

Approval Chart for Curriculum Changes

A = Approve I= Information Item¹ R= Advise & Respond²

Course Number _____ or Degree Plan(s) MS in NUTR & MS in NUTR-DI
 State the requested change and reason. A memo may be attached if more space is necessary.

In order to grow numbers of students in the free-standing MS in NUTR and in the combined MS in NUTR/Dietetic Internship, it is the desire of the program faculty and the CEHS Dean that those programs have shared administrative oversight of both ACU Dallas and the CEHS. Marketing allocations are greater through ACU Dallas, so we hope that these programs will thrive with this new administrative structure. The curriculum is the same, the faculty is the same, and the modality is the same, as these courses were initially developed online and have been taught online through the Canvas LMS.

Circle the number that corresponds to the requested change. Degree plan changes are on the second page.

					COUNCIL ³				President	Provost	GRAD	UUAC	UGEC	TEC	Deans	College Academic	Dept./School	Change to a Course
1.	Title (description unchanged)	A	A	A	I				I	I								
2.	Description (not affecting content)	A	A	A	I				I	I								
3.	Course term(s)	A	I	A	I				I	I								
4.	Content (substantive change)	A	A	A	I				A	I								
5.	Number of hours (lecture, lab, contact)	A	A	A	A				A	I								
6.	Course number within the hundred	A	A	I	I				I	I								
7.	Course number beyond the hundred	A	A	A	A				A	I								
8.	Prerequisites	A	A	A	I				I	I								
9.	Course fee(s)	A	--	A	--				A	I								
10.	From U to G or G to U	A	A	A	A				A	I								
11.	Cross list with another department: U or G level	A	A	A	A				A	I								
12.	Department of record	A	A	A	A				A	I								
13.	Open or close a course	A	A	A	A				A	I								
14.	New course — See website for application and process. This change includes combining or splitting a course(s).	A	A	A	A				A	I								

Note: When an academic unit does not have a council, the UGEC and/or UUAC will serve as its academic council, depending on the nature of the issue.

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COUNCIL ³												
	Change to a Degree Plan	Dept./School	College Academic	Deans	TEC	UGEC	UUAC	GRAD	Provost	Faculty	President	Board of Trustees
1.	University Requirements — Change in approved course content ⁶	A	A	A	A				A	--	A	--
2.	University Requirements — Add or drop a required course from the University Requirements chart ⁶	A	A	A	A				A	A	A	--
3.	University Requirements — Add or drop a course from a menu within the University Requirements ⁶	A	--	--	A				A	--	A	--
4.	University Requirements — Change hours within a menu on the University Requirements chart ⁶	A	A	A	A				A	A	A	--
5.	Major — Revision of major ^{4,5}	A	A	A	A				A	--	A	--
6.	Major — Adopt or change admission requirements	A	A	A	A				A	--	A	--
7.	Major — Add ^{4,5}	A	A	A	A				A	A	A	I
8.	Major – Discontinue (proposed by the department or college)	A	A	A	A				A	A	A	I
9.	Major – Discontinue (proposed by the Provost)	See below.										
10.	GPA — Revise major or cumulative requirement	A	A	A	A				A	A	A	--
11.	Minor — Revise course selection	A	A	A	I				I	--	I	--
12.	Minor — Add	A	A	A	A				A	--	A	--
13.	Minor – Discontinue (proposed by the department or college)	A	A	A	A				A	--	A	--
14.	Minor – Discontinue (proposed by the Provost)	See below.										
15.	Degree — Add	A	A	A	A				A	A	A	I
16.	Degree – Discontinue (proposed by the department or college)	A	A	A	A				A	A	A	I
17.	Degree – Discontinue (proposed by the Provost)	See below.										
18.	Any change to a graduate degree program	A	A	A	A				A	--	A	--

		COUNCIL ³								Board of Trustees
	Provost-Proposed Change	Provost	Department	Dean	TEC	UAC	Graduate	Faculty	President	
1.	Major/Graduate Program — Discontinue (proposed by the Provost)	A	R	R		A		A	A	I
2.	Minor — Discontinue (proposed by the Provost)	A	R	R		A		--	A	I
3.	Degree — Discontinue (proposed by the Provost)	A	R	R		A		A	A	I

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COUNCIL³

	Change to the Catalog Information	Dept./School	College Academic	Deans	UGEC	UUAC	GRAD	Provost	Faculty	President
1.	General requirements for graduation including course requirements that are common to all majors for all degrees ⁷	--	--	--		A		A	A	A
2.	Admission requirements	--	--	--		A		A	A	A
3.	Policies governing academic probation and suspension	--	--	--		A		A	A	A
4.	Requirements for graduating with honors	--	--	--		A		A	A	A

¹ Councils may request additional information about "Information" items. These items are approved as "Consent Agenda."

² The Dean and Department should respond to the Provost's recommendation to close a program in writing. Advise & Respond (R) requires that the voting body should receive the written responses at least one week prior to the vote.

³ All courses that meet University Requirements for general education must go through UGEC. Courses or degrees offered only to students seeking teacher certification must go through the Teacher Education Council. All undergraduate changes must go before the UUAC. All graduate degree plan changes must go through the Graduate Council.

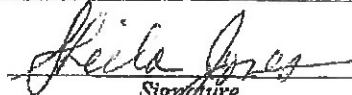
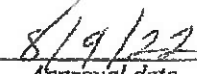
⁴ A minimum of 30 hours is required for a major. A maximum is specified for each degree (e.g., BA, BS). The university minimum for elective hours is 6, unless the requirements of external accrediting bodies make it impossible.

⁵ Program or course changes that apply to any major that includes Teacher Certification will be reviewed by the college, the Teacher Education Council (TEC), and then the UUAC.

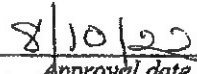
⁶ Courses that satisfy ACU's University Requirements (General Education) will normally have lower-level numbering, be free of prerequisites and co-requisites, appeal to more than one or two majors, and "not narrowly focus on those skills, techniques, and procedures specific to a particular occupation or profession" (SACS 2.7.3). Departments may request exceptions to the first three criteria.

⁷ The UUAC approved the clarification that "general requirements for graduation" means the enumerated items in the "General Requirements for Bachelor's Degrees" section of the catalog.

Revised 8-26-19

Department/School Chair(s)	
 Signature Kay Williams, MEd, ED, LD	 Approval date Aug 19, 2022
Signature	Approval date

College Academic Council(s)	
 Signature	Aug 19, 2022 Approval date
 Signature	Aug 19, 2022 Approval date

Dean(s)	
 Signature	 Approval date Aug 19, 2022
Signature	Approval date

Teacher Education Council	
Chair's signature	Approval date

General Education Council	
Chair's signature	Approval date

Undergraduate Academic Council	
Chair's signature	Approval date

Graduate Council	
Chair's signature	Approval date

Provost	
Signature	Approval date

Faculty	
Chair of faculty senate	Approval date

President	
Signature	Approval date

MEMORANDUM

To: CGPS Academic Council
From: Dr. Nannette Glenn, Dean CGPS
Date: July 18, 2022
Re: Memo for Academic Council Records - MS Nutrition and Dietetic Internship (CONU-MSDI)

The MS in Nutrition and Dietetic Internship (CONU-MSDI) program is an existing program in the College of Education and Human Services (CEHS). Starting in Fall 1 of 2022, the program will shift to a “jointly administered program” a classification and operational arrangement available only to academic online programs in which a disciplinary accreditation has been awarded and must be maintained. While the M.S. in Nutrition is not a secondarily-accredited program, the M.S. in Nutrition/Dietetic Internship, an integral feature of the disciplinary offering, is accredited by the Accreditation Council for Education in Nutrition and Dietetics (“ACEND”).

According to a Memorandum of Understanding executed on June 1, 2022, the program will be led by a designated online Program Director, who is jointly appointed by the Dean of CGPS and the Dean of CEHS. The online Program Director will manage and administer programs under the supervision of the Deans or their designees as prescribed by this MOU. The Dean of CGPS or designee will conduct an annual performance review of the online Program Director with input from the Dean of CEHS.

CEHS will be responsible for the development and maintenance of the curriculum and courses in the Program. The Academic Liaison will regularly review program and course outcomes. Any revisions to the curriculum or the Program will be initiated by the Academic Liaison in the CEHS Academic Council. Upon approval, the revisions will be forwarded to the CGPS Dean for presentation and approval at the CGPS Academic Council. Final approval will be requested from the Provost and the President.

Course quality and efficacy in a jointly-administered program is a responsibility of both CEHS and CGPS. Courses and programs will be monitored and evaluated in the normal course of

operation by ACU Dallas. The Academic Liaison, CEHS, CGPS, and the LDO will work cooperatively to address issues impacting student learning and success.

Nutrition, Combined MS Nutrition/Dietetic Internship, MS (CONU-MSDI)

MS: Master of Science in Nutrition

Prerequisite Degree Requirements

This program requires a baccalaureate degree from a regionally accredited institution. In addition, students must have completed Didactic Program in Dietetics requirements in an accredited program as specified by the Accreditation Council for Education in Nutrition and Dietetics (ACEND).

Major Requirements

Core Courses

NUTR 622 - Weight Management I Credit Hours: 3

NUTR 623 - Nutrition and Poverty Credit Hours: 3

NUTR 626 - Nutrition Assessment Credit Hours: 3

NUTR 628 - Nutrition Education and Counseling Credit Hours: 3

NUTR 629 - Nutrition and Integrative Medicine Credit Hours: 3

NUTR 633 - Nutritional Genomics Credit Hours: 3

NUTR 634 - Practice Skills and Current Issues Credit Hours: 3

Total: 21 Credit Hours

Combined MS Nutrition/Dietetic Internship (MSDI)

Required Courses

NUTR 620 - Dietetic Internship Credit Hours: 3

NUTR 620 - Dietetic Internship (this course must be taken twice) Credit Hours: 3

NUTR 621 - Nutrition Research Credit Hours: 3

Total: 9 Credit Hours

Select 6 hours from the following menu:

NUTR 624 - Weight Management II Credit Hours: 3

NUTR 625 - School Nutrition Credit Hours: 3

NUTR 627 - Nutrition for Diabetes Mellitus Credit Hours: 3

NUTR 632 - Nutrition for Eating Disorders Credit Hours: 3

NUTR 635 - Nutrition for Exercise and Sport Credit Hours: 3

Total: 6 Credit Hours

Total Major Hours: 36

Other Graduation Requirements

In order to successfully complete the ACU MS in Nutrition/Dietetic Internship, all students/interns must receive an A or B on the graduate courses, complete all rotation evaluation forms and present the completed and signed evaluation forms (including self-evaluations) to the Program Director within the designated time frame; and have a satisfactory rating or above on all evaluations.