

Approval Chart for Curriculum Changes

A = Approval I = Information*

Course Number _____ or Degree Plan(s) HSTT

State the requested change and reason. A memo may be attached if more space is necessary.

See attachment.

Circle the number that corresponds to the requested change. Degree plan changes are on the second page.

		COUNCIL**								
	Change to a Course	Dept./School	College Academic	Deans	UGEC	UUAC	GRAD	Provost	Faculty	President
1.	Title (description unchanged)	A	A	A	I			I	--	I
2.	Description (not affecting content)	A	A	A	I			I	--	I
3.	Content (substantive change)	A	A	A	I			A	--	A
4.	Number of hours (lecture, lab, contact)	A	A	A	A			A	--	A
5.	Course number within the hundred	A	A	I	I			I	--	I
6.	Course number beyond the hundred	A	A	A	A			A	--	A
7.	Prerequisites	A	A	A	I			I	--	I
8.	Course fee(s)	A	--	A	--			A	--	I
9.	From U to G <i>or</i> G to U	A	A	A	A			A	--	A
10.	Cross list with another dept: U or G level	A	A	A	A			A	--	A
11.	Department of record	A	A	A	A			A	--	A
12.	Open or close a course	A	A	A	A			A	--	A
13.	New course — See Adams Center for packet. This change includes combining or splitting a course(s).	A	A	A	A			A	--	A

* Councils may request additional information about "Information" items. These items are approved as "Consent Agenda."

** In most cases, approval by only one council is necessary.

Note: When an academic unit does not have a council, the UGEC and/or UUAC will serve as its academic council, depending on the nature of the issue.

Approval Chart for Curriculum Changes

A = Approval I = Information

Change to a Degree Plan		Dept./School	College Academic	Deans	COUNCIL			Provost	Faculty	President	Board of Trustees
					UGEC	UUAC	GRAD				
1.	University Requirements — Require or change a specific course from a menu within a degree plan	A	A	I		I		I	--	I	--
2.	University Requirements — Substitute an existing course for a university requirement within a degree plan	A	A	A		A		A	--	A	--
3.	University Requirements — Add a course to or drop a course from the University Requirements	A	A	A		A		A	A	A	--
4.	University Requirements — Change in approved course content	A	A	A		A		A	--	A	--
5.	Major — Revision of major ♦	A	A	A		A		A	--	A	
6.	Major — Adopt or change admission requirements	A	A	A		A		A	--	A	--
7.	Major — Add or discontinue	A	A	A		A		A	A	A	I
8.	GPA — Revise major or cumulative requirement	A	A	A		A		A	A	A	--
9.	Minor — Revise course selection	A	A	A		I		I	--	I	--
	Minor — Add or discontinue	A	A	A		A		A	--	A	--
10.	Degree — Add or discontinue	A	A	A		A		A	A	A	A
11.	Any change to a graduate degree program*	A	A	A		A		A	--	A	--

♦ A minimum of 30 hours is required for a major. A maximum is specified for each degree (e.g., BA, BS). The university minimum for elective hours is 6, unless the requirements of external accrediting bodies make it impossible.

* All graduate degree plan changes must go through the Graduate Council.

Revised 2-16-11

Approval Chart for Academic Information Changes

Change to the Catalog		Dept./School	College Academic	Deans	UGEC	UUAC	GRAD	Provost	Faculty	President	Board of Trustees
1.	General requirements for graduation including course requirements that are common to all majors for all degrees*	--	--	--		A		A	A	A	--
2.	Admission requirements	--	--	--		A		A	A	A	--
3.	Policies governing academic probation and suspension	--	--	--		A		A	A	A	--
4.	Requirements for graduating with honors	--	--	--		A		A	A	A	--
5.	Definitions of grades and grade points awarded by faculty**	--	--	--		A		A	A	A	--
6.	Other academic policy changes	--	--	--		A		A	--	A	--

* The UUAC approved the clarification that “general requirements for graduation” means the seventeen items in the “General Requirements for Bachelor’s Degrees” section of the catalog. This clarification applies to undergraduate degrees and includes associate’s degrees.

** This refers to the specific chart within the “Academic Information” section of the catalog which lists grades that can be awarded and the associated grade points for each grade.

Revised 4-13-11

Curriculum/Catalog Changes Approval Sheet

Department/School Chair(s)	
<u>Allyson Arena</u>	<u>11-7-2011</u>
Signature	Approval date
_____ Signature	_____ Approval date

College Academic Council(s)	
<u>J. Hume</u>	<u>11-4-11</u>
Signature	Approval date
_____ Signature	_____ Approval date

Dean(s)	
<u>D. McCall</u>	<u>11-13-11</u>
Signature	Approval date
_____ Signature	_____ Approval date

General Education Council	
_____ Chair's signature	_____ Approval date

Undergraduate Academic Council	
_____ Chair's signature	_____ Approval date

Graduate Council	
_____ Chair's signature	_____ Approval date

Provost	
_____ Signature	_____ Approval date

Faculty	
_____ Chair of faculty senate	_____ Approval date

President	
_____ Signature	_____ Approval date

Board of Trustees	
_____ Chair's signature	_____ Approval date

I respectfully request the following changes to our Bachelor of Science: History (One-Field Teacher Certification) (HSTT) degree:

1. Reduce the electives from 9 to 6 hours.
2. Add GEOG 354 – Cultural Geography. This course complements the history classes. It also fits with ACU's 21st Century vision. We have this requirement in our B.A. in history (non-teaching) and in our B.S. in Social Studies for Teachers.
3. Change the POLS 226 States and Federal System requirement to POLS 226 States and Federal System **or** POLS 225 National Government. This requirement is in line with our B.S. Social Studies for Teachers and will give students more flexibility. Either class will be useful for the future teachers in high school.
4. Change the ECON 260 Principles of Macroeconomics to ECON 260 Principles of Macroeconomics **or** ECON 261 Principles of Microeconomics This requirement is in line with our B.S. Social Studies for Teachers and will give students more flexibility. Either class will be useful for the future teachers in high school.

HISTORY (ONE-FIELD TEACHER CERTIFICATION GRADES 8-12) (BS)**BS: HISTORY (ONE-FIELD TEACHER CERTIFICATION)
(GRADES 8-12) DEGREE PLAN (HSTT)****UNIVERSITY REQUIREMENTS**

Please see the University Requirements section of this catalog
(page 36).

MAJOR REQUIREMENTS**Teaching Field**

GEOG 354 Cultural Geography.....	3
HIST 117 Civilization I	3
HIST 118 Civilization II	3
HIST 221 American History I	(3) ¹
HIST 222 American History II	3
HIST 480 Texas History	3
HIST 496 History for Teachers	3
18 hours of advanced history evenly distributed between U.S. history, European history, and non-European world cultures; must include one writing-intensive course	18

TOTAL ~~36~~

Other Required Courses

ECON 260 Principles of Macroeconomics or ECON 261 Principles of Microeconomics.....	3
POLS 225 National Government, or POLS 226 States and Federal System	(3) ¹
SOCI 442 Cultural Diversity	3

TOTAL 6

¹Hours (in parenthesis) may also fulfill university requirements and are
not included in total major hours

PROFESSIONAL EDUCATION REQUIREMENTS

EDUC 211 Educational Foundations and Multicultural Perspectives	3
EDUC 221 Educational Psychology	3
EDUC 412 Secondary Curriculum and Media	3
EDUC 432 Secondary Management and Methods	3
EDUC 490 Student Teaching	6
READ 322 Reading in Secondary Content Areas	3
SPED 371 Teaching Students With Special Needs (writing-intensive course)	3

TOTAL 24

ELECTIVES

Minimum ~~6~~

TOTAL MAJOR HOURS..... 72

CRITERIA FOR ADMISSION TO TEACHER EDUCATION

In accordance with Texas state law, the ACU Teacher Education Program has established the following criteria for admission to Teacher Education. Before taking more than 6 hours EDUC a student must first be admitted to the Teacher Education Program. To be admitted to the Teacher Education Program, a student must:

1. Complete and submit an application for admission into the Teacher Education Program;
2. Have completed the first 45 semester hours of credit;
3. Successfully complete with a C or better 12 hours in the candidate's

Formatted: Not All caps

Deleted: 33

Deleted: ¶

Deleted: . (3)¹¶

Deleted: 9

- chosen content field;
4. Have a minimum Grade Point Average (GPA) of 2.75 (2.75 or higher in the content field);
 5. Complete 6 hours of University Requirements English with no grade lower than a "C" (In order to maintain admission status the candidate must earn a C or better in all university required English courses.);
 6. Pass all three sections of the Texas Higher Education Assessment (THEA) test, with a score on the reading section of 260 or higher, a score on the math section of 230 or higher and a score on the writing section of 240 or higher; Students may retake the THEA once if the required level is not earned in the first administration. Acceptance of scores from a third administration of the THEA are subject to review by the Teacher Education Admissions Committee;
 7. Successfully complete (C or better) EDUC 211 - Educational Foundations and Multicultural Perspectives;
 8. Successfully complete first submission of the Teacher Education E-portfolio as described in the ACU Teacher Education Student Handbook;
 9. A declared major that includes certification;
 10. Receive approval from the Teacher Education Admissions and Review Committee. An interview with the committee may be required.

English Language Proficiency Requirement for International Students:
International students with primary languages other than English must demonstrate English language proficiency by the following:

Obtain an official TOEFL score of at least 600 (computer-based score of 250, iBT of 100).

Any exemptions or modification to the above requirements due to special circumstances must be requested through the chair of the Department of Teacher Education. All requests will be reviewed and must be approved by the Teacher Education Admissions and Review Committee. In addition, admission to teacher education is not the final step in the process. In order to remain in the program the prospective teacher must continue to meet the GPA requirement (2.75). Approval to take Education Block classes (411/412 and 431/432) and to enroll in student teaching must be obtained from the Teacher Education Admissions and Review Committee before enrolling in those classes.

Additional requirements for maintaining program admission status:

1. In order to remain in the Teacher Education Program, an overall GPA of 2.75, 2.75 in the content field, and continued approval of the Teacher Education Admissions Committee must be maintained.
2. A grade of C or better is required for all majors courses.
3. Junior and senior transfer students must take the THEA and be admitted to the Teacher Education Program during their first semester at Abilene Christian University to continue in professional education course work. Arrangements to take the THEA should be made as quickly as possible by contacting the Office of Career and Academic Development.

Note:

A candidate who does not have an overall GPA of 2.75 or higher **may** be conditionally admitted to the program if **all** other admissions criteria are met and if **all** of the following are true:

1. An overall GPA of 2.75 or higher in the last 60 hours
2. A GPA of 2.75 in the teaching content field
3. No university disciplinary actions filed – academic or otherwise
4. A formal letter of request submitted to the admissions committee describing the candidate's academic history and articulating motivations for wanting to enter the teaching profession
5. An interview with the Teacher Education Admissions Committee

OTHER GRADUATION REQUIREMENTS

Minimum GPA for graduation	2.75
Minimum advanced hours	33
Minimum total hours	128

*Courses numbered 0** do not count in
minimum hours required for degree.*