***Minutes***

***QEP Development Team Meeting***

May 10, 2010

Presiding: Dr. Phyllis Bolin

Present: Brenda Bender, Kyle Dickson, Colleen Durrington, Kris Evans, Jaime Goff, Mark McCallon, Florah Mhlanga, Jennifer Shewmaker, Autumn Sutherlin

Absent: Jeff Arrington, Rob Byrd, Jared Elk, Greg Powell, Kaye Price-Hawkins, Scott Perkins, Allen Teel

Dr. Bolin started the meeting by passing out the following handouts:

1. QEP Goals & Learning Outcomes-Curricular Goals (updated information)
2. Comprehensive Standard 3.5.1 - College-Level General Education Competencies
3. Core 120: The Human Person and Identity (Draft)
4. Core 220: The Question of Human Communities (This has not been approved and is not close to being approved)
5. 1C3 – Humanity & the Cosmos

She then entered this information on the board:

 Cornerstone Core 110

 1C-1 Core 120

 1C-2 Core 220

 1C-3 Core 320

***QEP Goals and Learning Outcomes – Curricular Goals*** - At the SACS Leadership Team Meeting the purple document was fully discussed. As a result of that meeting Dr. Bolin has suggested that we need to decide what to add in and/or take out of the 3rd Column: Courses or Components Column. Does anyone care to volunteer to work on this Column on the purple sheet to change to columns 2, 3, or 4 on the Comprehensive Standard 3.5.1 document? We need to work on this for next week and then come back together the following week.

***Comprehensive Standards 3.5.1*** – Our next task is to fill in Column 4: Evidence, of the Comprehensive Standard 3.5.1 document.

Dr Bolin will ask Kelly Young to join us 2 weeks from today, May 24th. The question was asked if he will be looking for information from us or are we looking for information from him, Dr. Bolin indicated both.

QEP must submit a yearly report and every five years an annual assessment to the Office of Undergraduate Research and ORSP.

We need to figure out our part and piece together later, however these are the assignments for now.

 Brenda and Mark 1,2 and 3

 Brenda 4

 Autumn, Jaime & Jennifer 5 and 6

We need to be through by the end of May. Dr. Bolin would like to know if this committee would be willing to work through the summer and meet every other week? She indicated that the completed draft is due by September 2010 and the final plan must be turned in by December 2010. She suggested that we might need to try focus groups in the Adams Center.

 Your assignment for next week in my absence is to work on ***Comprehensive Standards 3.5.1, Column 1: Competency, Column 2: Courses or Components, Column 3: Assessment and Column 4: Evidence. Also work on the QEP Goals and Learning Outcomes – Curricular Goals starting with Def 4, Def 5: Establishing time lines and Def 6: Organizing for Success.***

Next meeting scheduled for May 24th and meeting adjourned.

Minutes by Maevonne Corsey