

Application for a New Course v7.1

Course ID BMIS 391, <i>Service in Global Context</i>	
Date APPROVED	
Date DENIED	

I. Systems and Catalog Information Complete each item.

1	Course Developer	Gary Green & Larry Henderson
2	Course Teacher	(same as above)
3	Course Title	Service in Global Context
4	Course Abbreviation (if title is over 30 characters)	(none)
5	College	College of Biblical Studies
6	Department	Department of Bible, Missions, and Ministry
7	Number of Credit Hours	3 credit hours
8	Is the course Fixed Credit or Variable Credit?	Fixed
9	Is the course repeatable?	No
10	Maximum number of times course may be repeated	N/A
11	Maximum number of hours credit	3 credit hours
12	Explanation for variable credit	N/A
13a	Course contact hours - LEC	The course is predominately lecture/discuss based with forty contact hours.
13b	Course contact hours - Lab	
13c	Course contact hours - Practicum	
13d	Course contact hours - Seminar	
13e	Course contact hours - Studio	
13f	Course contact hours - Online	
13g	Course contact hours - Colloquium	
13h	Course contact hours – Field Experience	
13j	Course contact hours - Internship	Students enrolled in BMIS 391 must be preparing for an international internship or apprenticeship. The term for internships is 8-10 weeks; for apprenticeships 6 mos-2 yrs.
13k	Course contact hours - Research	
13m	Course contact hours - Workshop	
13n	Course contact hours – Other (specify)	
14	Instructor Workload	Three hours of instruction=1 course for the instructors.
15	Grade Mode (check all appropriate):	☐ x Standard ☐ Credit/No Credit (undergrad only)
16	Maximum Enrollment	55-60.
	Catalog Description	This course is designed to prepare students for international

17	(50 words or less)	service by focusing upon critical thinking, global orientation and missional vision. More specifically this course equips students for short-term missions and facilitates their reflection on that same work.
18	List any prerequisites (course/s, test scores, class standing, major, etc.)	BIBL 101
19	List any co-requisites	N/A
20	If the course is cross listed, specify the Course ID(s) MUST have signature in Section V off all Department Chairs	
21	Does this course have any special student costs? Yes/No <i>Attach a completed "Request to Add or Change Course Fees" form. Describe in section IV-F.</i>	N/A
22	How often will it be offered? Fall	
23a	How often will it be offered? Spring	Once each spring
23b	How often will it be offered? Summer	
23c	How often will it be offered? Fall	
24	Frequency?	Every year
25	First semester this course will be offered <i>New courses may not be taught under their approved course ID until they appear in the catalog, therefore, no earlier than the coming fall.</i>	Spring 2013.
26	List course/s that should be deleted, include the last semester for course/s being deleted <i>A course cannot be deleted when it is a requirement in a degree plan in any department.</i>	N/A
27	Is this course required for a degree/s? Yes/No <i>If "Yes," attach a revised degree plan(s) reflecting the placement of the new course.</i>	No, it is not required
28	Has this course been offered as a Special Topics course? Yes/No <i>If "Yes," specify the Course ID and enrollment for each term it was taught.</i>	Yes, twice. In Spring 10 the enrollment was 13; in Spring 11 it was 36.
29	List any courses in which content overlaps the proposed course. (Course ID and Name) <i>Attach statement from instructor/dept chair of existing course justifying the new offering in Section IV-D.</i>	Only minor overlap exists, nothing significant

II. Curriculum

1	Degree Plan Explanation of how this course affects degree requirements.	This course can count as a non-majors 4 th Bible elective as it prepares them to serve in World Wide Witness. For majors, it can substitute for BIBM 391 which is their pre-internship required course.
2	Justification State the justification for adding this course to the current curriculum. Represent the need	Prior to the development of this course, students wanting to serve in missions internships or apprenticeships did all of their training outside of the classroom. While effective this means of delivering content was onerous for both students and faculty. Teaching the course as a Special Topic these past two springs has significantly improved both content delivered and relationships developed.

III.Course Design

1. Audience and Course Goal

1	Describe the intended audience, including prerequisite skills.	The target audience are those planning to serve in World Wide Witness for a summer or for a longer 6 mos-2 year term. Students should have a good grasp of the gospel story and a meaningful relationship with Jesus.
2	State the overarching course goal(s) in performance terms.	The course is designed to prepare students for international service by focusing upon critical thinking, global orientation and missional vision. More specifically it equips students for short-term missions and facilitates their reflection on that same work.

2. Competencies and Measurements

	Competency	Measurement Instrument	Measurement Standard
1	Students will demonstrate a Biblical understanding of the Missio Dei.	Class discussion	See attached syllabus, pp 4-6 for specific standards.
2	Students will identify healthy mission principles and their application.	Case study discussion, exams and research paper	(Ditto)
3	Students will learn to recognize, appreciate and interact with cultural differences.	Case study discussion, exams and research paper	(Ditto)
4	Students will study and experiment with a wide range of spiritual disciplines.	Weekly assignments with reflection paper	(Ditto)
5	Students will expound upon the influence of the missional experience on spiritual formation.	Personal reflection workbook, CSA profile and debriefing interview	(Ditto)

3. Text and Resources

1. Give the full publication information of the textbook/s and other required resources and outside readings.

- a. Bible (The instructor will use the NIV; students are welcome to use any translation but any quizzes or memory verses will come from the NIV.)
- b. *Serving with Eyes Wide Open: Doing Short-Term Missions with Cultural Intelligence*, David A. Livermore, Baker Books, Grand Rapids, MI, 2006.
- c. *One World, Many Neighbors: A Christian Perspective on Worldviews*, Perry Cotham, Abilene Christian University Press, Abilene, TX, 2008.
- d. *Mirror for Humanity: A Concise Introduction to Cultural Anthropology*, 7th ed., Conrad Phillip Kottak, McGraw-Hill, New York, New York, 2010.
- e. *Eternity in Their Hearts*, rev. ed., Don Richardson, Regal Books, Ventura, CA, 1984.
- f. DiSC assessment

2. For **combined undergraduate/graduate** courses, make two lists:

- a. full publication information; label **Undergraduate**.
- b. full publication information; label **Graduate**. Indicate number of pages required.

IV. Supporting Documentation

Supporting documents must accompany proposal prior to preliminary approval by chair and dean.

1	Library — Submit new course application and syllabus to the Director of the Library. Consult with the director and establish a deadline for completion of the library report. Attach the signed copy of the library director's report. (Attached)
2	Instructional Design — The application and syllabus must be reviewed by the Adams Center. Attach a copy of the Adams Center Review Letter. (Attached)
3	Degree Plan — The impact of the course must be reviewed by the Director of Curriculum. Attach degree plan signed by the Director of Curriculum. (Attached)
4	Content Overlap — Include one document for each course you listed in Section I-I. Attach statement from instructor/dept chair of existing course justifying the new offering. (N/A)
5	Departmental Resources — List the resources that support the course and are available only through the department, if applicable. Attach the list of the holdings and the location/s. (N/A)
6	Resources — List resources (other than library or departmental resources) that are needed to support this course (computers, lab equipment, other technology, etc.). Attach a complete list of all items and indicate possible sources or estimated cost of each. List the sources of any needed funds. (N/A)
7	Expenses — List additional expenses needed to implement this course (full-time or part-time faculty, graduate or lab assistants, student employees, travel, special student costs, room renovation, storage facility, etc.). Attach a complete list of all items, the estimated cost of each and the source of the funds. (N/A)
8	Justification — Attach all documents referred to in Section II-2 (N/A)
9	Syllabus — Attach the syllabus for the course based upon the anticipated first-semester offering. (Attached)

V.Preliminary Approvals

All supporting documentation has been assembled and attached to this application. I believe this course is ready to be presented to appropriate councils. We have a plan to fund this new course.

Primary Department

Department Chair

Date

Dean of the College

Date

Cross-listing Department *Add more lines if multiple departments are cross-listing*

Department Chair

Date

Dean of the College

Date

Cross-listing Department *Add more lines if multiple departments are cross-listing*

Department Chair

Date

Dean of the College

Date

VI.Approvals *Place all approvals on one page.*

A.Course ID: BMIS 391

Course Title: Service in Global Context

1.College Academic Council Action: (for all courses)

Note: Insert additional lines for College Academic Council action for each college involved in cross-listed courses.

Approved ____ Denied ____ _____
College Dean or Director Date

Approved ____ Denied ____ _____
College Dean or Director Date

2.Graduate Council Action: (for graduate level courses)

Approved ____ Denied ____ _____
Dean of Graduate School Date

3.University Undergraduate Academic Council Action:

For undergraduate level courses only

Approved ____ Denied ____ _____
Associate Provost Date

4.University General Education Council Action: (when applicable)

Approved ____ Denied ____ _____
Provost or designee Date

5.University Budget Committee Action: (when applicable)

When applicable – see New Course Application Instructions

Approved ____ Denied ____ _____
Chair, University Budget Committee Date

6.Academic Provost Action: (for all courses)

Approved ____ Denied ____ _____
Provost Date

7.President of the University Action: (for all courses)

Approved ____ Denied ____ _____
President Date

Attach notes, comments, or conditions from appropriate councils:

MEMORANDUM

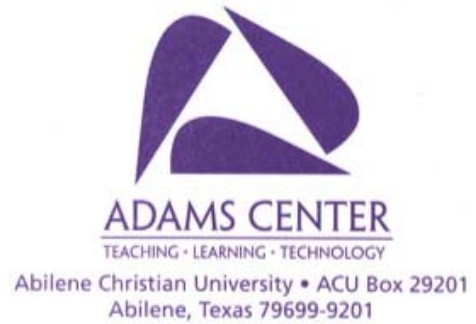
To: ***The University Undergraduate Academic Council***

Regarding: Service in Global Context

Course Designer: Gary Green & Larry Henderson

Course Identification: BMIS 391

Date: 10.27.11



COMPLETION OF SYLLABUS REVIEW

The Adams Center for Teaching and Learning has reviewed the syllabus for Service Learning in Global Context (BMIS 391). This syllabus adheres fully to the syllabus checklist and has the support of the Adams Center for Teaching & Learning.

A copy of this document should accompany the New Course Application as *Supporting Documentation (Section IV)* when presented to the UUAC. This document does not represent or address approval or review by the appropriate college academic council.

Sincerely,



Dr. Scott Hamm,
Director of Mobile Learning Research

MEMO

Date: October 14, 2011

From: Craig Churchill, Theological Librarian

To: Mark McCallon, Associate Dean for Library Services
John Weaver, Dean of Library Services and Educational Technology
Jeanene Reese, Associate Professor & Associate Chair, Dept. of Bible,
Missions, and Ministry

Re: Library Support for Proposed Course, "Service in Global Context" (BMIS 391)

I am confident that our library holdings are more than adequate to fully support the course described (see syllabus attached). Don't hesitate to contact me with questions.

Craig Churchill
Theological Librarian
churchillc@acu.edu
325-674-2347