the practice of integrative theological reflection. 2) Increased competence in reading, assessing, and interpreting varied cultural contexts of ministry. 3) Advanced leadership skills for missional renewal and transformation within ministry contexts. 4) Maturation in professional development, self-care, and spiritual formation.

- C. New courses. For new courses included in the program/major requirements, list: **n/a; this track uses only existing DMin courses**
1. Course title and description
  2. Existing programs in which the courses will also be used, if applicable
  3. Curriculum approval schedule will be negotiated with the provost's office during initial review

#### V. Required Institutional Support

- A. Faculty requirements and availability. Show instructors for a full cycle of

curriculum delivery using current faculty members, new faculty members, and anticipated use of part-time faculty.

| Semester                  | Course                                             | Faculty                            |
|---------------------------|----------------------------------------------------|------------------------------------|
| Spring 2021 (at Stirling) | BIBM 717 Christian Spiritual Formation             | Jeff Childers (current)            |
| Summer 2021 (at Stirling) | BIBM 719 Missional Ecclesiology                    | Graham Hill (new, adjunct)         |
|                           | BIBM 733 Culture, Context, and Community           | Chris Flanders (current)           |
| Spring 2022 (at Stirling) | BIBM 731 Leading Change in Christian Organizations | Andrew Menzies (current, adjunct)  |
| Summer 2022 (at ACU)      | BIBM 706 Christian Leadership Development          | TBD                                |
|                           | BIBM 742 Forming Communities of Faith              | David Wray, Randy Harris (current) |

1. Describe the new program's impact on faculty workload in the home department or unit. Your narrative should provide supporting evidence that the number of full-time faculty members will be adequate to support the program. **The additional workload comes by primarily using faculty from our partner school. Two of our current faculty will teach an extra course every other year.**
  2. If program delivery requires a faculty hire, provide an expected salary range and forecast potential faculty availability. **Adjunct only.**
  3. If the plan includes part-time instructors, include total cost per year for adjunct pay. **According to the financial model approved in 2018, projected teaching expenses are \$12,960 in Year 1 (FY21), \$6,480 in Year 2, \$13,500 in Year 3, and \$4,320 in Year 4.**
- B. Impact on existing programs. **Since this is a simply an extension of our existing program it does not impact the current program except by enhancing existing students' experience by having additional colleagues from Australian contexts.**
- C. *For certificates only:* Program director. Identify the program director (who may or may not be the department chair). If the program director does not have a terminal degree in the discipline, provide a justification of the director's qualifications. **n/a**
- D. Staff requirements. **Since this program was actually approved in 2018, we have already hired additional support staff in March 2019.**
- E. Library resources. Identify discipline-specific library resources necessary to serve the requirements of the program. These may be existing holdings and services and new ones. **Aside from increased demand due to larger DMin student body, this track requires no additional ACU library resources. Additionally, students in this track will have access to the Campbell Edwards**

Library ([stirling.edu.au/library/links-and-contact](http://stirling.edu.au/library/links-and-contact)), which includes over 30,000 volumes, journals, and access to online resources. Resources reflect Stirling's strengths in biblical studies, theology, pastoral theology and practical ministry. These students will also have access to over 800,000 volumes plus digital resources at 14 libraries through the University of Divinity (UD) and its colleges ([cccv.ent.sirsi.net/client/en\\_GB/divinity](http://cccv.ent.sirsi.net/client/en_GB/divinity)).

1. Describe how faculty and students will access information electronically and on site, and explain how they will receive instruction about how to do this. **BIBM 701 DMin Orientation includes resources and instruction for accessing ACU library resources (physical and digital).** For instance, Craig Churchill and Melissa Atkinson maintain a DMin LibGuide ([guides.acu.edu/DMin](http://guides.acu.edu/DMin)), we work with Craig to provide information and learning exercises before students arrive on campus, and Craig and other library personnel meet with all incoming students face-to-face during BIBM 701. Stirling and UD personnel will provide necessary support for Stirling and UD libraries.
  2. Describe requirements to support student in their access to and use of learning resources. **Existing library resources and personnel.**
- F. Physical resources. Identify needs for classroom, lab, and office space and impacts on existing space use. List necessary equipment. Provide costs for any construction or equipment. **No additional classroom, lab, office, equipment, or construction required. This track will utilize existing classrooms and equipment on the ACU Abilene campus and on Stirling's campus.**
- G. Scholarships. Will the unit provide any unique scholarships to students in the program? **No. Rather, the courses in this track will be offered as dual enrollment with ACU and UD, meaning they will be eligible for Australian federal aid (FEE-HELP).**
- H. Recruiting. To whom should the degree be marketed? What additional recruiting beyond general recruiting to the university will be needed, and what costs will we incur? **It should be marketed to ministers and other Christian leaders in Australia who qualify for the DMin program. We have already devoted many hours into developing a new website for Australian students ([acu.edu/dmin/australia](http://acu.edu/dmin/australia)) and a printed flier which was distributed to Australian leaders in July 2019. Stirling and UD are also helping to market this program and recruit students.**
- I. Additional cost to deliver program. Total expenses from sections A to H. Clarify which expenses are one-time and which are ongoing. **According to the financial model approved in 2018, projected total expenses are \$19,120 in Year 1 (FY21), \$46,648 in Year 2, \$66,482 in Year 3, and \$74,881 in Year 4. Note: the financial model included additional elements for expanding the DMin program to Australia (its scope was not limited to this track), and it showed a net gain for ACU every year.**

## Initial Review and Required Signatures

When sections I-V are complete, please submit to the Office of the Provost for initial review and development. Section VI is not required for all applications; you will learn whether it's required for your program during initial review.

This proposal complies with curricular requirements of the university and addresses all required questions for institutional review.



Assistant Provost for Curriculum and Assessment

11.8.19

Date

This proposal does not require additional review for institutional accreditation purposes. *(See approval)*



SACSCOC Liaison

11/11/19

Date

All applications are required to include Section VII. Please compile this documentation after the initial review by the provost's office.

VII. Supporting Documentation

- A. Approval Chart for Curriculum Changes
- B. Memo of support from the department chair of each department outside the home department that will provide a course for the program. *n/a*
- C. When the new program application is complete, provide the full proposal to the following individuals for review. Each will provide a memo to attach to the proposal.
  1. Dean of the library for library resources review.
  2. Dean of the college of the program for a statement of commitment to the items in Required Institutional Support.

# **Doctor of Ministry Degree Plan**

## **Abilene Christian University**

### **Opening Residency (6 hours)**

- BIBM 701 Doctor of Ministry Orientation (0 hours)
- BIBM 716 Theological Foundations for the Practice of Ministry (6 hours)

### **Method and Project/Thesis (9 hours)**

- BIBM 724 Project/Thesis Seminar I (1 hour)
- BIBM 726 Project/Thesis Seminar II (2 hours)
- BIBM 799 D.Min. Project/Thesis (6 hours; includes an oral exam)

### **Ministry Courses (18 hours)**

Students may choose one of the following options.

- **For a generalist degree:** Any 6 electives (18 hours) from the D.Min. curriculum
- **For the Christian Spiritual Formation (CSF) track:** BIBM 717 Christian Spiritual Formation; BIBM 733 Culture, Context, and Community; BIBM 742 Forming Communities of Faith; BIBM 745 Living in the Tradition; 2 additional electives (6 hours) from the D.Min. curriculum
- **For the Leadership for Missional Renewal (LMR) track:** BIBM 706 Christian Leadership Development; BIBM 719 Missional Ecclesiology; BIBM 731 Leading Change in Christian Organizations; BIBM 733 Culture, Context, and Community; 2 additional electives (6 hours) from the D.Min. curriculum
- **For the Preaching for Community Transformation (PCT) track:** BIBM 703 Preaching in Contemporary Contexts; BIBM 711 Preaching and Theology; BIBM 723 Worship; BIBM 735 Seminar in Preaching; 2 additional electives (6 hours) from the D.Min. curriculum
- **For the proposed Dual Enrollment track:** BIBM 706 Christian Leadership Development; BIBM 717 Christian Spiritual Formation; BIBM 719 Missional Ecclesiology; BIBM 731 Leading Change in Christian Organizations; BIBM 733 Culture, Context, and Community; BIBM 742 Forming Communities of Faith.

### **Spiritual Formation (0 hours)**

- 2 spiritual formation retreats

**Total Hours: 33**

# ABILENE CHRISTIAN UNIVERSITY

## LIBRARY

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### MEMORANDUM

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**DATE:** November 7, 2019  
**TO:** Dr. Carson Reed  
**FROM:** Mark McCallon, Associate Dean for Library Information Services  
**RE:** New Proposed Dual Enrollment Track for D.Min. Offerings

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Thank you for the opportunity to review the application for the proposed Dual Enrollment track for the Doctorate of Ministry offered at Stirling Theological College and the University of Divinity in Melbourne Australia.

The Library has reviewed the program application and memorandum of understanding, and Craig Churchill and Mark McCallon met with Dr. Carson Reed about the new track. The memorandum of understanding between ACU, Stirling Theological College (STC) and the University of Divinity (UD) states that STC and UD will provide appropriate access to online and physical library resources for ACU D.Min students. In addition, D.Min. students will also have access to electronic resources located through the ACU Library and the course management system, as our current D.Min students do. Craig Churchill, Theological Librarian, has evaluated the resources available through the STC Library and the UD Library Hub, and determined that the combined print monograph holdings and electronic resources are adequate for D.Min students enrolled in the program.

Another useful resource for D.Min. students in the dual enrollment track is the role of Dr. Graham Hill. Dr. Hill is the Director of Research for STC and UD. As such, he actively walks alongside all doctoral students to aid in the development of dissertations and projects/theses. His guidance of D.Min. students located at STC and UD will include initial research guidance as well as navigating the resources of UD.

With the memorandum of understanding and the efforts of Dr. Reed and others to make sure that the resources are in place to support students enrolled in the dual enrollment track, the ACU Library can adequately provide support. Thank you for letting us review the proposal.

**ABILENE CHRISTIAN UNIVERSITY**  
**M E M O R A N D U M**

DATE: November 13, 2019  
TO: Dr. Carson Reed  
FROM: Ken Cukrowski, Dean, College of Biblical Studies  
RE: New Proposed Dual Enrollment Track for D.Min. Offerings

Based on the information (printed below) that has been provided in this application regarding the following bulleted items, I offer my full support for this program, which was already approved in 2018:

- Impact on faculty workload
- Faculty hires
- Faculty requirements
- Financial cost
- Impact on existing programs
- Staff programs
- Physical resources
- Scholarships
- Recruiting
- Additional cost

Sincerely,

Ken Cukrowski  
Dean, College of Biblical Studies

1. Describe the new program's impact on faculty workload in the home department or unit. Your narrative should provide supporting evidence that the number of full-time faculty members will be adequate to support the program.

**The additional workload comes by primarily using faculty from our partner school. Two of our current faculty will teach an extra course every other year.**

2. If program delivery requires a faculty hire, provide an expected salary range and forecast potential faculty availability.  
**Adjunct only.**

3. If the plan includes part-time instructors, include total cost per year for adjunct pay.

A. Faculty requirements and availability. **According to the financial model approved in 2018, projected teaching expenses are \$12,960 in Year 1 (FY21), \$6,480 in Year 2, \$13,500 in Year 3, and \$4,320 in Year 4.**

B. Impact on existing programs. **Since this is a simply an extension of our existing program it does not impact the current program except by enhancing existing students' experience by having additional colleagues from Australian contexts.**

C. For certificates only: Program director. Identify the program director (who may or may not be the department chair). If the program director does not have a terminal degree in the discipline, provide a justification of the director's qualifications. **n/a**

D. Staff requirements. **Since this program was actually approved in 2018, we have already hired additional support staff in March 2019.**

F. Physical resources. Identify needs for classroom, lab, and office space and impacts on existing space use. List necessary equipment. Provide costs for any construction or equipment. **No additional classroom, lab, office, equipment, or construction required. This track will utilize existing classrooms and equipment on the ACU Abilene campus and on Stirling's campus.**

G. Scholarships. Will the unit provide any unique scholarships to students in the program? **No. Rather, the courses in this track will be offered as dual enrollment with ACU and UD, meaning they will be eligible for Australian federal aid (FEE-HELP).**

H. Recruiting. To whom should the degree be marketed? What additional recruiting beyond general recruiting to the university will be needed, and what costs will we incur? **It should be marketed to ministers and other Christian leaders in Australia who qualify for the DMin program. We have already devoted many hours into developing a new website for Australian students (acu.edu/dmin/australia) and a printed flier which was distributed to Australian leaders in July 2019. Stirling and UD are also helping to market this program and recruit students.**

I. Additional cost to deliver program. Total expenses from sections A to H. Clarify which expenses are one-time and which are ongoing. **According to the financial model approved in 2018, projected total expenses are \$19,120 in Year 1 (FY21), \$46,648 in Year 2, \$66,482 in Year 3, and \$74,881 in Year 4. Note: the financial model included additional elements for expanding the DMin program to Australia (its scope was not limited to this track), and it showed a net gain for ACU every year.**



July 29, 2019

Dr. Philip J. Schubert  
President  
Abilene Christian University  
206 Hardin Administration Building  
ACU Box 29100  
Abilene, TX 79699-9100

Dear Dr. Schubert:

Thank you for submitting the following substantive change:

Substantive change:  
**Dual Academic Award**  
**Doctor of Ministry (D.Min.) degree program**  
Submission date:  
**1/18/2019**  
Implementation date:  
**1/18/2021**  
Case ID:  
**SC004788**

Abilene Christian University has entered into an agreement with Stirling Theological College, which is part of the Australia-based University of Divinity consortium, to establish a dual degree doctoral program. Eligible students will take 12 hours of coursework in Australia, which will be taught by a combination of Abilene Christian faculty and Stirling College faculty. Students will then take the remaining 21 hours of coursework in Abilene, Texas. Upon successful completion of the required curriculum, students will be awarded a Doctor of Ministry (D.Min.) degree from Abilene Christian University, and a Graduate Diploma from the University of Divinity.

A copy of the signed Memo of Understanding was enclosed which outlines the responsibilities of each party and includes intellectual property protections. The agreement also has a disclaimer stating that SACSCOC accreditation does not extend to University of Divinity.

Contact information for all parties to the agreement was listed as follows:

*For Abilene Christian University*  
Dr. Robert Rhodes, Provost  
Abilene Christian University  
206 Hardin Administration Building  
ACU Box 29100  
Abilene, TX 79699-9100  
Email: provost@acu.edu



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Dr. Schubert  
July 29, 2019

*For Stirling Theological College*  
Dr. Andrew Menzies, Principal  
Stirling Theological College  
44-60 Jacksons Road  
Mulgrave, VIC 3170 Australia  
amenzies@stirling.edu.au

*For University of Divinity*  
Dr. Peter Sherlock, Vice Chancellor  
University of Divinity  
21 Highbury Grove  
Kew, VIC 3101 Australia  
vc@divinity.edu.au

The institution is reminded that it is responsible for demonstrating control, adequacy, and qualifications for any personnel performing the role or disaggregated roles of the faculty, including those provided under contractual agreement.

**We accept notification of the agreement between Abilene Christian University, Stirling Theological College, and University of Divinity.**

Should you need assistance, please contact Dr. Michael T. Hoefer at 404-679-4501, ext. 4525 or via email at mhoefer@sacscoc.org.

Please include the Case ID number above in all submissions or correspondence about this substantive change.

Sincerely,

A handwritten signature in black ink, appearing to read "Kevin W. Sightler", is written over the word "Sincerely,". The signature is fluid and cursive, with a long horizontal flourish extending to the right.

Kevin W. Sightler, Ph.D.  
Director of Substantive Change

KWS:SKO: efk

cc: Mr. Chris Riley, J.D., Assistant Provost for Institutional Effectiveness  
and Instructor of Political Science  
Dr. Michael T. Hoefer

Case ID: SC004788

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## ATS Commission Staff Action for Abilene

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Tom Tanner <tanner@ats.edu>

Mon, Nov 12, 2018 at 11:36 AM

To: "cukrowskik@acu.edu" <cukrowskik@acu.edu>, "sensingt@acu.edu" <sensingt@acu.edu>, "karissa.herch@acu.edu" <karissa.herch@acu.edu>

Cc: Christopher The <the@ats.edu>

Ken Cukrowski, Dean  
Tim Sensing, Associate Dean  
Karissa Herchenroeder, DMin Assistant Director  
Abilene Christian University Graduate School of Theology

Dear Colleagues,

Commission staff reviewed your recent petition to open a new extension site at Stirling Theological College (STC) in Mulgrave, Australia, to offer less than half of the DMin degree. The petition appropriately addresses requirements related to the ATS Commission's Education Standard (section ES.3 on extension sites), Degree Program Standard E on the DMin degree, and Guidelines for Petitioning for International Theological Education. This petition comes at the invitation of the STC president and dean, whose school is from the same religious tradition as Abilene's Graduate School of Theology (GST). Pastors and other prospective DMin students in the Melbourne area have few other options for pursuing a DMin degree, so both schools see the need for this program in that area.

More than two-thirds of DMin courses at the new site will be taught by GST faculty, supplemented by qualified STC faculty hired as GST adjuncts. The STC campus has facilities typical of an accredited theological school and more than adequate for these DMin courses. A signed MOU between both schools is attached to the petition. Twelve of the 27 coursework credits (44%) of the 33-credit DMin may be earned at the new site, while 12 credits of coursework (44%) must be earned at GST's main campus in Abilene. Of the remaining 9 credits, 6 are for the DMin project and a 3-credit course can be taken online. Legal authorization to operate this program is included in STC's status in Australia. The program will be assessed through Abilene's annual assessment cycle, using TaskStream. The projected budget for this site shows mostly break-even results.

On behalf of the Board of Commissioners, I am pleased to approve this petition for an ongoing course-offering site at Stirling Theological College (44-60 Jacksons Road, Mulgrave, VIC 3170 Australia). This new site is approved to offer less than half of the DMin degree.

Here to serve,

Tom

Tom Tanner, MDiv, MA, PhD | Director of Accreditation  
The Association of Theological Schools | The Commission on Accrediting  
10 Summit Park Drive | Pittsburgh, PA 15275-1110 | 412-788-6505, ext. 229 | tanner@ats.edu | www.ats.edu

