

Staff Senate Meeting Minutes
June 7, 2017

I. In Attendance

Chris Ballard, Prentice Ashford, Curtis King, Stephanie Woodlee, Grant Abston, Cindy Gravitt, Debbie Stewart, Aubree Browning, Scott Delony, Steve Rowlands, David Beard, D'Angelo Sands, Shannon Kazcmarek, Craig Fisher, Will Wyatt and Kathy Redman

II. Introduction of new and returning senators

Returning Senators

1. Carolyn Jeter
2. Chris Ballard
3. Dave Beard
4. Emily Berry
5. Eric Gumm
6. Kathy Redman
7. Scott Delony
8. Stephanie Woodlee
9. Tina Chisholm
10. Will Wyatt

* Ex Officio – Prentice Ashford

New Senators

1. Cindy Gravitt
2. Grant Abston
3. Craig Fisher
4. Steve Rowlands
5. Jill Fortson
6. Aubree Browning
7. Curtis King
8. Shannon Kaczmarek
9. D'Angelo Sands
10. Debbie Stewart

III. Overview of Committees

IV. Nomination of Executive Officers

Craig Fisher nominated for Staff Senate Chair by Jill Fortson

D'Angelo Sands nominated for Staff Senate Chair by Stephanie Woodlee

Grant Abston nominated for Staff Senate Chair by Stephanie Woodlee
Stephanie Woodlee volunteered for Corresponding Secretary
Cindy Gravitt volunteered for Recording Secretary
Debbie Stewart Treasurer

Voting will be conducted by Google Poll sent out by Chris Ballard

V. Committee Assignments

Executive Committee

Chair – Chris Ballard

Chair Elect – Nominees: *Craig Fisher, Grant Abston, D'Angelo*

Sands Past Chair – Prentice Ashford

Corresponding Secretary – Stephanie Woodlee Recording

Secretary – Cindy Gravitt

Treasurer – Debbie Stewart

Nominations & Elections

1. Stephanie Woodlee (Chair, Corresponding Secretary)
2. Carolyn Jeter
3. Tina Chisholm

Communications

1. Cindy Gravitt (Chair, Recording Secretary)
2. Debbie Stewart
3. Curtis King
4. Jill Fortson

Benefits & Advocacy

1. Chris Ballard (Chair)
2. Will Wyatt
3. Scott Delony
4. Aubree Browning

Service

1. D'Angelo Sands (Chair)
2. Kathy Redman
3. Dave Beard
4. Aubree Browning

Development & Recognition

1. Steve Rowlands (Chair)
2. Shannon Kaczmarek
3. Craig Fisher
4. Emily Berry

Ad Hoc - Bylaw Review

1. Grant Abston (Chair)
2. D'Angelo Sands
3. Stephanie Woodlee
4. Eric Gumm

VI. Other Business

- A. Discussion of Development and Recognition Committee
John C. Stevens Award
Recognize life events of staff members (years of service, babies, weddings, deaths, etc.)
Affirm Staff
- B. Discussion of Town Hall Meetings
Jill Fortson reported on Town Hall Meetings of the past, they included:
Devo
Snacks
Occurred Monthly
30 minutes
Featured a different department at each meeting
Updates
Informed staff of what is going on in different departments
Originally run by HR, then taken over by Staff Senate
Had low interest and attendance

What can be done to improve Town Hall Meetings?
Quarterly rather than monthly
Feature topics relevant to staff
Forum for open discussion
Need to find out what staff would be interested in
- C. Curtis King encouraged us to let staff know what the staff can expect from the Staff Senate

- D. Steve Rowlands proposed having an Open House senate meeting for Staff
- E. Shannon Kaczmarek proposed we pursue staff in a “divide and conquer” fashion to encourage involvement.
 - 1. Senators could invite staff members for coffee or a meeting to discuss what is important to them
 - 2. Jill Fortson called it a “Listening Tour”
 - 3. David Beard – Where should we submit suggestions we receive from staff?
Chris Ballard – to individual committees
- F. Discussion on how committees and senate should interact and how final decisions are made
 - Stephanie Woodlee: “Last year, you had to serve on the committee to have an actual say in the decision.”
 - Steve Rowlands: Committees should present and Senate should vote
 - Grant Abston: Review bylaws to make sure the pathway is there
 - Craig Fisher: Work should be done by committees then proposals should come to the Senate floor for a vote.
 - Jill Fortson: Serving on another board that held a half day workshop on bylaws, currently working through recommendations.

VII. Next Meeting

Chris Ballard: Committees should meet between now and the July 13, 2017 meeting

Craig Fisher: Recommended we meet in the Reeves Conference room in the Hunter Welcome Center

Aubree Browning: Reeves Conference Room is reserved for next meeting

VIII. Adjourn