

## Approval Chart for Curriculum Changes

A = Approve    I = Information Item<sup>1</sup>    R = Advise & Respond<sup>2</sup>

Course Number EDUC 697 or Degree Plan(s) \_\_\_\_\_

State the requested change and reason. A memo may be attached if more space is necessary.

The course description change needs to occur to match the language of the field and the nature of the graduate program. As a degree for classroom teachers, the course needs to reflect instructional coaching contexts in which graduates will find themselves.

Proposed course description:

This course will directly address how to mentor, coach, and consult with students and colleagues and how to provide facilitative coaching that builds on existing skills, knowledge and beliefs of students and colleagues. Course content will encourage new ways of thinking through reflection, analysis, observation and experimentation. Students will develop skills and tools to create deliberate, collaborative and flexible instructional coaching experiences for students and colleagues in a school community.

Circle the number that corresponds to the requested change. Degree plan changes are on the second page.

|                    |                                                  | COUNCIL <sup>3</sup> |                  |       |     |      |     |      |
|--------------------|--------------------------------------------------|----------------------|------------------|-------|-----|------|-----|------|
|                    |                                                  | Dept./School         | College Academic | Deans | TEC | UGEC | UAC | GRAD |
| Change to a Course |                                                  |                      |                  |       |     |      |     |      |
| 1.                 | Title (description unchanged)                    | A                    | A                | A     |     | I    |     | I    |
| 2.                 | Description (not affecting content)              | A                    | A                | A     |     | I    |     | I    |
| 3.                 | Course term(s)                                   | A                    | I                | A     |     | I    |     | I    |
| 4.                 | Content (substantive change)                     | A                    | A                | A     |     | I    |     | A    |
| 5.                 | Number of hours (lecture, lab, contact)          | A                    | A                | A     |     | A    |     | A    |
| 6.                 | Course number within the hundred                 | A                    | A                | I     |     | I    |     | I    |
| 7.                 | Course number beyond the hundred                 | A                    | A                | A     |     | A    |     | A    |
| 8.                 | Prerequisites                                    | A                    | A                | A     |     | I    |     | I    |
| 9.                 | Course fee(s)                                    | A                    | --               | A     |     | --   |     | A    |
| 10.                | From U to G or G to U                            | A                    | A                | A     |     | A    |     | A    |
| 11.                | Cross list with another department: U or G level | A                    | A                | A     |     | A    |     | A    |
| 12.                | Department of record                             | A                    | A                | A     |     | A    |     | A    |

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| COUNCIL <sup>3</sup> |                                                                                                             |              |                  |       |     |      |      |      |         |         |           |                   |
|----------------------|-------------------------------------------------------------------------------------------------------------|--------------|------------------|-------|-----|------|------|------|---------|---------|-----------|-------------------|
|                      | Change to a Degree Plan                                                                                     | Dept./School | College Academic | Deans | TEC | UGEC | UUAC | GRAD | Provost | Faculty | President | Board of Trustees |
| 1.                   | University Requirements — Change in approved course content <sup>6</sup>                                    | A            | A                | A     | A   |      |      |      | A       | --      | A         | I                 |
| 2.                   | University Requirements — Add or drop a required course from the University Requirements chart <sup>6</sup> | A            | A                | A     | A   |      |      |      | A       | A       | A         | --                |
| 3.                   | University Requirements — Add or drop a course from a menu within the University Requirements <sup>6</sup>  | A            | --               | --    | A   |      |      |      | A       | --      | A         | I                 |
| 4.                   | University Requirements — Change hours within a menu on the University Requirements chart <sup>6</sup>      | A            | A                | A     | A   |      |      |      | A       | A       | A         | --                |
|                      |                                                                                                             |              |                  |       |     |      |      |      |         |         |           |                   |
| 5.                   | Major — Revision of major <sup>4,5</sup>                                                                    | A            | A                | A     | A   |      |      |      | A       | --      | A         | --                |
| 6.                   | Major — Adopt or change admission requirements                                                              | A            | A                | A     | A   |      |      |      | A       | --      | A         | --                |
| 7.                   | Major — Add <sup>4,5</sup>                                                                                  | A            | A                | A     | A   |      |      |      | A       | A       | A         | I                 |
| 8.                   | Major – Discontinue (proposed by the department or college)                                                 | A            | A                | A     | A   |      |      |      | A       | A       | A         | I                 |
| 9.                   | Major – Discontinue (proposed by the Provost)                                                               | See below.   |                  |       |     |      |      |      |         |         |           |                   |
|                      |                                                                                                             |              |                  |       |     |      |      |      |         |         |           |                   |
| 10.                  | GPA — Revise major or cumulative requirement                                                                | A            | A                | A     | A   |      |      |      | A       | A       | A         | --                |
|                      |                                                                                                             |              |                  |       |     |      |      |      |         |         |           |                   |
| 11.                  | Minor — Revise course selection                                                                             | A            | A                | A     | I   |      |      |      | I       | --      | I         | --                |
| 12.                  | Minor — Add                                                                                                 | A            | A                | A     | A   |      |      |      | A       | --      | A         | --                |
| 13.                  | Minor – Discontinue (proposed by the department or college)                                                 | A            | A                | A     | A   |      |      |      | A       | --      | A         | --                |
| 14.                  | Minor – Discontinue (proposed by the Provost)                                                               | See below.   |                  |       |     |      |      |      |         |         |           |                   |
|                      |                                                                                                             |              |                  |       |     |      |      |      |         |         |           |                   |
| 15.                  | Degree — Add                                                                                                | A            | A                | A     | A   |      |      |      | A       | A       | A         | I                 |
| 16.                  | Degree – Discontinue (proposed by the department or college)                                                | A            | A                | A     | A   |      |      |      | A       | A       | A         | I                 |
| 17.                  | Degree – Discontinue (proposed by the Provost)                                                              | See below.   |                  |       |     |      |      |      |         |         |           |                   |
| 18.                  | Any change to a graduate degree program                                                                     | A            | A                | A     | A   |      |      |      | A       | --      | A         | --                |

| Provost-Proposed Change |                                                                | Provost | Department | Dean | COUNCIL <sup>3</sup> |      |          | Faculty | President | Board of Trustees |
|-------------------------|----------------------------------------------------------------|---------|------------|------|----------------------|------|----------|---------|-----------|-------------------|
|                         |                                                                |         |            |      | TEC                  | UUAC | Graduate |         |           |                   |
| 1.                      | Major/Graduate Program – Discontinue (proposed by the Provost) | A       | R          | R    | A                    |      |          | A       | A         | I                 |
| 2.                      | Minor – Discontinue (proposed by the Provost)                  | A       | R          | R    | A                    |      |          | --      | A         | --                |
| 3.                      | Degree – Discontinue (proposed by the Provost)                 | A       | R          | R    | A                    |      |          | A       | A         | I                 |

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| COUNCIL <sup>3</sup> |                                                                                                                              |              |                  |       |       |      |      |         |           |
|----------------------|------------------------------------------------------------------------------------------------------------------------------|--------------|------------------|-------|-------|------|------|---------|-----------|
|                      | Change to the Catalog Information                                                                                            | Dept./School | College Academic | Deans | UGEAC | UUAC | GRAD | Provost | President |
| 1.                   | General requirements for graduation including course requirements that are common to all majors for all degrees <sup>7</sup> | --           | --               | --    |       | A    |      | A       | A         |
| 2.                   | Admission requirements                                                                                                       | --           | --               | --    |       | A    |      | A       | A         |
| 3.                   | Policies governing academic probation and suspension                                                                         | --           | --               | --    |       | A    |      | A       | A         |
| 4.                   | Requirements for graduating with honors                                                                                      | --           | --               | --    |       | A    |      | A       | A         |

<sup>1</sup> Councils may request additional information about "Information" items. These items are approved as "Consent Agenda."

<sup>2</sup> The Dean and Department should respond to the Provost's recommendation to close a program in writing. Advise & Respond (R) requires that the voting body should receive the written responses at least one week prior to the vote.

<sup>3</sup> All courses that meet University Requirements for general education must go through UGEAC. Courses or degrees offered only to students seeking teacher certification must go through the Teacher Education Council. All undergraduate changes must go before the UUAC. All graduate degree plan changes must go through the Graduate Council.

<sup>4</sup> A minimum of 30 hours is required for a major. A maximum is specified for each degree (e.g., BA, BS). The university minimum for elective hours is 6, unless the requirements of external accrediting bodies make it impossible.

<sup>5</sup> Program or course changes that apply to any major that includes Teacher Certification will be reviewed by the college, the Teacher Education Council (TEC), and then the UUAC.

<sup>6</sup> Courses that satisfy ACU's University Requirements (General Education) will normally have lower-level numbering, be free of prerequisites and co-requisites, appeal to more than one or two majors, and "not narrowly focus on those skills, techniques, and procedures specific to a particular occupation or profession" (SACS 2.7.3). Departments may request exceptions to the first three criteria.

<sup>7</sup> The UUAC approved the clarification that "general requirements for graduation" means the enumerated items in the "General Requirements for Bachelor's Degrees" section of the catalog.

Revised 8-26-19

Old Course Description:

This course will directly address how to mentor, coach, and consult with colleagues; provide professional development for faculty; and make decisions based on converging evidence from research. Drawing on comprehensive course sequence, students will be also be able to facilitate appropriate, research-based instruction by communicating and collaborating with educational stakeholders.

New Course Description:

This course will directly address how to mentor, coach and consult with students and colleagues and how to provide facilitative coaching that builds on existing skills, knowledge, and beliefs of students and colleagues. Course content will encourage new ways of thinking through reflection, analysis, observation and experimentation. Students will develop skills and tools to create deliberate, collaborative, and flexible instructional coaching experiences for students and colleagues in a school community.

# Curriculum/Catalog Changes Signature Page

|                            |                        |
|----------------------------|------------------------|
| Department/School Chair(s) |                        |
| <u>Stephanie Talley</u>    | <u>10.18.22</u>        |
| Signature                  | Approval date          |
| _____<br>Signature         | _____<br>Approval date |

|                             |                        |
|-----------------------------|------------------------|
| College Academic Council(s) |                        |
| <u>DL</u>                   | <u>10-31-22</u>        |
| Signature                   | Approval date          |
| _____<br>Signature          | _____<br>Approval date |

|                    |                        |
|--------------------|------------------------|
| Dean(s)            |                        |
| <u>DL</u>          | <u>10-31-22</u>        |
| Signature          | Approval date          |
| _____<br>Signature | _____<br>Approval date |

|                           |                        |
|---------------------------|------------------------|
| Teacher Education Council |                        |
| <u>Stephanie Talley</u>   | <u>11/17/22</u>        |
| Chair's signature         | Approval date          |
| _____<br>Signature        | _____<br>Approval date |

|                            |                        |
|----------------------------|------------------------|
| General Education Council  |                        |
| _____<br>Chair's signature | _____<br>Approval date |

|                                |                        |
|--------------------------------|------------------------|
| Undergraduate Academic Council |                        |
| _____<br>Chair's signature     | _____<br>Approval date |

|                            |                        |
|----------------------------|------------------------|
| Graduate Council           |                        |
| _____<br>Chair's signature | _____<br>Approval date |

|                    |                        |
|--------------------|------------------------|
| Provost            |                        |
| _____<br>Signature | _____<br>Approval date |

|                                  |                        |
|----------------------------------|------------------------|
| Faculty                          |                        |
| _____<br>Chair of faculty senate | _____<br>Approval date |

|                    |                        |
|--------------------|------------------------|
| President          |                        |
| _____<br>Signature | _____<br>Approval date |