

Approval Chart for Curriculum Changes

A = Approval

I = Information*

Course Number BIOL 113 and 115 or Degree Plan(s) _____

State the requested change and reason. A memo may be attached if more space is necessary.

We realize now that our attempt to change and clarify prerequisites for the General Biology sequence remains unclear. Our intention is that students should achieve a grade of "C" or better in Biology I and lab in order to move into Biology II and lab. Furthermore, they must receive a grade of "C" or better in Biology II and lab to move to any subsequent Biology courses. To clarify this desire, the following wording is requested for both BIOL 113 and 115: "Prerequisite: A grade of "C" or better in BIOL 112 and BIOL 114."

This is an information/clarification item only; it does not involve any change in course content.

Circle the number that corresponds to the requested change. Degree plan changes are on the second page.

		COUNCIL**						
		Dept./School	College Academic	Deans	UGEC	UUAC	GRAD	Provost
Change to a Course								
1.	Title (description unchanged)	A	A	A	I			I
2.	Description (not affecting content)	A	A	A	I			I
3.	Content (substantive change)	A	A	A	I			A
4.	Number of hours (lecture, lab, contact)	A	A	A	A			A
5.	Course number within the hundred	A	A	I	I			I
6.	Course number beyond the hundred	A	A	A	A			A
7.	Prerequisites (CLARIFICATION)	A	A	A	I			I
8.	Course fee(s)	A	--	A	--			A
9.	From U to G or G to U	A	A	A	A			A
10.	Cross list with another dept: U or G level	A	A	A	A			A
11.	Department of record	A	A	A	A			A
12.	Open or close a course	A	A	A	A			A
13.	New course — See Adams Center for packet. This change includes combining or splitting a course(s).	A	A	A	A			A

* Councils may request additional information about "Information" items. These items are approved as "Consent Agenda."

** In most cases, approval by only one council is necessary.

Note: When an academic unit does not have a council, the UGEC and/or UUAC will serve as its academic council, depending on the nature of the issue.

Approval Chart for Curriculum Changes

A = Approval

I = Information

Change to a Degree Plan		Dept./School	College Academic	Deans	COUNCIL			Provost	Faculty	President	Board of Trustees
					UGEC	UUAC	GRAD				
1.	University Requirements — Require or change a specific course from a menu within a degree plan	A	A	I		I		I	--	I	--
2.	University Requirements — Substitute an existing course for a university requirement within a degree plan	A	A	A		A		A	--	A	--
3.	University Requirements — Add a course to or drop a course from the University Requirements	A	A	A		A		A	A	A	--
4.	University Requirements — Change in approved course content	A	A	A		A		A	--	A	--
5.	Major — Revision of major ♦ ‡	A	A	A		A		A	--	A	
6.	Major — Adopt or change admission requirements	A	A	A		A		A	--	A	--
7.	Major — Add or discontinue	A	A	A		A		A	A	A	I
8.	GPA — Revise major or cumulative requirement	A	A	A		A		A	A	A	--
9.	Minor — Revise course selection	A	A	A		I		I	--	I	--
	Minor — Add or discontinue	A	A	A		A		A	--	A	--
10.	Degree — Add or discontinue	A	A	A		A		A	A	A	I
11.	Any change to a graduate degree program*	A	A	A		A		A	--	A	--

♦ A minimum of 30 hours is required for a major. A maximum is specified for each degree (e.g., BA, BS). The university minimum for elective hours is 6, unless the requirements of external accrediting bodies make it impossible.

‡ Program or course changes applying only to a Teacher Education degree will be reviewed by the Teacher Education Council and then forwarded to the UUAC.

* All graduate degree plan changes must go through the Graduate Council.

Revised 11-2-11

Approval Chart for Academic Information Changes

Change to the Catalog		Dept./School	College Academic	Deans	UGEC	UUAC	GRAD	Provost	Faculty	President	Board of Trustees
1.	General requirements for graduation including course requirements that are common to all majors for all degrees*	--	--	--		A		A	A	A	--
2.	Admission requirements	--	--	--		A		A	A	A	--
3.	Policies governing academic probation and suspension	--	--	--		A		A	A	A	--
4.	Requirements for graduating with honors	--	--	--		A		A	A	A	--
5.	Other academic policy changes	--	--	--		A		A	--	A	

* The UUAC approved the clarification that "general requirements for graduation" means the seventeen items in the "General Requirements for Bachelor's Degrees" section of the catalog.

Revised 3-2-11

Curriculum/Catalog Changes Signature Page

Department/School Chair(s)	
<u>James R. Milob</u>	<u>December 13, 2011</u>
Signature	Approval date
_____ Signature	_____ Approval date

College Academic Council(s)	
<u>J. Hunter</u>	<u>12-14-11</u>
Signature	Approval date
_____ Signature	_____ Approval date

Dean(s)	
<u>D. Clow</u>	<u>1-9-11</u>
Signature	Approval date
_____ Signature	_____ Approval date

Teacher Education Council	
_____ Chair's signature	_____ Approval date

General Education Council	
_____ Chair's signature	_____ Approval date

Undergraduate Academic Council	
_____ Chair's signature	_____ Approval date

Graduate Council	
_____ Chair's signature	_____ Approval date

Provost	
_____ Signature	_____ Approval date

Faculty	
_____ Chair of faculty senate	_____ Approval date

President	
_____ Signature	_____ Approval date