

ACU Graduate Council
November 8, 2022
11:30 a.m. – 1:00 p.m.
CBS Dean's Conference Room

Present: W. Carroll K. Witemeyer, M. Long, D. Walls, J. Cardot, D. Barnett, T. Winter, L. Lancaster, J. Neill, L. Merchant, A. Huddleston, W. Crawford, C. Flanagan, T. Womble

Absent: L. Lemley

Ex-officios: (J. Wiser, C. Barbarick, M. Straughn, T. Baggs, G. Straughn, B. Crisp, K. Cukrowski – not in attendance)

Guests: D. Kennamer, J. Smith

The meeting began at 11:32 a.m.

- Prayer by W. Crawford
- Announcements - Student Success Metrics, Scholarship/GA Awards, RNL Audit of the Office of Graduate Programs
- Approval of the minutes from 5/3/22 (Also the August note for moving MS-CONU to a shared program with Dallas.)

Motion to approve the minutes by L. Merchant; seconded by M. Long; all in favor. Motion passes.

Information Items:

1. OCCT 643 – Revise Course Description
2. OCCT 735 – Revise Course Description

D. Walls - We are adjusting the wording to more accurately reflect what is being taught in those courses. J. Cardot - On OCCT 735 - What you crossed out is being added to the 600-level course? D. Walls - Yes.

Action Item:

3. CSD 693 – Increase Variable Credit Hour Range

D. Barnett - We needed to add a new class to stay competitive with other universities. We thought this course was a 1-3 variable hour course, but some time in the past, it was reduced to 1-2 hours. W. Carroll - We needed a three-hour course for summer so that students would be eligible for financial aid. L. Lemley had contacted my office ahead of the meeting to vote in favor of this item.

J. Smith - As we continue to look at credit hour changes, remember to keep in mind our university policy that the number of hours needs to match student workload, not just serve as a way to fulfill degree requirements. L. Merchant - Is there a guideline published? J. Smith - Yes. You can find it in the Quicklinks for Faculty Policies. There are general principles for internship, practicum, and clinical courses that aren't meeting in the classroom as well. T. Womble - Is there a difference between MWF vs. TR? J. Smith - In pure minutes, there is a difference, but the general principles apply equally. We allow for a little bit of discrepancy.

**Motion to approve by L. Merchant; seconded by A. Huddleston; all in favor.
Motion passes.**

Meeting ended at 12:06 p.m.