

Approval Chart for Curriculum Changes

A = Approval I = Information*

Course Number _____ or Degree Plan(s) BS - Comm. Sciences & Disorders
 State the requested change and reason. A memo may be attached if more space is necessary.

see attached memo

Circle the number that corresponds to the requested change. Degree plan changes are on the second page.

COUNCIL**

	Change to a Course	Dept./School	College Academic	Deans	TEC	UGEC	UUAC	GRAD	Provost	President
1.	Title (description unchanged)	A	A	A			I		I	I
2.	Description (not affecting content)	A	A	A			I		I	I
3.	Content (substantive change)	A	A	A			I		A	A
4.	Number of hours (lecture, lab, contact)	A	A	A			A		A	A
5.	Course number within the hundred	A	A	I			I		I	I
6.	Course number beyond the hundred	A	A	A			A		A	A
7.	Prerequisites	A	A	A			I		I	I
8.	Course fee(s)	A	--	A			--		A	I
9.	From U to G or G to U	A	A	A			A		A	A
10.	Cross list with another dept: U or G level	A	A	A			A		A	A
11.	Department of record	A	A	A			A		A	A
12.	Open or close a course	A	A	A			A		A	A
13.	New course — See Adams Center for packet. This change includes combining or splitting a course(s).	A	A	A			A		A	A

* Councils may request additional information about "Information" items. These items are approved as "Consent Agenda."

**Courses offered only to students seeking teacher certification must go through the Teacher Education Council.

Note: When an academic unit does not have a council, the UGEC and/or UUAC will serve as its academic council, depending on the nature of the issue.

Approval Chart for Curriculum Changes

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	Change to a Degree Plan	Dept./School	College Academic	Deans	TEC	COUNCIL			Provost	Faculty	President
						UGEC	UUAC	GRAD			
1.	University Requirements — Change in approved course content**	A	A	A		A			A	--	A
2.	University Requirements — Add or drop a required course from the University Requirements chart**	A	A	A		A			A	A	A
3.	University Requirements — Add or drop a course from a menu within the University Requirements**	A	A	A		A			A	--	A
4.	University Requirements — Change hours within a menu on the University Requirements chart**	A	A	A		A			A	A	A
4.	Major — Revision of major ♦ ‡	A	A	A		A			A	--	A
5.	Major — Adopt or change admission requirements	A	A	A		A			A	--	A
6.	Major — Add or discontinue	A	A	A		A			A	A	A
7.	GPA — Revise major or cumulative requirement	A	A	A		A			A	A	A
8.	Minor — Revise course selection	A	A	A		I			I	--	I
	Minor — Add or discontinue	A	A	A		A			A	--	A
9.	Degree — Add or discontinue	A	A	A		A			A	A	A
10.	Any change to a graduate degree program*	A	A	A		A			A	--	A

♦ A minimum of 30 hours is required for a major. A maximum is specified for each degree (e.g., BA, BS). The university minimum for elective hours is 6, unless the requirements of external accrediting bodies make it impossible.

‡ Program or course changes applying to any major that includes Teacher Certification will be reviewed by the college, the Teacher Education Council (TEC), and then the UUAC.

* All graduate degree plan changes must go through the Graduate Council.

** Courses that satisfy ACU's University Requirements (General Education) will normally have lower-level numbering, be free of prerequisites and corequisites, appeal to more than one or two majors, and "not narrowly focus on those skills, techniques, and procedures specific to a particular occupation or profession" (SACS 2.7.3). Departments may request exceptions to the first three criteria.

Note: The Board of Trustees is informed when a major or degree is added or discontinued.

Revised 4-18-12

Approval Chart for Academic Information Changes

	Change to the Catalog	Dept./School	College Academic	Deans	UGEC	UUAC	GRAD	Provost	Faculty	President	Board of Trustees
1.	General requirements for graduation including course requirements that are common to all majors for all degrees*	--	--	--		A		A	A	A	--
2.	Admission requirements	--	--	--		A		A	A	A	--
3.	Policies governing academic probation and suspension	--	--	--		A		A	A	A	--
4.	Requirements for graduating with honors	--	--	--		A		A	A	A	--
5.	Other academic policy changes	--	--	--		A		A	--	A	

* The UUAC approved the clarification that "general requirements for graduation" means the seventeen items in the "General Requirements for Bachelor's Degrees" section of the catalog.

Revised 3-2-11

Curriculum/Catalog Changes Signature Page

Department/School Chair(s)	
<u>Brenda K Bender</u>	<u>9/9/2013</u>
Signature	Approval date
_____ Signature	_____ Approval date

College Academic Council(s)	
<u>Bruce Scott</u>	<u>10.1.2013</u>
Signature	Approval date
_____ Signature	_____ Approval date

Dean(s)	
<u>Bruce Scott</u>	<u>10.2.2013</u>
Signature	Approval date
_____ Signature	_____ Approval date

Teacher Education Council	
_____ Chair's signature	_____ Approval date

General Education Council	
_____ Chair's signature	_____ Approval date

Undergraduate Academic Council	
_____ Chair's signature	_____ Approval date

Graduate Council	
_____ Chair's signature	_____ Approval date

Provost	
_____ Signature	_____ Approval date

Faculty	
_____ Chair of faculty senate	_____ Approval date

President	
_____ Signature	_____ Approval date

Memo

To: CEHS Academic Council; Dr. Bruce Scott
From: Brenda Bender, Department Chair
CC:
Date: September 9, 2013
Re: Rational for changes to additional admission requirements for CSD degree

The following changes to the catalog are requested (from pp. 108-109):

Additional Admission Requirements

The declaration of Communication Sciences and Disorders as a major does not ensure admission to the Communication Sciences and Disorders program. In addition to the requirements for all degrees (see the General Education Requirements section of this catalog), the student must apply for and be granted admission to the Communication Sciences and Disorders program before taking courses beyond the first 9 hours in the degree program (COMP 225, 235, 330).

The following accomplishments are required for admission:

- Be enrolled in or have completed ≥ 45 semester hours of credit towards the degree at ACU;
- Have a minimum overall Grade Point Average (GPA) of 2.753.0;
- Complete the first 9 semester hours in the major with a 3.0 GPA (COMP 225, COMP 235, COMP 330).
- Receive a recommendation for admission from the CSD Admissions and Review committee.

Information on applying for admission to the program is given to all students when they declare their major. The deadline for application is the 10th week of the semester in which the student anticipates completing the initial 9 hours of the degree program (COMP 225, 235, 330).

Other Departmental Requirements

In order to remain in the Communication Sciences and Disorders program, a student must:

- Maintain an overall GPA of 2.75 3.0 or better;
- Have a "C" or better in all majors classes;

- Recommendation for continuing the program from the CSD Admissions and Review committee.

Students who do not continue to meet the above requirements will be dropped from COMP classes ~~until such time as the requirements are met~~. Any exemptions or modifications to the above requirements due to special circumstances must be requested through the chair of the Department of Communication Sciences and Disorders. All requests will be reviewed and must be approved by the faculty CSD Admissions and Review committee.

Rationale:

1. Increasing the overall GPA to 3.0 provides an equivalent requirement for other Allied Health programs at ACU and other universities:
 - a. ACU pre-PT program (KNPT) requires a 3.25 GPA overall
 - b. ACU pre-OT program (KNOT) requires a 3.0 GPA overall
 - c. ACU pre-health professions requires a 3.5 GPA overall
 - d. ACU Nursing program requires a 3.0 GPA overall
 - e. Harding CSD program requires a 3.0 GPA overall
 - f. TWU CSD program requires a 3.25 GPA overall

Additionally, the faculty feels that increasing the GPA requirement reflects a more realistic student profile for graduate school in a highly competitive admissions process and a level of competence appropriate for entry level practice as a Speech-Language Pathology Assistant.

2. The addition of "a recommendation for admission from the CSD Admissions and Review committee" allows for a consistent review of all students from semester to semester. The intent of this requirement is to ensure that students are demonstrating a level of professionalism necessary for the field and graduate studies.