

# Curricular and/or Degree Plan Changes

A = Approval      I = Information

Course number: **DSGN 346** or Degree Plan(s) \_\_\_\_\_

State the requested change and reason (a memo may be attached if more space is necessary):

**Request to change course number for DSGN 346: Interior Components to DSGN 351.** This is part of a group of changes intended to provide clarity and consistency to the DSGN course sequence through standardized numbering conventions. Course title, description and content will not change.

Circle the number that corresponds to the requested change. (degree plan changes on other side)

COUNCILS\*

|     | Change to Course:                                                                         | Dept | Deans | College Academic | UUAC | GEC | GRAD | Provost | Faculty | President |
|-----|-------------------------------------------------------------------------------------------|------|-------|------------------|------|-----|------|---------|---------|-----------|
| 1.  | Title (description unchanged)                                                             | A    | A     | A                |      | I   |      | I       | --      | I         |
| 2.  | Description (not affecting content)                                                       | A    | A     | A                |      | I   |      | I       | --      | I         |
| 3.  | Content                                                                                   | A    | A     | A                |      | A   |      | A       | --      | A         |
| 4.  | Number of hours (lecture, lab, contact)                                                   | A    | A     | A                |      | A   |      | A       | --      | A         |
| 5.  | Course number within the hundred - <b>TO DSGN 351</b>                                     | A    | A     | I                |      | I   |      | I       | --      | I         |
|     | Course number beyond the hundred                                                          | A    | A     | A                |      | A   |      | A       | --      | A         |
| 7.  | Prerequisites                                                                             | A    | A     | A                |      | I   |      | I       | --      | I         |
| 8.  | From U to G or G to U                                                                     | A    | A     | A                |      | A   |      | A       | --      | A         |
| 9.  | Cross list w/another dept: U or G level                                                   | A    | A     | A                |      | A   |      | A       | --      | A         |
| 10. | Department of record                                                                      | A    | A     | A                |      | A   |      | A       | --      | A         |
| 11. | Open or close a course                                                                    | A    | A     | A                |      | A   |      | A       | --      | A         |
| 12. | New course - see Gary Tucker for packet<br>(including combining or splitting a course(s)) | A    | A     | A                |      | A   |      | A       | --      | A         |

\* In most cases, approval by only one council is necessary.

**Note:** When an academic unit does not have a council the UGEC and/or UUAC will serve as its academic council, depending on the nature of the issue.

# Curricular and/or Degree Plan Changes

A = Approval

I = Information

|     | Changes in Catalog Degree Plan Requirements:<br><br>Note – <u>All graduate</u> degree program changes must go through the graduate council. See #18 | Dept | Deans | College Academic | COUNCIL |     |      | Provost | Faculty | President | Board of Trustees |
|-----|-----------------------------------------------------------------------------------------------------------------------------------------------------|------|-------|------------------|---------|-----|------|---------|---------|-----------|-------------------|
|     |                                                                                                                                                     |      |       |                  | UUAC    | GEC | GRAD |         |         |           |                   |
| 1.  | Core – require specific course from core menu                                                                                                       | A    | A     | I                |         | I   |      | I       | --      | I         | --                |
| 2.  | Core – change selection of specific course in core menus                                                                                            | A    | A     | I                |         | I   |      | I       | --      | I         | --                |
| 3.  | Core – substitute course for core requirement                                                                                                       | A    | A     | A                |         | A   |      | A       | I       | A         | --                |
| 4.  | Core – add a new course to core menu                                                                                                                | A    | A     | A                |         | A   |      | A       | A       | A         | --                |
| 5.  | Core – change in approved course content                                                                                                            | A    | A     | A                |         | A   |      | A       | --      | A         | --                |
| 6.  | Major – change course selection in major (hours equal)                                                                                              | A    | A     | A                |         | I   |      | I       | --      | I         | --                |
| 7.  | Major – reduce or increase hours required in major (within university minimum and maximum) ♦                                                        | A    | A     | A                |         | I   |      | I       | --      | I         | --                |
| 8.  | Major/ Area of emphasis (e.g. BAS) – revision of major                                                                                              | A    | A     | A                |         | A   |      | A       | --      | A         |                   |
| 9.  | Major/ Adopt or change admission requirements                                                                                                       | A    | A     | A                |         | A   |      | A       | --      | A         | --                |
| 10. | Major/ Area of emphasis (e.g. BAS) – add new major                                                                                                  | A    | A     | A                |         | A   |      | A       | A       | A         | I/A               |
| 11. | Supplement – change course selection in supplement (hours equal or greater) ♥                                                                       | A    | A     | A                |         | I   |      | I       | --      | I         | --                |
| 12. | Supplement – reduce hours required ♥                                                                                                                | A    | A     | I                |         | I   |      | I       | --      | I         | --                |
| 13. | Electives – reduce hours below university minimum ♣                                                                                                 | A    | A     | A                |         | A   |      | A       | I       | A         | --                |
| 14. | GPA – revise major requirement                                                                                                                      | A    | A     | A                |         | A   |      | A       | --      | A         | --                |
| 15. | GPA – revise cumulative requirement                                                                                                                 | A    | A     | A                |         | A   |      | A       | --      | A         | --                |
| 16. | Minor – revise course selection                                                                                                                     | A    | A     | A                |         | I   |      | I       | --      | I         | --                |
|     | Minor – add or discontinue with a major                                                                                                             | A    | A     | A                |         | A   |      | A       | --      | A         | --                |
|     | Minor – add or discontinue without a major                                                                                                          | A    | A     | A                |         | A   |      | A       | A       | A         |                   |
| 17. | Add new degree                                                                                                                                      | A    | A     | A                |         | A   |      | A       | A       | A         | A                 |
| 18. | Any change to a graduate degree program                                                                                                             | A    | A     | A                |         | A   |      | A       | --      | A         | --                |

\* In most cases approval by only one council is necessary.

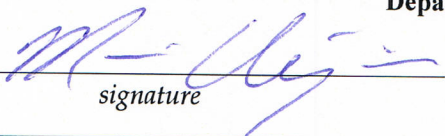
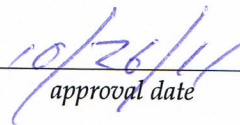
♦ A minimum of 30 hours is required for a major. A maximum is specified for each degree (e.g. BA, BS). The maximum in the major must allow for at least 6 hours of electives.

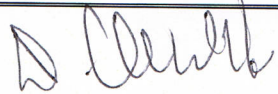
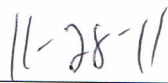
♥ Supplement - A set of *required* courses in a degree program that are outside the university core, the degree core, and the required courses in the major field. Supplement courses are not elective in nature, and ordinarily do not include “menu” options (that is, a series of courses from which the student selects one or more).

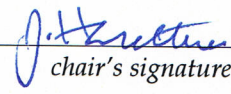
♣ The university minimum for elective hours is 6.

Revised 10/25/2005

# Curricular and/or Degree Plan Changes Approval Sheet

|                                                                                                |                                                                                                     |
|------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|
| <b>Department Chair/s</b>                                                                      |                                                                                                     |
| <br>signature | <br>approval date |
| _____<br>signature                                                                             | _____<br>approval date                                                                              |

|                                                                                                |                                                                                                     |
|------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|
| <b>Dean/s</b>                                                                                  |                                                                                                     |
| <br>signature | <br>approval date |
| _____<br>signature                                                                             | _____<br>approval date                                                                              |

|                                                                                                        |                                                                                                     |
|--------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|
| <b>College Academic Council/s</b>                                                                      |                                                                                                     |
| <br>chair's signature | <br>approval date |
| _____<br>chair's signature                                                                             | _____<br>approval date                                                                              |

|                                       |                        |
|---------------------------------------|------------------------|
| <b>Undergraduate Academic Council</b> |                        |
| _____<br>chair's signature            | _____<br>approval date |

|                                  |                        |
|----------------------------------|------------------------|
| <b>General Education Council</b> |                        |
| _____<br>chair's signature       | _____<br>approval date |

|                            |                        |
|----------------------------|------------------------|
| <b>Graduate Council</b>    |                        |
| _____<br>chair's signature | _____<br>approval date |

|                    |                        |
|--------------------|------------------------|
| <b>Provost</b>     |                        |
| _____<br>signature | _____<br>approval date |

|                                  |                        |
|----------------------------------|------------------------|
| <b>Faculty</b>                   |                        |
| _____<br>chair of faculty senate | _____<br>approval date |

|                    |                        |
|--------------------|------------------------|
| <b>President</b>   |                        |
| _____<br>signature | _____<br>approval date |

|                                     |                        |
|-------------------------------------|------------------------|
| <b>Board of Trustees</b>            |                        |
| _____<br>chair of Board of Trustees | _____<br>approval date |