

Approval Chart for Curriculum Changes

A = Approve I= Information Item¹ R= Advise & Respond²

Course Number _____ or Degree Plan(s) B.S. Family Studies

State the requested change and reason. A memo may be attached if more space is necessary.

We wish to add admissions criteria to the Family Studies program. A number of other programs on campus have program admissions standards, and we have modeled our standards on these precedents. There are several reasons for this change: (1) The faculty is committed to academic excellence and wishes for our majors to reflect that commitment as well; (2) The program has grown substantially in recent years. As a result, we can afford to be more selective with regard to majors; (3) Because we have only 1.5 faculty, adding admissions standards will make it more possible to provide an excellent academic experience to serious students who are passionate about the discipline. See attached for catalog wording of proposed admissions standards.

Circle the number that corresponds to the requested change. Degree plan changes are on the second page.

		COUNCIL ³								
	Change to a Course	Dept./School	College Academic	Deans	TEC	UGEC	UUAC	GRAD	Provost	President
1.	Title (description unchanged)	A	A	A		I			I	I
2.	Description (not affecting content)	A	A	A		I			I	I
3.	Content (substantive change)	A	A	A		I			A	A
4.	Number of hours (lecture, lab, contact)	A	A	A		A			A	A
5.	Course number within the hundred	A	A	I		I			I	I
6.	Course number beyond the hundred	A	A	A		A			A	A
7.	Prerequisites	A	A	A		I			I	I
8.	Course fee(s)	A	--	A		--			A	I
9.	From U to G <i>or</i> G to U	A	A	A		A			A	A
10.	Cross list with another department: U or G level	A	A	A		A			A	A
11.	Department of record	A	A	A		A			A	A
12.	Open or close a course	A	A	A		A			A	A
13.	New course — See website for application and process. This change includes combining or splitting a course(s).	A	A	A		A			A	A

Note: When an academic unit does not have a council, the UGEC and/or UUAC will serve as its academic council, depending on the nature of the issue.

Proposed language for the 2014-15 catalog, showing the new criteria for acceptance as a
Child & Family Services major:

Admission into the Child and Family Services Program

The Department of Marriage and Family Studies welcomes all who desire to gain knowledge and expertise pertaining to various aspects of child and family services from a Christian perspective. While some may apply their studies in personal or unofficial capacities, many will pursue careers as professionals working with children and families. This is a high calling, demanding high professional standards. We, therefore, require an admission process that usually takes place during the sophomore year. This process, described below, is intended to ensure prospective employers that ACU graduates are equipped for the demands of working professionally with children and families.

Requirements for Admission

Students entering ACU as freshmen who wish to major in Child and Family Services will receive candidacy status in the program. In order to be fully admitted to the program, the following criteria must be met:

1. Good standing in the University with at least 45 credit hours completed.
2. Completion of FAM 251, FAM 265, and FAM 285 with a grade of C or better.
3. A cumulative overall GPA of at least 2.5.

Any exemptions or modification to the above requirements due to special circumstances must be requested through the Chair of the Department of Marriage and Family Studies. All requests will be reviewed and must be approved by the Child and Family Services Admissions and Review Committee.

Requirements for Maintaining Program Admission Status

In order to remain in the Child and Family Services program, students must meet the following criteria:

1. A grade of C or higher in all major courses.
2. Maintenance of an overall cumulative GPA of 2.25 or higher

DBMM existing policy	MFS proposed policy
Acceptance into Department The Department of Bible, Missions and Ministry welcomes all who desire to serve God. Some may serve in unofficial or vocational capacities. For those who decide to serve as full-time ministers and missionaries, we view that call as a high call, demanding high standards. We, therefore, require an admission process that usually takes place during the sophomore year. This process, described below, is intended to ensure congregations that ACU graduates are equipped for the demands of ministry.	Acceptance into Department The Department of Marriage and Family Studies welcomes all who desire to gain knowledge and expertise pertaining to various aspects of child and family services from a Christian perspective. While some may apply their studies in personal or unofficial capacities, many will pursue careers as professionals working with children and families. This is a high calling, demanding high professional standards. We, therefore, require an admission process that usually takes place during the sophomore year. This process, described below, is intended to ensure prospective employers that ACU graduates are equipped for the demands of working with children and family services.
Requirements for Acceptance The criteria for admission to a program leading to a degree offered by the Department of Bible, Missions and Ministry are: 1. Junior standing (60 credit hours). 2. A grade of "C" or better in each lower-level Bible course (BIBL 101, 102, 221, and BGRK 221, and 222). 3. A cumulative GPA of at least 2.25. 4. Satisfactory completion of the Readiness for Ministry Testing, usually by the early spring of the sophomore year. 5. Enroll in BIBL 320 in the first semester after admission to candidacy; usually this will be the fall semester of the junior year. Note that this requirement presumes the successful completion of the first-year Greek. 6. Recommendations (2): • One from an elder or minister of your home congregation. • One from a professor at ACU from whom you have taken a course and who is not in the Department of Bible, Missions and Ministry. 7. Personal statement included in application. 8. Submission and completion of the application packet. 9. Payment of \$80 for psychological testing and interpretation of the results. 10. Approval by the admission committee. For an application and further information about admission to the program, visit the Department of Bible, Missions and Ministry.	Requirements for Acceptance The criteria for admission to a program leading to a bachelor's degree offered by the Department of Marriage and Family Studies are: 1. Good standing in the University with at least 45 credit hours. 2. A grade of "C" or better in each of the following courses: FAM 251, FAM 265, and FAM 285. 3. A cumulative overall GPA of at least 2.25. Any exemptions or modification to the above requirements due to special circumstances must be requested through the Chair of the Department of Marriage and Family Studies. All requests will be reviewed and must be approved by the Child and Family Services Admissions and Review Committee. For an application and further information about admission to the program, visit the Department of Marriage and Family Studies.
Revocation of Admission The Department of Bible, Missions and Ministry reserves the right to revoke admission at any time, if a student's cumulative GPA falls below 2.25, or if a student's values or actions are not consistent with those of the university as defined in the <i>Student Guide</i>.	Revocation of Admission The Department of Marriage and Family Studies reserves the right to revoke admission at any time, if a student (a) does not earn a grade of C or higher in all major courses, (b) does not maintain a GPA of at least 2.5 in major courses, or (c) does not maintain a cumulative GPA of at least 2.25. Admission to the major may also be revoked if a student's values or actions are not consistent with those of the university as defined in the <i>Student Guide</i>.