

Approval Chart for Curriculum Changes

A = Approve I= Information Item¹ R= Advise & Respond²

Course Number HIST 332 or Degree Plan(s) _____

State the requested change and reason. A memo may be attached if more space is necessary.

Add HIST 332 to the University Requirements menu for Historical Literacy.

Circle the number that corresponds to the requested change. Degree plan changes are on the second page.

		COUNCIL ³								
	Change to a Course	Dept./School	College Academic	Deans	TEC	UGEC	UAC	GRAD	Provost	President
1.	Title (description unchanged)	A	A	A		I			I	I
2.	Description (not affecting content)	A	A	A		I			I	I
3.	Course term(s)	A	I	A		I			I	I
4.	Content (substantive change)	A	A	A		I			A	A
5.	Number of hours (lecture, lab, contact)	A	A	A		A			A	A
6.	Course number within the hundred	A	A	I		I			I	I
7.	Course number beyond the hundred	A	A	A		A			A	A
8.	Prerequisites	A	A	A		I			I	I
9.	Course fee(s)	A	--	A		--			A	I
10.	From U to G <i>or</i> G to U	A	A	A		A			A	A
11.	Cross list with another department: U or G level	A	A	A		A			A	A
12.	Department of record	A	A	A		A			A	A
13.	Open or close a course	A	A	A		A			A	A
14.	New course — See website for application and process. This change includes combining or splitting a course(s).	A	A	A		A			A	A

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Note: When an academic unit does not have a council, the UGEC and/or UUAC will serve as its academic council, depending on the nature of the issue.

	Change to a Degree Plan	Dept./School	College Academic	Deans	COUNCIL ³				Provost	Faculty	President	Board of Trustees
					T	U	U	G				
						C	C	D				
1.	University Requirements — Change in approved course content ⁶	A	A	A		A			A	--	A	--
2.	University Requirements — Add or drop a required course from the University Requirements chart ⁶	A	A	A		A			A	A	A	--
3.	University Requirements — Add or drop a course from a menu within the University Requirements ⁶	A	--	--		A			A	--	A	--
4.	University Requirements — Change hours within a menu on the University Requirements chart ⁶	A	A	A		A			A	A	A	--
5.	Major — Revision of major ^{4,5}	A	A	A		A			A	--	A	--
6.	Major — Adopt or change admission requirements	A	A	A		A			A	--	A	--
7.	Major — Add ^{4,5}	A	A	A		A			A	A	A	I
8.	Major – Discontinue (proposed by the department or college)	A	A	A		A			A	A	A	I
9.	Major – Discontinue (proposed by the Provost)				See below.							
10.	GPA — Revise major or cumulative requirement	A	A	A		A			A	A	A	--
11.	Minor — Revise course selection	A	A	A		I			I	--	I	--
12.	Minor — Add	A	A	A		A			A	--	A	--
13.	Minor – Discontinue (proposed by the department or college)	A	A	A		A			A	--	A	--
14.	Minor – Discontinue (proposed by the Provost)				See below.							
15.	Degree — Add	A	A	A		A			A	A	A	I
16.	Degree – Discontinue (proposed by the department or college)	A	A	A		A			A	A	A	I
17.	Degree – Discontinue (proposed by the Provost)				See below.							
18.	Any change to a graduate degree program	A	A	A		A			A	--	A	--

	Provost-Proposed Change	Provost	Department	Dean	COUNCIL ³				Faculty	President	Board of Trustees
					TEC	U	U	G			
						C	C	D			

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COUNCIL³

	Change to the Catalog Information	Dept./School	College Academic	Deans	UGEC	UUAC	GRAD	Provost	Faculty	President
1.	General requirements for graduation including course requirements that are common to all majors for all degrees ⁷	--	--	--		A		A	A	A
2.	Admission requirements	--	--	--		A		A	A	A
3.	Policies governing academic probation and suspension	--	--	--		A		A	A	A
4.	Requirements for graduating with honors	--	--	--		A		A	A	A
5.	Other academic policy changes	--	--	--		A		A	--	A

¹ Councils may request additional information about “Information” items. These items are approved as “Consent Agenda.”

² The Dean and Department should respond to the Provost’s recommendation to close a program in writing. Advise & Respond (R) requires that the voting body should receive the written responses at least one week prior to the vote.

³ All courses that meet University Requirements for general education must go through UGEC. Courses or degrees offered only to students seeking teacher certification must go through the Teacher Education Council. All undergraduate changes must go before the UUAC. All graduate degree plan changes must go through the Graduate Council.

⁴ A minimum of 30 hours is required for a major. A maximum is specified for each degree (e.g., BA, BS). The university minimum for elective hours is 6, unless the requirements of external accrediting bodies make it impossible.

⁵ Program or course changes that apply to any major that includes Teacher Certification will be reviewed by the college, the Teacher Education Council (TEC), and then the UUAC.

⁶ Courses that satisfy ACU’s University Requirements (General Education) will normally have lower-level numbering, be free of prerequisites and co-requisites, appeal to more than one or two majors, and “not narrowly focus on those skills, techniques, and procedures specific to a particular occupation or profession” (SACS 2.7.3). Departments may request exceptions to the first three criteria.

⁷ The UUAC approved the clarification that “general requirements for graduation” means the enumerated items in the “General Requirements for Bachelor’s Degrees” section of the catalog.

Revised 3-8-17

Curriculum/Catalog Changes Signature Page

Department/School Chair(s)	
<i>Signature</i> <u>Ronald J. Morgan</u>	<i>Approval date</i> <u>4/5/18</u>
<i>Signature</i> _____	<i>Approval date</i> _____

College Academic Council(s)	
<i>Signature</i> _____	<i>Approval date</i> _____
<i>Signature</i> _____	<i>Approval date</i> _____

Dean(s)	
<i>Signature</i> _____	<i>Approval date</i> _____
<i>Signature</i> _____	<i>Approval date</i> _____

Teacher Education Council	
<i>Chair's signature</i> _____	<i>Approval date</i> _____

General Education Council	
<i>Chair's signature</i> _____	<i>Approval date</i> _____

Undergraduate Academic Council	
<i>Chair's signature</i> _____	<i>Approval date</i> _____

Graduate Council	
<i>Chair's signature</i> _____	<i>Approval date</i> _____

Provost	
<i>Signature</i> _____	<i>Approval date</i> _____

Faculty	
<i>Chair of faculty senate</i> _____	<i>Approval date</i> _____

President	
<i>Signature</i> _____	<i>Approval date</i> _____

Proposal: HIST 332: Early Modern Atlantic World: Add to Historical Literacy menu

Courses that satisfy ACU's University Requirements (General Education) will normally have lower-level numbering, be free of prerequisite and co-requisites, appeal to more than one or two majors, and "not narrowly focus on those skills, techniques, and procedures specific to a particular occupation or profession" (SACS 2.7.3).

Compliance: Like a number of courses in the University Requirements menu, HIST 332 is listed at a 300-level. As such, it will provide an upper-level course credit for majors and a challenging Historical Literacy experience for non-majors. Free of pre- and co-requisites, it appeals to students from any major, and focuses on the sorts of critical thinking and writing skills that any History Literacy must convey, as per the UGEC/UUAC criteria that follow:

As approved by the UGEC and UUAC in January 2016, courses that satisfy the 3-hour Historical Literacy Requirement must fulfill the following criteria.

1. Students will demonstrate broad knowledge of key historical events, personalities, movements, themes, patterns, and ideas that have influenced human civilizations, including issues of gender and social diversity.
2. Students will encounter and analyze primary sources in their historical context.
3. Students will discuss broad historical themes of causation, continuity, and change and apply these themes to significant turning points in history.
4. Students will recognize and critique the process of historical narrative creation in public memory (i.e. in museums, public memorials, canons, and historiography).

Student Learning Outcomes & Measurement for HIST 332

	Competency	Measurement
	<i>Students will successfully</i>	<i>... through the following exercises.</i>
1	Demonstrate knowledge of events, personalities, institutions; show analytical understanding of the Atlantic world as a historical arena of contact, conflict, and dynamic change.	Periodic quizzes and written essay exams.
2	Inquiry & Methodology: Develop the analytical skills required to interpret historical sources in their original context.	Online posts, oral discussions, and group presentations.
3	Inquiry & Methodology: Demonstrate an ability to identify and explain complexity in a single historical document.	In essay form: analyze multivalent features and multi-disciplinary readings of Alonso de Sandoval's <i>De instauranda aethiopum salute</i> .
4	Inquiry & Methodology: Effectively assimilate and explain historical scholarship.	Write an analytical review and make oral presentation on a historical monograph on Atlantic world topic (e.g., John K. Thornton, <i>Africa and Africans in the Making of the Atlantic World</i>)
5	Inquiry & Methodology: Interpret and critique public historical discourse	Examine self-representation as public persuasion in one slave narrative (Mary Prince, Frederick Douglass, Olaudah Equiano, etc.)