

Approval Chart for Curriculum Changes

A = Approval I = Information*

Course Number See attached chart or Degree Plan(s) See attached chart

State the requested change and reason. A memo may be attached if more space is necessary.

[The College of Arts and Sciences Dean's Office requests the following changes be made to degree plans in an effort to clean up the catalog and enhance consistency in notations. Please see attached chart.]

Circle the number that corresponds to the requested change. Degree plan changes are on the second page.

COUNCIL**

	Change to a Course	Dept./School	College Academic	Deans	TEC	UGEC	UUAC	GRAD	Provost	President
1.	Title (description unchanged)	A	A	A		I			I	I
2.	Description (not affecting content)	A	A	A		I			I	I
3.	Content (substantive change)	A	A	A		I			A	A
4.	Number of hours (lecture, lab, contact)	A	A	A		A			A	A
5.	Course number within the hundred	A	A	I		I			I	I
6.	Course number beyond the hundred	A	A	A		A			A	A
7.	Prerequisites	A	A	A		I			I	I
8.	Course fee(s)	A	--	A		--			A	I
9.	From U to G <i>or</i> G to U	A	A	A		A			A	A
10.	Cross list with another dept: U or G level	A	A	A		A			A	A
11.	Department of record	A	A	A		A			A	A
12.	Open or close a course	A	A	A		A			A	A
13.	New course — See Adams Center for packet. This change includes combining or splitting a course(s).	A	A	A		A			A	A

* Councils may request additional information about "Information" items. These items are approved as "Consent Agenda."

**Courses offered only to students seeking teacher certification must go through the Teacher Education Council.

Note: When an academic unit does not have a council, the UGEC and/or UUAC will serve as its academic council, depending on the nature of the issue.

Approval Chart for Curriculum Changes

A = Approval I = Information

	Change to a Degree Plan	Dept./School	College Academic	Deans	TEC	COUNCIL			Provost	Faculty	President
						UGEC	UUAC	GRAD			
1.	University Requirements — Change in approved course content**	A	A	A		A			A	--	A
2.	University Requirements — Add or drop a required course from the University Requirements chart**	A	A	A		A			A	A	A
3.	University Requirements — Add or drop a course from a menu within the University Requirements**	A	A	A		A			A	--	A
4.	University Requirements — Change hours within a menu on the University Requirements chart**	A	A	A		A			A	A	A
5.	Major — Revision of major ♦ ‡	A	A	A		A			A	--	A
6.	Major — Adopt or change admission requirements	A	A	A		A			A	--	A
7.	Major — Add or discontinue	A	A	A		A			A	A	A
8.	GPA — Revise major or cumulative requirement	A	A	A		A			A	A	A
9.	Minor — Revise course selection	A	A	A		I			I	--	I
	Minor — Add or discontinue	A	A	A		A			A	--	A
10.	Degree — Add or discontinue	A	A	A		A			A	A	A
11.	Any change to a graduate degree program*	A	A	A		A			A	--	A

♦ A minimum of 30 hours is required for a major. A maximum is specified for each degree (e.g., BA, BS). The university minimum for elective hours is 6, unless the requirements of external accrediting bodies make it impossible.

‡ Program or course changes applying to any major that includes Teacher Certification will be reviewed by the college, the Teacher Education Council (TEC), and then the UUAC.

* All graduate degree plan changes must go through the Graduate Council.

** Courses that satisfy ACU's University Requirements (General Education) will normally have lower-level numbering, be free of prerequisites and corequisites, appeal to more than one or two majors, and "not narrowly focus on those skills, techniques, and procedures specific to a particular occupation or profession" (SACS 2.7.3). Departments may request exceptions to the first three criteria.

Note: The Board of Trustees is informed when a major or degree is added or discontinued.

Revised 4-18-12

Approval Chart for Academic Information Changes

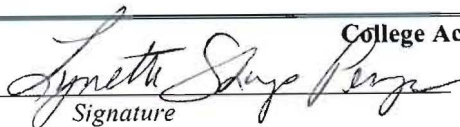
	Change to the Catalog	Dept./School	College Academic	Deans	UGEC	UUAC	GRAD	Provost	Faculty	President	Board of Trustees
1.	General requirements for graduation including course requirements that are common to all majors for all degrees*	--	--	--		A		A	A	A	I
2.	Admission requirements	--	--	--		A		A	A	A	I
3.	Policies governing academic probation and suspension	--	--	--		A		A	A	A	I
4.	Requirements for graduating with honors	--	--	--		A		A	A	A	I
5.	Other academic policy changes	--	--	--		A		A	--	A	

* The UUAC approved the clarification that "general requirements for graduation" means the seventeen items in the "General Requirements for Bachelor's Degrees" section of the catalog.

Revised 3-2-11

Curriculum/Catalog Changes Signature Page

Department/School Chair(s)	
_____ <i>Signature</i>	_____ <i>Approval date</i>
_____ <i>Signature</i>	_____ <i>Approval date</i>

College Academic Council(s)	
 <i>Signature</i>	<u>3/31/14</u> <i>Approval date</i>
_____ <i>Signature</i>	_____ <i>Approval date</i>

Dean(s)	
_____ <i>Signature</i>	_____ <i>Approval date</i>
_____ <i>Signature</i>	_____ <i>Approval date</i>

Teacher Education Council	
 <i>Chair's signature</i>	<u>4-3-14</u> <i>Approval date</i>

General Education Council	
_____ <i>Chair's signature</i>	_____ <i>Approval date</i>

Undergraduate Academic Council	
_____ <i>Chair's signature</i>	_____ <i>Approval date</i>

Graduate Council	
_____ <i>Chair's signature</i>	_____ <i>Approval date</i>

Provost	
_____ <i>Signature</i>	_____ <i>Approval date</i>

Faculty	
_____ <i>Chair of faculty senate</i>	_____ <i>Approval date</i>

President	
_____ <i>Signature</i>	_____ <i>Approval date</i>

	A	B	C
1	Degree Plan Changes for 2014/15 Catalog		
2	Department	Degree	Change to be made
3	COMS	COMS, BA; COMS, BS	Bracket COMS 345 (meets cultural awareness requirement). Change electives for BA from 21 to 24 hours. Change electives for BS from 27 to 30 hours.
4	CHEM	CPST, BS	Bracket EDUC 211 (meets cultural awareness requirement). Change electives for CPST track from 7 to 10. Change electives for CHMT track from 7 to 10. Change electives for CMST track from 3 to 6.
5	PHYS	PHMT, BS	Subtract 1 hour from PHYS selection in PHMT track. Under the "Physics and Mathematics Degree Plan" heading, the text should say "5 additional hours (3 must be advanced from PHYS 300-499 (except 378))." This changes the selection from 6 to 5 hours. Bracket EDUC 211 (meets cultural awareness requirement). Change electives from 2 to 5 hours. Note that the title of this degree plan should be as follows: "BS: HIGH SCHOOL TEACHER CERTIFICATION - PHYSICS AND MATHEMATICS DEGREE PLAN (PHMT)." Please see attached degree plan.
6	JMC	JAPR, BS	Bracket JMC 100 (meets social science requirement). Change electives from 7 to 10.
7	JMC	JOCJ, BS	Bracket JMC 100 (meets social science requirement). Change electives from 13 to 16.
8	JMC	JOCJ, BA	Bracket JMC 100 (meets social science requirement). Change electives from 4 to 7.
9	JMC	JMCT, BS	Bracket JMC 100 (meets social science requirement) and bracket EDUC 211 (meets cultural awareness requirement). Change electives from 8 to 14.
10	JMC	JMM, BS	Bracket JMC 100 (meets social science requirement). Change electives from 7 to 10.
11	LALI	SPNT, BA	Bracket FLSP 221 (should be included in foreign language/cultural awareness menu). Change electives from 9 to 12. (Explanation: Add all 200-level foreign language courses to the foreign language/cultural awareness general education menu. Rationale: The name of the category FL/CA make foreign language courses a natural fit for the category. In addition, all 2XX-level courses meet the gen ed requirement of being lower-division courses. While 2XX FL courses have 1XX FL prerequisites, those prerequisites are part of the gen ed menu.)
12	MUSC	MUSI, BA	Change electives from 15 to 12 hours. (Subtracting 3 hours from electives because total for major requirements is currently incorrect.)