

# Application for a New Course v9

**Course ID** *Subject and Number* MUSE 449

**Date APPROVED**

**Date DENIED**

## I. Systems and Catalog Information Complete each item.

- |     |                                                      |                                                                                                                                                                                                     |
|-----|------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1   | Course Developer                                     | Susan Teel                                                                                                                                                                                          |
| 2   | Course Teacher                                       | Susan Teel                                                                                                                                                                                          |
| 3   | Course Title                                         | Professional Practice in Music Education                                                                                                                                                            |
| 4   | Course Abbreviation (if title is over 30 characters) | Prof. Practice in Mu. Ed.                                                                                                                                                                           |
| 5   | College                                              | Arts and Sciences                                                                                                                                                                                   |
| 6   | Department                                           | Music                                                                                                                                                                                               |
| 7   | Number of Credit Hours                               | 1                                                                                                                                                                                                   |
| 8   | Is the course Fixed Credit or Variable Credit?       | Fixed                                                                                                                                                                                               |
| 9   | Is the course repeatable?                            | No                                                                                                                                                                                                  |
| 10  | Maximum number of times course may be repeated       |                                                                                                                                                                                                     |
| 11  | Maximum number of hours credit                       | 1                                                                                                                                                                                                   |
| 12  | Explanation for variable credit                      | NA                                                                                                                                                                                                  |
| 13a | Course contact hours - LEC                           | 1 hour                                                                                                                                                                                              |
| 13b | Course contact hours - Lab                           |                                                                                                                                                                                                     |
| 13c | Course contact hours - Practicum                     |                                                                                                                                                                                                     |
| 13d | Course contact hours - Seminar                       |                                                                                                                                                                                                     |
| 13e | Course contact hours - Studio                        |                                                                                                                                                                                                     |
| 13f | Course contact hours - Online                        |                                                                                                                                                                                                     |
| 13g | Course contact hours - Colloquium                    |                                                                                                                                                                                                     |
| 13h | Course contact hours – Field Experience              |                                                                                                                                                                                                     |
| 13j | Course contact hours - Internship                    |                                                                                                                                                                                                     |
| 13k | Course contact hours - Research                      |                                                                                                                                                                                                     |
| 13m | Course contact hours - Workshop                      |                                                                                                                                                                                                     |
| 13n | Course contact hours – Other (specify)               |                                                                                                                                                                                                     |
| 14  | Instructor Workload                                  | 1 hour                                                                                                                                                                                              |
| 15  | Grade Mode (check all appropriate):                  | <u>  X  </u> Standard<br><u>      </u> Credit/No Credit (undergrad only)                                                                                                                            |
| 16  | Maximum Enrollment                                   | 30                                                                                                                                                                                                  |
| 17  | <b>Catalog Description</b><br>(50 words or less)     | This course provides an advanced review of professional practice in music education for Pre-K through 12 settings. The course culminates in the first formal submission of the Teacher Education e- |

- |     |                                                                                                                                                                                                            |                                                                       |
|-----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------|
|     |                                                                                                                                                                                                            | portfolio and completion of the showcase presentation.                |
| 18  | List any prerequisites (course/s, test scores, class standing, major, etc.)                                                                                                                                | Participation in August Experience. For seniors only.                 |
| 19  | List any co-requisites                                                                                                                                                                                     |                                                                       |
| 20  | If the course is cross listed, specify the Course ID(s) MUST have signature in Section V off all Department Chairs                                                                                         |                                                                       |
| 21  | Does this course have any special student costs? Yes/No<br><i>Attach a <u>completed</u> "Request to Add or Change Course Fees" form. Describe in section IV-F.</i>                                         |                                                                       |
| 22  | How often will it be offered? <b>Fall</b>                                                                                                                                                                  |                                                                       |
| 23a | How often will it be offered? <b>Spring</b>                                                                                                                                                                | Each Spring                                                           |
| 23b | How often will it be offered? <b>Summer</b>                                                                                                                                                                |                                                                       |
| 23c | How often will it be offered? <b>Fall</b>                                                                                                                                                                  |                                                                       |
| 24  | Frequency?                                                                                                                                                                                                 |                                                                       |
| 25  | First semester this course will be offered<br><i>New courses may not be taught under their approved course ID until they appear in the catalog, therefore, no earlier than the coming fall.</i>            | Spring 2015                                                           |
| 26  | List course/s that should be deleted, include the last semester for course/s being deleted<br><i>A course cannot be deleted when it is a requirement in a degree plan in any department.</i>               | MUST 332 (Forms and Analysis) will be reduced from 2 hours to 1 hour. |
| 27  | Is this course required for a degree/s? Yes/No<br><i>If "Yes," attach a revised degree plan(s) reflecting the placement of the new course.</i>                                                             | Yes. See Attached.                                                    |
| 28  | Has this course been offered as a Special Topics course? Yes/No<br><i>If "Yes," specify the Course ID and enrollment for each term it was taught.</i>                                                      | No                                                                    |
| 29  | List any courses in which content overlaps the proposed course. (Course ID and Name)<br><i>Attach statement from instructor/dept chair of existing course justifying the new offering in Section IV-D.</i> |                                                                       |

## II. Curriculum

- |   |                                                                                |                                  |
|---|--------------------------------------------------------------------------------|----------------------------------|
| 1 | <b>Degree Plan</b> Explanation of how this course affects degree requirements. | Please see attached degree plan. |
|---|--------------------------------------------------------------------------------|----------------------------------|

- |   |                                                                                                                   |                                      |
|---|-------------------------------------------------------------------------------------------------------------------|--------------------------------------|
| 2 | <b>Justification</b> State the justification for adding this course to the current curriculum. Represent the need | See memo attached to approval chart. |
|---|-------------------------------------------------------------------------------------------------------------------|--------------------------------------|

### III. Course Design

#### 1. Audience and Course Goal

- |   |                                                                |                                                                                                                                                                                                                                        |
|---|----------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | Describe the intended audience, including prerequisite skills. | All senior music education majors who have completed August Experience.                                                                                                                                                                |
| 2 | State the overarching course goal(s) in performance terms.     | Students will review professional practice in music education for Pre-K through 12 settings in order to make connections between professional education courses, music education courses, and their future careers as music educators. |

#### 2. Competencies and Measurements

|   | Competency                                                                                                                                       | Measurement                                                               |
|---|--------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------|
| 1 | Articulate a personal philosophy of education, and demonstrate preparedness for job market.                                                      | e-portfolio, including resume and philosophy of music education           |
| 2 | Demonstrate knowledge and skills required for competency at all levels of pedagogy (pre-k through 12), including those unique to music education | Chapter reviews, practice tests, and Texas Examination of Educator Skills |
| 3 | Demonstrate dispositions appropriate for pre-k through 12 teaching.                                                                              | Dispositions review                                                       |
| 4 |                                                                                                                                                  |                                                                           |
| 5 |                                                                                                                                                  |                                                                           |
| 6 |                                                                                                                                                  |                                                                           |
| 7 |                                                                                                                                                  |                                                                           |
| 8 |                                                                                                                                                  |                                                                           |
| 9 |                                                                                                                                                  |                                                                           |

#### 3. Text and Resources

Campbell, Patricia C. *Musician and Teacher: An Orientation to Music Education*. W.W. Norton: New York, 2008.

### IV. Supporting Documentation

*Supporting documents must accompany proposal prior to preliminary approval by chair and dean.*

- |   |                                                                                                                                                                                                                                                      |
|---|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | <b>Library</b> — Submit new course application and syllabus to the Director of the Library. Consult with the director and establish a deadline for completion of the library report. <b>Attach</b> the signed copy of the library director's report. |
|---|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

- 2 **Instructional Design** — The application and syllabus must be reviewed by the Adams Center. **Attach** a copy of the Adams Center Review Letter.
- 3 **Degree Plan** — The impact of the course must be reviewed by the Director of Curriculum. **Attach** degree plan signed by the Director of Curriculum.
- na 4 **Content Overlap** — Include one document for each course you listed in Section I-I. **Attach** statement from instructor/dept chair of existing course justifying the new offering.
- na 5 **Departmental Resources** — List the resources that support the course and are available only through the department, if applicable. **Attach** the list of the holdings and the location/s.
- na 6 **Resources** — List resources (other than library or departmental resources) that are needed to support this course (computers, lab equipment, other technology, etc.). **Attach** a complete list of all items and indicate possible sources or estimated cost of each. List the sources of any needed funds.
- na 7 **Expenses** — List additional expenses needed to implement this course (full-time or part-time faculty, graduate or lab assistants, student employees, travel, special student costs, room renovation, storage facility, etc.). **Attach** a complete list of all items, the estimated cost of each and the source of the funds.
- x 8 **Justification** — **Attach** all documents referred to in Section II-2
- x 9 **Syllabus** — **Attach** the syllabus for the course based upon the anticipated first-semester offering.
- x 10 Provide documentation for all additional attachments here

## V. Preliminary Approvals

All supporting documentation has been assembled and attached to this application. I believe this course is ready to be presented to appropriate councils. We have a plan to fund this new course.

**Primary Department**



Department Chair

2-21-14

Date



Dean of the College

2-27-14

Date

**Cross-listing Department** Add more lines if multiple departments are cross-listing

\_\_\_\_\_

Department Chair

Dean of the College

Date

Date

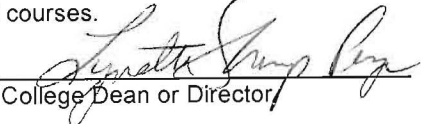
**VI. Actions** *Place all actions on one page.*

Course ID: MUSE 449

Course Title: Professional Practice in Music Education

**1. College Academic Council:** (for all courses)

Note: Insert additional lines for College Academic Council action for each college involved in cross-listed courses.

Approved ☒ Denied ☐  2-27-14  
College Dean or Director Date

Approved ☐ Denied ☐ \_\_\_\_\_  
College Dean or Director Date

**2. Graduate Council:** (for graduate level courses)

Approved ☐ Denied ☐ \_\_\_\_\_  
Dean of Graduate School Date

**3. Teacher Education Council:** (when applicable)

Approved ☒ Denied ☐  3-17-14  
TEC Chair Date

**4. University General Education Council:** (when applicable)

Approved ☐ Denied ☐ \_\_\_\_\_  
Provost's designee Date

**5. University Undergraduate Academic Council:** (*undergraduate level courses*)

Approved ☐ Denied ☐ \_\_\_\_\_  
Vice Provost Date

**6. Academic Provost:** (for all courses)

Approved ☐ Denied ☐ \_\_\_\_\_  
Provost Date

**7. President of the University Action:** (for all courses)

Approved ☐ Denied ☐ \_\_\_\_\_  
President Date

**Attach notes, comments, or conditions from appropriate councils:**

**MUSE 449 Professional Practice in Music Education  
Syllabus**

**Spring 2015**

Place/Time: WPAC 213  
Wed. 9:00 a.m.

***University Mission Statement***

*To educate its students for Christian service and leadership throughout the world.*

***Department of Music Mission Statement***

*To prepare outstanding Christian musicians for service and leadership throughout the world.*

***Department of Teacher Education Mission Statement***

*To prepare exemplary, committed educators for service in diverse and multicultural communities  
for the glory of God.*

**The Christian Perspective**

Christian perspectives and scriptural references are integrated into the content of the course. Christian principles are pervasive in the demeanor and behavior of teachers who have empathy for and understanding of the needs of their students. Scripture references are used to support and reinforce effective methods of instruction and student management. (Ephesians 6:4 – “do not exasperate your children; instead, bring them up in the training and instruction of the Lord.”)

**Credit Hours**

One semester hour

**Instructor & Contact Information**

Susan Teel, instructor  
Music Education and Musicology  
Department of Music  
WPAC 226  
325-665-3235 (call or text)  
susan.teel@acu.edu

**Office Hours**

MWF 12:30-3:30

**Course Description**

This course provides an advanced review of professional practice in music education for Pre-K through 12 settings. The course culminates in the first formal submission of the Teacher Education e-portfolio and completion of the showcase presentation.

|                              |                                    |
|------------------------------|------------------------------------|
| Practice PPR TExES           | 100                                |
| Reading responses            | 100                                |
| Resume                       | 100 (may be completed in MUSE 413) |
| Attendance and participation | 100                                |
| E-Portfolio Showcase         | <u>100</u>                         |
| <b>Total</b>                 | <b>600</b>                         |

The course will use the following grading scale. Your final grade will be a percentage of points earned from points possible. Your final grade will also be affected by failure to complete non-graded program and course requirements. (see below)

|         |   |
|---------|---|
| 100-92% | A |
| 91-83%  | B |
| 82-74%  | C |
| 73-65%  | D |
| 64-0%   | F |

In this course you will complete the following graded assignments:

- **Practice TExES Tests (200 pts.)** The practice PPR and music exams are based on the TExES competencies for all levels of pedagogy. To receive the full 200 points for this assignment, you must earn a passing score (75%) on these practice exams. Students who have not passed the exams prior to the end of the semester will retake them during the time allocated for the final exam for the course. Students who do not earn a passing score (75%) on the practice tests will receive the points earned corresponding to the percentage correct (e.g. 65% correct = 65 pts.) on each practice exam.
- **Reading Responses (100 pts.)** You are to read chapters 6-15 of *Musician and Teacher* (by Patricia Campbell) and write a response paper for each chapter. The response should include a summary of the chapter in your own words; this summary should be 6-8 complete sentences. It should be followed by your response on the chapter and should be no less than one complete page and no more than 500 words. (Double-spaced and 12pt. font Times New Roman) The chapters will also be discussed in class.
- **Senior E-Portfolio Showcase (100 pts.):** In week 13 you will be required to present a portion of your e-portfolio to a panel of university professors. More information will be provided on this in class.
- **Attendance and Participation (100 pts.)**  
Students are expected to model the behavior of professional educators in all activities associated with this course. Students are expected to attend all class meetings and observation activities. Class preparation and participation are expected. The success of the class depends on the active participation of all class members. Excessive absences may be regarded as cause for dismissal from the class with no credit or a reduction in the final grade. More than two (2) absences will be regarded as excessive. Chronic tardiness will be regarded as absences at the rate of 3 tardies per absence. All absences are considered "unexcused" unless the student has a documented illness, a death in the

- **Written Projects:** Unless otherwise indicated, all written reports should be computer-generated, double-spaced, using a 12-point Times font with APA format and citations. Points will be deducted for errors in spelling, capitalization, grammar, or construction.
- **Late Assignments:** Assignments are due at the beginning of class the day specified. Late assignments will be accepted, but the grade on the assignment will be lowered the equivalent of one letter grade for the first day late and one-half letter grade *per day* (not per class period) for each additional day late up to one week. After that, the assignment, if completed, will receive an "F." If you must miss class for any reason, have someone else turn in your work. Quizzes will not be made up. Any legitimate reason for not turning in an assignment must be approved before it is due.
- **Electronic Devices:** During class, all cell phones and other electronic devices must be set on silent and stowed away out of sight unless the instructor requests that you take them out for a class activity. Violation of this policy will result in the student being counted **absent** during that class period.

#### **Academic Integrity Policy:**

Violations of academic integrity and other forms of cheating, as defined in ACU's Academic Integrity Policy, involve the intention to deceive or mislead or misrepresent, and therefore are a form of lying and represent actions contrary to the behavioral norms that flow from the nature of God. These include, but are not limited to, sharing answers on a quiz, obtaining copies of old tests, using assignments from other classes for this course, and failing to cite your sources properly. Violations will be addressed as described in the Policy. While the university enforces the Policy, the most powerful motive for integrity and truthfulness comes from one's desire to imitate God's nature in our lives. Every member of the faculty, staff and student body is responsible for protecting the integrity of learning, scholarship and research. The full Policy is available for review at the Provost's office web site (<http://www.acu.edu/campusoffices/provost>) and the following offices: provost, college deans, dean of campus life, director of student judicial affairs, director of residential life education and academic departments.

Consequences include lowering the grade on the assignment up to and including a zero on the assignment. Integrity violations may result in dismissal from the Teacher Education Program. Any violation of this policy may result in the student being dropped from the course with a grade of "F". All incidents of academic integrity must be reported to the Dean of Student Life and the Dean of the College of Arts and Sciences.

#### **ADA Compliance Statement:**

Abilene Christian University is dedicated to removing barriers and opening access for students with disabilities in compliance with ADA and Section 504 of the Rehabilitation Act. The Alpha Scholars Program facilitates disability accommodations in cooperation with instructors. In order to receive accommodations, you must be registered with Alpha Scholars Program, and you must complete a specific request for each class in which you need accommodations. If you have a documented disability and wish to discuss academic accommodations, please call their office directly at 325-674-2667.

## Course Schedule

**Week 1:** Syllabus, Course Requirements, Certification, Practice PPR

**Week 2:** E-Portfolio. Methods: Project-Based Learning, Direct Instruction, Indirect Instruction, Experiential Learning, and Blended Learning.

**Week 3:** *Reading response and discussion of ch. 6, Campbell.* Bring (or have access to) subject area TEKS to class. Writing Objectives. Lesson Plan formats.

**Week 4:** *Reading response and discussion of ch. 7, Campbell* Adolescents' Development and Characteristics, Diversity and Learning. Writing your personal philosophy of education.

**Week 5:** *Reading response and discussion of ch. 8-9, Campbell.* Application for student teaching due this week.

**Week 6:** *Reading response and discussion of ch. 10-11, Campbell.* Effective communication and engaging students in learning.

**Week 7:** Technology in Music Ed.. *Reading response and discussion of Ch. 14, Campbell.* Media presentations, expectations and requirements.

**Week 8:** *Benchmark for E-Portfolio (at least 1)*

**Week 9:** Observation of local music teachers.

**Week 10:** *Reading response and discussion of ch. 12, Campbell.* Classroom management and motivation. Interacting with parents.

**Week 11:** Interaction with professional community and professional development. Ethical and Legal Requirements. Case Studies.

**Week 12:** *Reading response and discussion of ch. 15, Campbell.* Resumes and Philosophy of Education (Your resume and philosophy will be submitted with your e-portfolio for scoring.) You may submit earlier for formative feedback.

**Week 13:** E-portfolio is due. Senior showcases.

**Week 14:** *Reading response and discussion of ch. 13, Campbell.* Assessment and Testing

**Week 15:** TBD

**Finals Week:** *Final and journals due on the final exam scheduled time.*



May 1, 2013

Dr. Matthew Roberson  
Chair, Music Department  
Williams Performing Arts Center, Room 128  
ACU Box 28274  
Abilene, TX 79699-8274

RE: MUSE course Professional Practice in Music Education

Thank you for submitting a course syllabus and schedule for a new course in the Teacher/Music Education sequence. The Adams Center has reviewed these materials as part of the new course application process. Our feedback and suggested edits have been sent to you in separate emails and comments embedded in a shared Google document. We particularly appreciate your help to explain how this course fits in the Music Department and the Teacher Education program, while also fulfilling specific requirements set by the state of Texas for Music Education. The next step in the course application process is review by academic councils.

The instructional design team in the Adams Center is available to provide assistance as this course is further developed and taught. Don't hesitate to contact us if we can be of additional help.

Blessings,

Melinda (Mindi) Thompson, Ph.D.  
Director of Instructional Design  
Adams Center for Teaching and Learning  
Abilene Christian University

**Abilene Christian University  
ACU Library**

**Library Resources Evaluation  
For New Course Proposal:  
MUSE 449 Professional Practice in Music Education**

**Prepared by  
Laura Baker  
Librarian for Digital Research and Learning  
Library Liaison to Department of Music**

**January 11, 2014**

# ABILENE CHRISTIAN UNIVERSITY

## LIBRARY

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### MEMORANDUM

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**DATE:** January 31, 2014  
**TO:** Dr. Matt Roberson  
**CC:** Susan Teel  
**FROM:** Mark McCallon, Library Assistant Director  
**RE:** Course Application for MUSE 449 – Professional Practice in Music Education

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Based upon the evaluation by Laura Baker, Liaison to the Department of Music, the library is able to provide support for the course. Please see the attached memo for more detailed information about library resources in support of the proposed course. Thank you for allowing us to review the course proposal.