

A = Approval      I = Information\*

State the requested change and reason. A memo may be attached if more space is necessary.

**MGMT 432: Launching the Venture (3-0-3), spring.** Provides hands-on experience in the process of launching a business. Topics will be introduced primarily through preparation of a written business plan for an actual venture which the student plans to implement in the future. Students will submit drafts of the plan and make oral presentations throughout the course. Prerequisites: MGMT 305 with a grade of "C" or better.

COUNCIL\*\*

|     | Change to a Course                                                                                    | Dept./School | College Academic | Deans | UGEC | UUAC | GRAD | Provost | Faculty | President |
|-----|-------------------------------------------------------------------------------------------------------|--------------|------------------|-------|------|------|------|---------|---------|-----------|
| 1.  | Title (description unchanged)                                                                         | A            | A                | A     | I    |      |      | I       | --      | I         |
| 2.  | Description (not affecting content)                                                                   | A            | A                | A     | I    |      |      | I       | --      | I         |
| 3.  | Content (substantive change)                                                                          | A            | A                | A     | I    |      |      | A       | --      | A         |
| 4.  | Number of hours (lecture, lab, contact)                                                               | A            | A                | A     | A    |      |      | A       | --      | A         |
| 5.  | Course number within the hundred                                                                      | A            | A                | I     | I    |      |      | I       | --      | I         |
| 6.  | Course number beyond the hundred                                                                      | A            | A                | A     | A    |      |      | A       | --      | A         |
| 7.  | Prerequisites                                                                                         | A            | A                | A     | I    |      |      | I       | --      | I         |
| 8.  | Course fee(s)                                                                                         | A            | --               | A     | --   |      |      | A       | --      | I         |
| 9.  | From U to G <i>or</i> G to U                                                                          | A            | A                | A     | A    |      |      | A       | --      | A         |
| 10. | Cross list with another dept: U or G level                                                            | A            | A                | A     | A    |      |      | A       | --      | A         |
| 11. | Department of record                                                                                  | A            | A                | A     | A    |      |      | A       | --      | A         |
| 12. | Open or close a course                                                                                | A            | A                | A     | A    |      |      | A       | --      | A         |
| 13. | New course — See Adams Center for packet.<br>This change includes combining or splitting a course(s). | A            | A                | A     | A    |      |      | A       | --      | A         |

**\*\*** In most cases, approval by only one council is necessary.

Note: When an academic unit does not have a council, the UGEC and/or UUAC will serve as its academic council, depending on the nature of the issue.

## Approval Chart for Curriculum Changes

A = Approval

I = Information

| Change to a Degree Plan |                                                                                                           | Dept./School | College Academic | Deans | COUNCIL |      |      | Provost | Faculty | President | Board of Trustees |
|-------------------------|-----------------------------------------------------------------------------------------------------------|--------------|------------------|-------|---------|------|------|---------|---------|-----------|-------------------|
|                         |                                                                                                           |              |                  |       | UGEC    | UUAC | GRAD |         |         |           |                   |
| 1.                      | University Requirements — Require or change a specific course from a menu within a degree plan            | A            | A                | I     |         | I    |      | I       | --      | I         | --                |
| 2.                      | University Requirements — Substitute an existing course for a university requirement within a degree plan | A            | A                | A     |         | A    |      | A       | --      | A         | --                |
| 3.                      | University Requirements — Add a course to or drop a course from the University Requirements               | A            | A                | A     |         | A    |      | A       | A       | A         | --                |
| 4.                      | University Requirements — Change in approved course content                                               | A            | A                | A     |         | A    |      | A       | --      | A         | --                |
| 5.                      | Major — Revision of major ♦                                                                               | A            | A                | A     |         | A    |      | A       | --      | A         |                   |
| 6.                      | Major — Adopt or change admission requirements                                                            | A            | A                | A     |         | A    |      | A       | --      | A         | --                |
| 7.                      | Major — Add or discontinue                                                                                | A            | A                | A     |         | A    |      | A       | A       | A         | I                 |
| 8.                      | GPA — Revise major or cumulative requirement                                                              | A            | A                | A     |         | A    |      | A       | A       | A         | --                |
| 9.                      | Minor — Revise course selection                                                                           | A            | A                | A     |         | I    |      | I       | --      | I         | --                |
|                         | Minor — Add or discontinue                                                                                | A            | A                | A     |         | A    |      | A       | --      | A         | --                |
| 10.                     | Degree — Add or discontinue                                                                               | A            | A                | A     |         | A    |      | A       | A       | A         | A                 |
| 11.                     | Any change to a graduate degree program*                                                                  | A            | A                | A     |         | A    |      | A       | --      | A         | --                |

♦ A minimum of 30 hours is required for a major. A maximum is specified for each degree (e.g., BA, BS). The university minimum for elective hours is 6, unless the requirements of external accrediting bodies make it impossible.

\* All graduate degree plan changes must go through the Graduate Council.

Revised 2-16-11

## Approval Chart for Academic Information Changes

| Change to the Catalog |                                                                                                                  | Dept./School | College Academic | Deans | UGEC | UUAC | GRAD | Provost | Faculty | President | Board of Trustees |
|-----------------------|------------------------------------------------------------------------------------------------------------------|--------------|------------------|-------|------|------|------|---------|---------|-----------|-------------------|
|                       |                                                                                                                  |              |                  |       |      |      |      |         |         |           |                   |
| 1.                    | General requirements for graduation including course requirements that are common to all majors for all degrees* | --           | --               | --    |      | A    |      | A       | A       | A         | --                |
| 2.                    | Admission requirements                                                                                           | --           | --               | --    |      | A    |      | A       | A       | A         | --                |
| 3.                    | Policies governing academic probation and suspension                                                             | --           | --               | --    |      | A    |      | A       | A       | A         | --                |
| 4.                    | Requirements for graduating with honors                                                                          | --           | --               | --    |      | A    |      | A       | A       | A         | --                |
| 5.                    | Definitions of grades and grade points awarded by faculty**                                                      | --           | --               | --    |      | A    |      | A       | A       | A         | --                |
| 6.                    | Other academic policy changes                                                                                    | --           | --               | --    |      | A    |      | A       | --      | A         | --                |

\* The UUAC approved the clarification that "general requirements for graduation" means the seventeen items in the "General Requirements for Bachelor's Degrees" section of the catalog. This clarification applies to undergraduate degrees and includes associate's degrees.

\*\* This refers to the specific chart within the "Academic Information" section of the catalog which lists grades that can be awarded and the associated grade points for each grade.

Revised 4-13-11



# Curriculum/Catalog Changes Approval Sheet

| Department/School Chair(s)         |                                 |
|------------------------------------|---------------------------------|
| <u><i>da Pope</i></u><br>Signature | <u>4-13-12</u><br>Approval date |
| _____<br>Signature                 | _____<br>Approval date          |

| College Academic Council(s)             |                                 |
|-----------------------------------------|---------------------------------|
| <u><i>David Parker</i></u><br>Signature | <u>4-12-13</u><br>Approval date |
| _____<br>Signature                      | _____<br>Approval date          |

| Dean(s)                                 |                                 |
|-----------------------------------------|---------------------------------|
| <u><i>Monty L. Lyn</i></u><br>Signature | <u>4/13/12</u><br>Approval date |
| _____<br>Signature                      | _____<br>Approval date          |

| General Education Council  |                        |
|----------------------------|------------------------|
| _____<br>Chair's signature | _____<br>Approval date |

| Undergraduate Academic Council |                        |
|--------------------------------|------------------------|
| _____<br>Chair's signature     | _____<br>Approval date |

| Graduate Council           |                        |
|----------------------------|------------------------|
| _____<br>Chair's signature | _____<br>Approval date |

| Provost            |                        |
|--------------------|------------------------|
| _____<br>Signature | _____<br>Approval date |

| Faculty                          |                        |
|----------------------------------|------------------------|
| _____<br>Chair of faculty senate | _____<br>Approval date |

| President          |                        |
|--------------------|------------------------|
| _____<br>Signature | _____<br>Approval date |

| Board of Trustees          |                        |
|----------------------------|------------------------|
| _____<br>Chair's signature | _____<br>Approval date |