

## Approval Chart for Curriculum Changes

A = Approval      I = Information\*

Course Number: \_\_\_\_\_ or Degree Plan(s): Bachelor of Science in Family Studies  
 State the requested change and reason. A memo may be attached if more space is necessary.

Drop FAM 454: Aging and the Family from the Family Studies degree plan and add BIBM 413: Seminar in Adolescent Moral/Sexual Issues.

Rationale: The National Council on Family Relations (NCFR) review of the Family Studies Program curriculum resulted in a finding that the program's content in the area of adolescent development needed to be strengthened. The content of FAM 454: Aging and the Family is not required for the NCFR program certification. Therefore, dropping FAM 454 and adding BIBM 413: Seminar in Adolescent Moral/Sexual Issues will address this deficiency prior to renewal of the program's certification in Fall, 2012.

Circle the number that corresponds to the requested change. Degree plan changes are on the second page.

|                    |                                                                                                       | COUNCIL**    |                  |       |      |      |      |         |
|--------------------|-------------------------------------------------------------------------------------------------------|--------------|------------------|-------|------|------|------|---------|
|                    |                                                                                                       | Dept./School | College Academic | Deans | UGEC | UUAC | GRAD | Provost |
| Change to a Course |                                                                                                       |              |                  |       |      |      |      |         |
| 1.                 | Title (description unchanged)                                                                         | A            | A                | A     | I    |      |      | I       |
| 2.                 | Description (not affecting content)                                                                   | A            | A                | A     | I    |      |      | I       |
| 3.                 | Content (substantive change)                                                                          | A            | A                | A     | I    |      |      | A       |
| 4.                 | Number of hours (lecture, lab, contact)                                                               | A            | A                | A     | A    |      |      | A       |
| 5.                 | Course number within the hundred                                                                      | A            | A                | I     | I    |      |      | I       |
| 6.                 | Course number beyond the hundred                                                                      | A            | A                | A     | A    |      |      | A       |
| 7.                 | Prerequisites                                                                                         | A            | A                | A     | I    |      |      | I       |
| 8.                 | Course fee(s)                                                                                         | A            | --               | A     | --   |      |      | A       |
| 9.                 | From U to G or G to U                                                                                 | A            | A                | A     | A    |      |      | A       |
| 10.                | Cross list with another dept: U or G level                                                            | A            | A                | A     | A    |      |      | A       |
| 11.                | Department of record                                                                                  | A            | A                | A     | A    |      |      | A       |
| 12.                | Open or close a course                                                                                | A            | A                | A     | A    |      |      | A       |
| 13.                | New course — See Adams Center for packet.<br>This change includes combining or splitting a course(s). | A            | A                | A     | A    |      |      | A       |

\* Councils may request additional information about "Information" items. These items are approved as "Consent Agenda."

\*\* In most cases, approval by only one council is necessary.

Note: When an academic unit does not have a council, the UGEC and/or UUAC will serve as its academic council, depending on the nature of the issue.

## Approval Chart for Curriculum Changes

A = Approval

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| Change to a Degree Plan |                                                                                                           | Dept./School | College Academic | Deans | COUNCIL |      |      | Provost | Faculty | President | Board of Trustees |
|-------------------------|-----------------------------------------------------------------------------------------------------------|--------------|------------------|-------|---------|------|------|---------|---------|-----------|-------------------|
|                         |                                                                                                           |              |                  |       | UGEC    | UUAC | GRAD |         |         |           |                   |
| 1.                      | University Requirements — Require or change a specific course from a menu within a degree plan            | A            | A                | I     |         | I    |      | I       | --      | I         | --                |
| 2.                      | University Requirements — Substitute an existing course for a university requirement within a degree plan | A            | A                | A     |         | A    |      | A       | --      | A         | --                |
| 3.                      | University Requirements — Add a course to or drop a course from the University Requirements               | A            | A                | A     |         | A    |      | A       | A       | A         | --                |
| 4.                      | University Requirements — Change in approved course content                                               | A            | A                | A     |         | A    |      | A       | --      | A         | --                |
| 5.                      | Major — Revision of major ♦ ‡                                                                             | A            | A                | A     |         | A    |      | A       | --      | A         |                   |
| 6.                      | Major — Adopt or change admission requirements                                                            | A            | A                | A     |         | A    |      | A       | --      | A         | --                |
| 7.                      | Major — Add or discontinue                                                                                | A            | A                | A     |         | A    |      | A       | A       | A         | I                 |
| 8.                      | GPA — Revise major or cumulative requirement                                                              | A            | A                | A     |         | A    |      | A       | A       | A         | --                |
| 9.                      | Minor — Revise course selection                                                                           | A            | A                | A     |         | I    |      | I       | --      | I         | --                |
|                         | Minor — Add or discontinue                                                                                | A            | A                | A     |         | A    |      | A       | --      | A         | --                |
| 10.                     | Degree — Add or discontinue                                                                               | A            | A                | A     |         | A    |      | A       | A       | A         | I                 |
| 11.                     | Any change to a graduate degree program*                                                                  | A            | A                | A     |         | A    |      | A       | --      | A         | --                |

♦ A minimum of 30 hours is required for a major. A maximum is specified for each degree (e.g., BA, BS). The university minimum for elective hours is 6, unless the requirements of external accrediting bodies make it impossible.

‡ Program or course changes applying only to a Teacher Education degree will be reviewed by the Teacher Education Council and then forwarded to the UUAC.

\* All graduate degree plan changes must go through the Graduate Council.

Revised 11-2-11

## Approval Chart for Academic Information Changes

| Change to the Catalog |                                                                                                                  | Dept./School | College Academic | Deans | UGEC | UUAC | GRAD | Provost | Faculty | President | Board of Trustees |
|-----------------------|------------------------------------------------------------------------------------------------------------------|--------------|------------------|-------|------|------|------|---------|---------|-----------|-------------------|
|                       |                                                                                                                  |              |                  |       |      |      |      |         |         |           |                   |
| 1.                    | General requirements for graduation including course requirements that are common to all majors for all degrees* | --           | --               | --    |      | A    |      | A       | A       | A         | --                |
| 2.                    | Admission requirements                                                                                           | --           | --               | --    |      | A    |      | A       | A       | A         | --                |
| 3.                    | Policies governing academic probation and suspension                                                             | --           | --               | --    |      | A    |      | A       | A       | A         | --                |
| 4.                    | Requirements for graduating with honors                                                                          | --           | --               | --    |      | A    |      | A       | A       | A         | --                |
| 5.                    | Other academic policy changes                                                                                    | --           | --               | --    |      | A    |      | A       | --      | A         |                   |

\* The UUAC approved the clarification that "general requirements for graduation" means the seventeen items in the "General Requirements for Bachelor's Degrees" section of the catalog.

Revised 3-2-11

Curriculum/Catalog Changes Signature Page

|                                            |                                         |
|--------------------------------------------|-----------------------------------------|
| <b>Department/School Chair(s)</b>          |                                         |
| <u>Steven A. Wages</u><br><i>Signature</i> | <u>3-7-2012</u><br><i>Approval date</i> |
| <u>Jaime D. Geff</u><br><i>Signature</i>   | <u>4/9/12</u><br><i>Approval date</i>   |

|                                                  |                                       |
|--------------------------------------------------|---------------------------------------|
| <b>College Academic Council(s)</b>               |                                       |
| <u>Christopher R. Hutton</u><br><i>Signature</i> | <u>4-9-12</u><br><i>Approval date</i> |
| <br><i>Signature</i>                             | <br><i>Approval date</i>              |

|                      |                          |
|----------------------|--------------------------|
| <b>Dean(s)</b>       |                          |
| <br><i>Signature</i> | <br><i>Approval date</i> |
| <br><i>Signature</i> | <br><i>Approval date</i> |

|                                  |                          |
|----------------------------------|--------------------------|
| <b>Teacher Education Council</b> |                          |
| <br><i>Chair's signature</i>     | <br><i>Approval date</i> |

|                                  |                          |
|----------------------------------|--------------------------|
| <b>General Education Council</b> |                          |
| <br><i>Chair's signature</i>     | <br><i>Approval date</i> |

|                                       |                          |
|---------------------------------------|--------------------------|
| <b>Undergraduate Academic Council</b> |                          |
| <br><i>Chair's signature</i>          | <br><i>Approval date</i> |

|                              |                          |
|------------------------------|--------------------------|
| <b>Graduate Council</b>      |                          |
| <br><i>Chair's signature</i> | <br><i>Approval date</i> |

|                      |                          |
|----------------------|--------------------------|
| <b>Provost</b>       |                          |
| <br><i>Signature</i> | <br><i>Approval date</i> |

|                                    |                          |
|------------------------------------|--------------------------|
| <b>Faculty</b>                     |                          |
| <br><i>Chair of faculty senate</i> | <br><i>Approval date</i> |

|                      |                          |
|----------------------|--------------------------|
| <b>President</b>     |                          |
| <br><i>Signature</i> | <br><i>Approval date</i> |