

Approval Chart for Curriculum Changes

A = Approve I= Information Item¹ R= Advise & Respond²

Course Number _____ or Degree Plan(s) MA in English

State the requested change and reason. A memo may be attached if more space is necessary.

Elimination of foreign language requirement for admission to the MA in English program.

***See attached memo concerning this retroactive change to MA in English Admission Requirements.

Circle the number that corresponds to the requested change. Degree plan changes are on the second page.

		COUNCIL ³								
	Change to a Course	Dept./School	College Academic	Deans	TEC	UGEC	UUAC	GRAD	Provost	President
1.	Title (description unchanged)	A	A	A		I			I	I
2.	Description (not affecting content)	A	A	A		I			I	I
3.	Course term(s)	A	I	A		I			I	I
4.	Content (substantive change)	A	A	A		I			A	I
5.	Number of hours (lecture, lab, contact)	A	A	A		A			A	I
6.	Course number within the hundred	A	A	I		I			I	I
7.	Course number beyond the hundred	A	A	A		A			A	I
8.	Prerequisites	A	A	A		I			I	I
9.	Course fee(s)	A	--	A		--			A	I
10.	From U to G or G to U	A	A	A		A			A	I
11.	Cross list with another department: U or G level	A	A	A		A			A	I
12.	Department of record	A	A	A		A			A	I
13.	Open or close a course	A	A	A		A			A	I
14.	New course — See website for application and process. This change includes combining or splitting a course(s).	A	A	A		A			A	I

Note: When an academic unit does not have a council, the UGEC and/or UUAC will serve as its academic council, depending on the nature

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of the issue.

	Change to a Degree Plan	Dept./School	College Academic	Deans	COUNCIL ³				Provost	Faculty	President	Board of Trustees
					C	EC	AC	AD				
1.	University Requirements — Change in approved course content ⁶	A	A	A			A		A	--	A	--
2.	University Requirements — Add or drop a required course from the University Requirements chart ⁶	A	A	A			A		A	A	A	--
3.	University Requirements — Add or drop a course from a menu within the University Requirements ⁶	A	--	--			A		A	--	A	--
4.	University Requirements — Change hours within a menu on the University Requirements chart ⁶	A	A	A			A		A	A	A	--
5.	Major — Revision of major ^{4,5}	A	A	A			A		A	--	A	--
6.	Major — Adopt or change admission requirements	A	A	A			A		A	--	A	--
7.	Major — Add ^{4,5}	A	A	A			A		A	A	A	I
8.	Major — Discontinue (proposed by the department or college)	A	A	A			A		A	A	A	I
9.	Major — Discontinue (proposed by the Provost)				See below.							
10.	GPA — Revise major or cumulative requirement	A	A	A			A		A	A	A	--
11.	Minor — Revise course selection	A	A	A			I		I	--	I	--
12.	Minor — Add	A	A	A			A		A	--	A	--
13.	Minor — Discontinue (proposed by the department or college)	A	A	A			A		A	--	A	--
14.	Minor — Discontinue (proposed by the Provost)				See below.							
15.	Degree — Add	A	A	A			A		A	A	A	I
16.	Degree — Discontinue (proposed by the department or college)	A	A	A			A		A	A	A	I
17.	Degree — Discontinue (proposed by the Provost)				See below.							
18.	Any change to a graduate degree program	A	A	A			A		A	--	A	--

	Provost-Proposed Change	Provost	Department	Dean	COUNCIL ³			Faculty	President	Board of Trustees
					EC	UAC	Graduate			
1.	Major/Graduate Program — Discontinue (proposed by the Provost)	A	R	R			A	A	A	I
2.	Minor — Discontinue (proposed by the Provost)	A	R	R			A	--	A	--
3.	Degree — Discontinue (proposed by the Provost)	A	R	R			A	A	A	I

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COUNCIL ³									
	Change to the Catalog Information	Dept./School	College Academic	Deans	UGEC	UUAC	GRAD	Provost	President
1.	General requirements for graduation including course requirements that are common to all majors for all degrees ⁷	--	--	--		A		A	A
2.	Admission requirements	--	--	--		A		A	A
3.	Policies governing academic probation and suspension	--	--	--		A		A	A
4.	Requirements for graduating with honors	--	--	--		A		A	A

¹ Councils may request additional information about "Information" items. These items are approved as "Consent Agenda."

² The Dean and Department should respond to the Provost's recommendation to close a program in writing. Advise & Respond (R) requires that the voting body should receive the written responses at least one week prior to the vote.

³ All courses that meet University Requirements for general education must go through UGEC. Courses or degrees offered only to students seeking teacher certification must go through the Teacher Education Council. All undergraduate changes must go before the UUAC. All graduate degree plan changes must go through the Graduate Council.

⁴ A minimum of 30 hours is required for a major. A maximum is specified for each degree (e.g., BA, BS). The university minimum for elective hours is 6, unless the requirements of external accrediting bodies make it impossible.

⁵ Program or course changes that apply to any major that includes Teacher Certification will be reviewed by the college, the Teacher Education Council (TEC), and then the UUAC.

⁶ Courses that satisfy ACU's University Requirements (General Education) will normally have lower-level numbering, be free of prerequisites and co-requisites, appeal to more than one or two majors, and "not narrowly focus on those skills, techniques, and procedures specific to a particular occupation or profession" (SACS 2.7.3). Departments may request exceptions to the first three criteria.

⁷ The UUAC approved the clarification that "general requirements for graduation" means the enumerated items in the "General Requirements for Bachelor's Degrees" section of the catalog.

Revised 8-26-19

Curriculum/Catalog Changes Signature Page

Department/School Chair(s)	
<u>Tricker Delaney</u> Signature	<u>9/18/2020</u> Approval date
_____ Signature	_____ Approval date

College Academic Council(s)	
<u>Jonathan Camp</u> Jonathan Camp (Dec 9, 2020 09:04 CST) Signature	_____ Approval date
_____ Signature	_____ Approval date

Dean(s)	
<u>Hejira Hage</u> Signature	_____ Approval date
_____ Signature	_____ Approval date

Teacher Education Council	
_____ Chair's signature	_____ Approval date

General Education Council	
_____ Chair's signature	_____ Approval date

Undergraduate Academic Council	
_____ Chair's signature	_____ Approval date

Graduate Council	
_____ Chair's signature	_____ Approval date

Provost	
_____ Signature	_____ Approval date

Faculty	
_____ Chair of faculty senate	_____ Approval date

President	
_____ Signature	_____ Approval date

Proposed change to MA in English

Current Admission Requirements language:

"The transcript should reflect a competence in a second language (usually demonstrated through the completion of sophomore-level foreign language)."

Proposed change: The English graduate faculty has voted to eliminate this foreign language admissions requirement for the MA in English program

Rationale: The English graduate faculty does not feel that the requirement accomplishes the goals for which it was originally intended. Foreign language requirements are rather standard in graduate programs in the humanities, and these requirements exist in order to give students a chance to do research in a secondary language related to their area(s) of interest. For example: A student getting a PhD in Latino American Literature would benefit from a working knowledge of Spanish, as he or she would be better able to use primary and secondary sources written in Spanish. In reality, though, this is rarely how the FL requirement plays out. There is no requirement for those FL credits to match their research interests. For any of our entering students without the required FL credits, they are forced to either a) Enroll in FL classes on ACU's campus or at another university; b) Take a CLEP or similar test in order to get credit; or c) Arrange some form of a translation exam, which is difficult to coordinate. Whether the student enters the program with the FL piece completed or completes one of these other options while in the program, very rarely does this serve the purpose of increasing a student's research potential and prowess. More commonly, the FL requirement keeps students from applying to our program, or it creates extra paperwork and exception forms.

***If approved, we want this to be a retroactive change to the admissions requirements so that our current students can be released from the FL requirement.