

Approval Chart for Curriculum Changes

A = Approval I = Information*

Course Number or Degree Plan(s) BA ENGL/ENGT

State the requested change and reason. A memo may be attached if more space is necessary.

Reducing the number of iterations required for ENGL 411 from THREE (3) to ONE (1). See attached memo for explanation.

Circle the number that corresponds to the requested change. Degree plan changes are on the second page.

		COUNCIL**								
		President	Faculty	Provost	GRAD	UUAC	UGEC	Deans	College Academic	Dept./School
Change to a Course										
1.	Title (description unchanged)	I	--	I		I		A	A	A
2.	Description (not affecting content)	I	--	I		I		A	A	A
3.	Content (substantive change)	A	--	A		I		A	A	A
4.	Number of hours (lecture, lab, contact)	A	--	A		A		A	A	A
5.	Course number within the hundred	I	--	I		I		I	A	A
6.	Course number beyond the hundred	A	--	A		A		A	A	A
7.	Prerequisites	I	--	I		I		A	A	A
8.	Course fee(s)	I	--	A		--		A	--	A
9.	From U to G <i>or</i> G to U	A	--	A		A		A	A	A
10.	Cross list with another dept: U or G level	A	--	A		A		A	A	A
11.	Department of record	A	--	A		A		A	A	A
12.	Open or close a course	A	--	A		A		A	A	A
13.	New course — See Adams Center for packet. This change includes combining or splitting a course(s).	A	--	A		A		A	A	A

* Councils may request additional information about "Information" items. These items are approved as "Consent Agenda."

** In most cases, approval by only one council is necessary.

Note: When an academic unit does not have a council, the UGEC and/or UUAC will serve as its academic council, depending on the nature of the issue.

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	Change to a Degree Plan	Dept./School	College Academic	Deans	COUNCIL			Provost	Faculty	President	Board of Trustees
					UGEC	UUAC	GRAD				
1.	University Requirements — Require or change a specific course from a menu within a degree plan	A	A	I	I			I	--	I	--
2.	University Requirements — Substitute an existing course for a university requirement within a degree plan	A	A	A	A			A	--	A	--
3.	University Requirements — Add a course to or drop a course from the University Requirements	A	A	A	A			A	A	A	--
4.	University Requirements — Change in approved course content	A	A	A	A			A	--	A	--
5.	Major — Revision of major ♦	A	A	A	A			A	--	A	
6.	Major — Adopt or change admission requirements	A	A	A	A			A	--	A	--
7.	Major — Add or discontinue	A	A	A	A			A	A	A	I
8.	GPA — Revise major or cumulative requirement	A	A	A	A			A	A	A	--
9.	Minor — Revise course selection	A	A	A	I			I	--	I	--
	Minor — Add or discontinue	A	A	A	A			A	--	A	--
10.	Degree — Add or discontinue	A	A	A	A			A	A	A	A
11.	Any change to a graduate degree program*	A	A	A	A			A	--	A	--

♦ A minimum of 30 hours is required for a major. A maximum is specified for each degree (e.g., BA, BS). The university minimum for elective hours is 6, unless the requirements of external accrediting bodies make it impossible.

* All graduate degree plan changes must go through the Graduate Council.

Revised 2-16-11

Approval Chart for Academic Information Changes

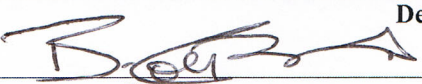
	Change to the Catalog	Dept./School	College Academic	Deans	UGEC	UUAC	GRAD	Provost	Faculty	President	Board of Trustees
1.	General requirements for graduation including course requirements that are common to all majors for all degrees*	--	--	--	A			A	A	A	--
2.	Admission requirements	--	--	--	A			A	A	A	--
3.	Policies governing academic probation and suspension	--	--	--	A			A	A	A	--
4.	Requirements for graduating with honors	--	--	--	A			A	A	A	--
5.	Definitions of grades and grade points awarded by faculty**	--	--	--	A			A	A	A	--
6.	Other academic policy changes	--	--	--	A			A	--	A	--

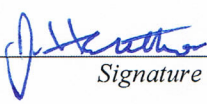
* The UUAC approved the clarification that "general requirements for graduation" means the seventeen items in the "General Requirements for Bachelor's Degrees" section of the catalog. This clarification applies to undergraduate degrees and includes associate's degrees.

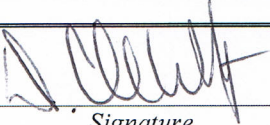
** This refers to the specific chart within the "Academic Information" section of the catalog which lists grades that can be awarded and the associated grade points for each grade.

Revised 4-13-11

Curriculum/Catalog Changes Approval Sheet

Department/School Chair(s)	
 Signature	9/14/11 Approval date
_____ Signature	_____ Approval date

College Academic Council(s)	
 Signature	10-6-11 Approval date
_____ Signature	_____ Approval date

Dean(s)	
 Signature	10-24-11 Approval date
_____ Signature	_____ Approval date

General Education Council	
_____ Chair's signature	_____ Approval date

Undergraduate Academic Council	
_____ Chair's signature	_____ Approval date

Graduate Council	
_____ Chair's signature	_____ Approval date

Provost	
_____ Signature	_____ Approval date

Faculty	
_____ Chair of faculty senate	_____ Approval date

President	
_____ Signature	_____ Approval date

Board of Trustees	
_____ Chair's signature	_____ Approval date

B. Cole Bennett

English Department

PROPOSAL: To reduce ENGL 411 requirement from three semesters to one.

ENGL 411 is the 1-hour (noncredit) version of English Seminar. All English majors have been required to take it for three semesters before moving on to ENGL 412 (ENGL 412 earns one hour's credit, is usually taken in the final semester, and features the senior project, mentored by a professor, and the finished English major portfolio).

Three semesters of 411 is too many. That's the consensus of the four most recent teachers (B. Carroll, P. Varner, N. Shankle, C. Willerton). English Seminar was meant to build community, teach job-hunting skills such as resume preparation, show students the many ways they can use the English degree, and expose them to visiting speakers, cultural events, and professional demonstrations by faculty. It accomplishes those aims, but requiring it for four semesters is overkill. A more efficient and encouraging arrangement would be to use the courses as bookends for professional training--e.g., for students to take 411 in fall of the junior year, then 412 in their last semester.

This recommendation is based on the teachers' experiences, the course evaluations for 411 and 412, and the exit interviews with seniors. Students have been militant in complaining about the repetition.