

September 24, 2013

Professor David Kneip
Bible, Missions, and Ministry
Abilene Christian University
Phone: 325.674.3743
Email: david.kneip@acu.edu

Re: BCOR340 application

Dear Professor Kneip,

Thank you for the submission of your new course application. The Adams Center course evaluation team has had the pleasure of reviewing BCOR340: God and the Good Life. We reviewed the syllabus based on the ACU Syllabus Guidelines and found the syllabus to be exemplary in communicating your requirements, expectations, as well as university and class policies.

We have only the following very minor suggestions:

- The course title in the application material is "Search for Meaning" and the one in the syllabus is "God and the Good Life". Could you please make them consistent?
- Late exam policy is not available.
- The application is originally for offering the course in Fall 2013. By the time the course is offered, this time would have passed. You might want to include a statement saying that you reserve right to modify the calendar as necessary.
- For the Grading scale portion, you seem to have two scales that are not consistent with each other, please use one of them.

Please make the revision yourself before submitting the application to the council. There is no need to bring this back to the Adams Center for another review.

If there is any aspect of the application or syllabus you would like to discuss further, please let me know and we can schedule a time to meet. Please know the Adams Center is here to serve you in any aspect of your course development, implementation, and/or ongoing teaching of the course.

Again, thank you for allowing the Adams Center team to review your course application and if there is any way we can serve you, please know we are here to serve you.

Bailin ("Berlin") Fang
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ABILENE CHRISTIAN UNIVERSITY

LIBRARY

M E M O R A N D U M

DATE: September 25, 2013
TO: Dr. David Kneip
FROM: Mark McCallon, Associate Dean for Library Resources
RE: Course Application for CORE 310 – Search For Meaning

After reviewing the course application and syllabus, the library can adequately support the revised course. Please let assigned faculty know that they can contact the Theological Librarian Craig Churchill (churchillc@acu.edu) for specific resources that the library needs to purchase for future revisions to the course. Thank you for letting us examine the course proposal.