

April 17, 2014

Jackie Beth Shilcutt, Instructor
Department of Kinesiology and Nutrition
Email: jbs00c@acu.edu

Re: Review of PEAC 203.01: Ballet

Dear Ms. Shilcutt,

Thank you for the submission of the application for the PEAC 203: Ballet for Fall 2014. I reviewed the syllabus based on the ACU Syllabus Guidelines. The syllabus is very clear describing your expectations and your requirements for the student's performance and expectations. All aspects of the syllabus checklist have been satisfied. The harassment policy was not present, so you may want to talk to your department chair to determine if or how that fits into your department's syllabi.

Your course outcomes demonstrate are well-defined and your process of determining a competency, measurement, and standard is clear and provides clarity on how students will complete and demonstrate your objectives.

Again, thank you for allowing the Adams Center team to review your course application and if there is any way we can serve you, please know we are here to serve you.

Sincerely,

A handwritten signature in black ink, appearing to read "SEH", with a horizontal line drawn underneath it.

Scott E. Hamm, DEdMIN
Instructional Design, Adams Center for Teaching & Learning

ABILENE CHRISTIAN UNIVERSITY
LIBRARY

M E M O R A N D U M

DATE: December 17, 2014
TO: Dr. Sheila Jones
FROM: Mark McCallon, Associate Dean for Library Services
RE: Course Application for PEAC 203 – Ballet

After reviewing the course application and syllabus, no library resources are needed to support the course. Thank you for letting us review the course proposal.