

Below are some helpful tips about the ACU PromoGear Program you can distribute to your team:

- You can view the ACU PromoGear site at acu.getpromogear.com or follow the hyperlink under the quick links tab on my.acu.edu. The ACU PromoGear website is a great resource for ordering promotional items such as pens, apparel, caps, drink ware, jackets and so much more with over 4000 items on display. If you don't see the item you're looking for simply contact our Staples sales rep at [1-800-664-3877](tel:1-800-664-3877). The ACU Staples Sales Team has access to over 500,000 items that can be imprinted.
- The ACU PromoGear site is pre-rendered with one version of the interlocking ACU logo. This logo is simply a reference point and won't be appropriate for all products or situations. Creative Services has provided all available logos to the Staples Promotional Products group so that they have access to the correct logos when needed. When ordering a product click on the Logo Guidelines PDF under the FAQ tab to see which logos are available to be imprinted.
- After an order is submitted online a proof is produced and e-mailed back to the individual who submitted the order. The order does not become official until that proof has been approved – so don't be anxious about placing an order, you will still have an additional chance to see and approve the item before the order is complete.