

Approval Chart for Curriculum Changes

A = Approval

I = Information*

Course Number: SOCI 362: Families in Society or Degree Plan(s):

State the requested change and reason. A memo may be attached if more space is necessary.

Change the department of record for SOCI 362: Families in Society to the Department of Marriage and Family Studies and cross-list the course with FAM 362: Families in Society.

Rationale: The content provided by the course Families in Society is required to meet requirements of the Family Studies Program certification by the National Council on Family Relations (NCFR). For the past six years the course has been taught exclusively by a member of the Family Studies faculty, Dr. Heidi Morris. In addition, the course is primarily populated by Family Studies majors; for example, in Fall 2011 there were 47 students enrolled of which 35 were FAM majors, one was SOCI, one was SOCJ, and 10 were miscellaneous majors. The course is not required of Sociology majors; however, the SOCI program would like to maintain a cross-listing.

Circle the number that corresponds to the requested change. Degree plan changes are on the second page.

		COUNCIL**								
	Change to a Course	Dept./School	College Academic	Deans	UGEC	UUAC	GRAD	Provost	Faculty	President
1.	Title (description unchanged)	A	A	A	I			I	--	I
2.	Description (not affecting content)	A	A	A	I			I	--	I
3.	Content (substantive change)	A	A	A	I			A	--	A
4.	Number of hours (lecture, lab, contact)	A	A	A	A			A	--	A
5.	Course number within the hundred	A	A	I	I			I	--	I
6.	Course number beyond the hundred	A	A	A	A			A	--	A
7.	Prerequisites	A	A	A	I			I	--	I
8.	Course fee(s)	A	--	A	--			A	--	I
9.	From U to G or G to U	A	A	A	A			A	--	A
10.	Cross list with another dept. U or G level	A	A	A	A			A	--	A
11.	Department of record	A	A	A	A			A	--	A
12.	Open or close a course	A	A	A	A			A	--	A
13.	New course — See Adams Center for packet. This change includes combining or splitting a course(s).	A	A	A	A			A	--	A

* Councils may request additional information about "Information" items. These items are approved as "Consent Agenda."

** In most cases, approval by only one council is necessary.

Note: When an academic unit does not have a council, the UGEC and/or UUAC will serve as its academic council, depending on the nature of the issue.

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	Change to a Degree Plan	Dept./School	College Academic	Deans	COUNCIL			Provost	Faculty	President	Board of Trustees
					UGEC	UUAC	GRAD				
1.	University Requirements — Require or change a specific course from a menu within a degree plan	A	A	I		I		I	--	I	--
2.	University Requirements — Substitute an existing course for a university requirement within a degree plan	A	A	A		A		A	--	A	--
3.	University Requirements — Add a course to or drop a course from the University Requirements	A	A	A		A		A	A	A	--
4.	University Requirements — Change in approved course content	A	A	A		A		A	--	A	--
5.	Major — Revision of major ♦ †	A	A	A		A		A	--	A	
6.	Major — Adopt or change admission requirements	A	A	A		A		A	--	A	--
7.	Major — Add or discontinue	A	A	A		A		A	A	A	I
8.	GPA — Revise major or cumulative requirement	A	A	A		A		A	A	A	--
9.	Minor — Revise course selection	A	A	A		I		I	--	I	--
	Minor — Add or discontinue	A	A	A		A		A	--	A	--
10.	Degree — Add or discontinue	A	A	A		A		A	A	A	I
11.	Any change to a graduate degree program*	A	A	A		A		A	--	A	--

♦ A minimum of 30 hours is required for a major. A maximum is specified for each degree (e.g., BA, BS). The university minimum for elective hours is 6, unless the requirements of external accrediting bodies make it impossible.

† Program or course changes applying only to a Teacher Education degree will be reviewed by the Teacher Education Council and then forwarded to the UUAC.

* All graduate degree plan changes must go through the Graduate Council.

Revised 11-2-11

Approval Chart for Academic Information Changes

	Change to the Catalog	Dept./School	College Academic	Deans	UGEC	UUAC	GRAD	Provost	Faculty	President	Board of Trustees
1.	General requirements for graduation including course requirements that are common to all majors for all degrees*	--	--	--		A		A	A	A	--
2.	Admission requirements	--	--	--		A		A	A	A	--
3.	Policies governing academic probation and suspension	--	--	--		A		A	A	A	--
4.	Requirements for graduating with honors	--	--	--		A		A	A	A	--
5.	Other academic policy changes	--	--	--		A		A	--	A	

* The UUAC approved the clarification that "general requirements for graduation" means the seventeen items in the "General Requirements for Bachelor's Degrees" section of the catalog.

Revised 3-2-11

Curriculum/Catalog Changes Signature Page

Department/School Chair(s)	
Steven A. Wages <i>Signature</i> <i>Signature</i> 3-1-12 <i>Approval date</i> 4/9/12 <i>Approval date</i>	

College Academic Council(s)	
<i>Signature</i> <i>Signature</i> <i>Approval date</i> <i>Approval date</i>	

Dean(s)	
<i>Signature</i> <i>Signature</i> <i>Approval date</i> <i>Approval date</i>	

Teacher Education Council	
<i>Chair's signature</i> <i>Approval date</i>	

General Education Council	
<i>Chair's signature</i> <i>Approval date</i>	

Undergraduate Academic Council	
<i>Chair's signature</i> <i>Approval date</i>	

Graduate Council	
<i>Chair's signature</i> <i>Approval date</i>	

Provost	
<i>Signature</i> <i>Approval date</i>	

Faculty	
<i>Chair of faculty senate</i> <i>Approval date</i>	

President	
<i>Signature</i> <i>Approval date</i>	