

Deadlines: *Fall & Spring: 2nd Friday of September Summer: 2nd Friday of April*
To: Charles Mattis, dean
College of Arts and Sciences

From: Fred A. Bailey, chair
Department of History

Re: Kelly Elliott's Request for Professional Development Funds

Date: 10 September 2010

Kelly Elliott's invitation to participate in the International Conference on Religion and Spirituality in Society is a nice recognition of her emerging scholarship. Not only will she present a quality paper based on her dissertation research, but the conference will also enable her to meet with scholars across disciplines and across the globe. It should be an excellent opportunity for her to expand her network of like-thinking students of history and religion and open for her future opportunities to present and publish her work.

As it relates to funding her attendance at this conference, I suggest the following. We will be applying for Presidential Travel Funds for the spring semester and the Department of History will also be contributing to the journey's budget. If the office of the College of Arts and Sciences could add additional moneys to the effort, we will achieve a sufficient amount for this purpose.

Proposed:

Presidential Travel Funds	\$500.00
Department of History funds	356.00
Request from College of Arts And Sciences	400.00

Total	\$1256.00
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The Department of History appreciates your efforts on our behalf.