

Approval Chart for Curriculum Changes

A = Approval I = Information*

Course Number _____ or Degree Plan(s) Social Studies (HSST)

State the requested change and reason. A memo may be attached if more space is necessary.

See attachment

Circle the number that corresponds to the requested change. Degree plan changes are on the second page.

					COUNCIL**					
	Change to a Course	Dept./School	College Academic	Deans	UGEC	UUAC	GRAD	Provost	Faculty	President
1.	Title (description unchanged)	A	A	A	I			I	--	I
2.	Description (not affecting content)	A	A	A	I			I	--	I
3.	Content (substantive change)	A	A	A	I			A	--	A
4.	Number of hours (lecture, lab, contact)	A	A	A	A			A	--	A
5.	Course number within the hundred	A	A	I	I			I	--	I
6.	Course number beyond the hundred	A	A	A	A			A	--	A
7.	Prerequisites	A	A	A	I			I	--	I
8.	Course fee(s)	A	--	A	--			A	--	I
9.	From U to G <i>or</i> G to U	A	A	A	A			A	--	A
10.	Cross list with another dept: U or G level	A	A	A	A			A	--	A
11.	Department of record	A	A	A	A			A	--	A
12.	Open or close a course	A	A	A	A			A	--	A
13.	New course — See Adams Center for packet. This change includes combining or splitting a course(s).	A	A	A	A			A	--	A

* Councils may request additional information about “Information” items. These items are approved as “Consent Agenda.”

** In most cases, approval by only one council is necessary.

Note: When an academic unit does not have a council, the UGEC and/or UUAC will serve as its academic council, depending on the nature of the issue.

Approval Chart for Curriculum Changes

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	Change to a Degree Plan	Dept./School	College Academic	Deans	COUNCIL			Provost	Faculty	President	Board of Trustees
					UGEC	UUAC	GRAD				
1.	University Requirements — Require or change a specific course from a menu within a degree plan	A	A	I	I			I	--	I	--
2.	University Requirements — Substitute an existing course for a university requirement within a degree plan	A	A	A	A			A	--	A	--
3.	University Requirements — Add a course to or drop a course from the University Requirements	A	A	A	A			A	A	A	--
4.	University Requirements — Change in approved course content	A	A	A	A			A	--	A	--
5.	Major — Revision of major ♦ ‡	A	A	A	A			A	--	A	
6.	Major — Adopt or change admission requirements	A	A	A	A			A	--	A	--
7.	Major — Add or discontinue	A	A	A	A			A	A	A	I
8.	GPA — Revise major or cumulative requirement	A	A	A	A			A	A	A	--
9.	Minor — Revise course selection	A	A	A	I			I	--	I	--
	Minor — Add or discontinue	A	A	A	A			A	--	A	--
10.	Degree — Add or discontinue	A	A	A	A			A	A	A	I
11.	Any change to a graduate degree program*	A	A	A	A			A	--	A	--

♦ A minimum of 30 hours is required for a major. A maximum is specified for each degree (e.g., BA, BS). The university minimum for elective hours is 6, unless the requirements of external accrediting bodies make it impossible.

‡ Program or course changes applying only to a Teacher Education degree will be reviewed by the Teacher Education Council and then forwarded to the UUAC.

* All graduate degree plan changes must go through the Graduate Council.

Revised 11-2-11

Approval Chart for Academic Information Changes

	Change to the Catalog	Dept./School	College Academic	Deans	UGEC	UUAC	GRAD	Provost	Faculty	President	Board of Trustees
1.	General requirements for graduation including course requirements that are common to all majors for all degrees*	--	--	--	A			A	A	A	--
2.	Admission requirements	--	--	--	A			A	A	A	--
3.	Policies governing academic probation and suspension	--	--	--	A			A	A	A	--
4.	Requirements for graduating with honors	--	--	--	A			A	A	A	--
5.	Other academic policy changes	--	--	--	A			A	--	A	

* The UUAC approved the clarification that “general requirements for graduation” means the seventeen items in the “General Requirements for Bachelor’s Degrees” section of the catalog.

Revised 3-2-11

Curriculum/Catalog Changes Signature Page

Department/School Chair(s)	
_____ <i>Signature</i>	_____ <i>Approval date</i>
_____ <i>Signature</i>	_____ <i>Approval date</i>

College Academic Council(s)	
_____ <i>Signature</i>	_____ <i>Approval date</i>
_____ <i>Signature</i>	_____ <i>Approval date</i>

Dean(s)	
_____ <i>Signature</i>	_____ <i>Approval date</i>
_____ <i>Signature</i>	_____ <i>Approval date</i>

Teacher Education Council	
_____ <i>Chair's signature</i>	_____ <i>Approval date</i>

General Education Council	
_____ <i>Chair's signature</i>	_____ <i>Approval date</i>

Undergraduate Academic Council	
_____ <i>Chair's signature</i>	_____ <i>Approval date</i>

Graduate Council	
_____ <i>Chair's signature</i>	_____ <i>Approval date</i>

Provost	
_____ <i>Signature</i>	_____ <i>Approval date</i>

Faculty	
_____ <i>Chair of faculty senate</i>	_____ <i>Approval date</i>

President	
_____ <i>Signature</i>	_____ <i>Approval date</i>

Requested changes for Social Studies (HSST):

1. **Currently:** PSYC 120 Introduction to Psychology **and** SOCI 111 Introduction to Sociology: **Change to** PSYC 120 **or** SOCI 111. This will drop the required six hours to three. There are six domains on the Social Studies 8-12 TExES (Texas Examinations of Educator Standards). The questions concerning psychology and sociology are a subset of Geography, Culture and the Behavioral Sciences which is worth 17% of the test. In the Preparation Manual (designed to prepare students to take the TExES) 11 questions covered this domain. Two of these questions are from the behavioral sciences. The dominant questions in this domain are geography and culture. We believe that either PSCY 120 or SOCI 111 will prepare students for the test.
2. **Add** HIST 480 Texas History (three hours). TEA (Texas Education Agency) has approved changing Social Studies 8-12 to Social Studies 7-12. The last Social Studies 8-12 TExES will be administered in spring 2012. The Social Studies 7-12 will then be the administered. Texas History is taught in the seventh grade in Texas and therefore to prepare our students for both the state test for certification and to effectively teach Texas History, we are requesting to add HIST 480, which is currently not on the degree plan.
3. **Change and increase our menu selections.** Currently students can select three hours from each of the following menus:

(3) HIST 404 The Gilded Age or HIST 405 U.S. History Since 1920

(3) HIST 411 Ancient Near Eastern and Greek Civilization or HIST 412 Hellenistic and Roman Civilizations or HIST 413 The Medieval Era

(3) HIST 472 Renaissance and Reformation or HIST 474 Recent Europe

We are requesting to change our menu selections to cover U.S. History, European History, and Non U.S./European history. Domain I

and II of the test are World History and U.S. History respectively. While our test scores are high in U.S. History they are low in World History. By changing the menus this will allow students to select a course outside U.S. and European history. We believe that this will better prepare them for the test and this would also be reflective of ACU's vision of preparing our students to think globally.

We would also request to **add to the selections in the menus** as the department is reworking when these upper level courses will be taught. This will give students more flexibility in selecting a course from each of the three menus.

Proposed new lists:

(3) HIST 404 The Gilded Age or HIST 405 U.S. History Since 1920 **or HIST 451 American Diplomacy or HIST 481 Colonial America**

(3) HIST 411 Ancient Near Eastern and Greek Civilization or HIST 412 Hellenistic and Roman Civilizations or HIST 413 The Medieval Era **or HIST 472 Renaissance and Reformation**

(3) HIST 436 History of Africa or HIST 478 Latin American Colonial Experience or HIST 479 Latin American Modern Era or HIST 495 Far East in Modern Times

(Note: 474 is no longer included in any of these three menus.)