

Approval Chart for Curriculum Changes

A = Approve I= Information Item¹ R= Advise & Respond²

Course Number _____ or Degree Plan(s) *Change Gen Ed requirements*
 State the requested change and reason. A memo may be attached if more space is necessary.

See attached PEAC proposal.

Circle the number that corresponds to the requested change. Degree plan changes are on the second page.

Change to a Course		COUNCIL ³								
		Dept./School	College Academic	Deans	TEC	UGEC	UUAC	GRAD	Provost	President
1.	Title (description unchanged)	A	A	A		I			I	I
2.	Description (not affecting content)	A	A	A		I			I	I
3.	Content (substantive change)	A	A	A		I			A	A
4.	Number of hours (lecture, lab, contact)	A	A	A		A			A	A
5.	Course number within the hundred	A	A	I		I			I	I
6.	Course number beyond the hundred	A	A	A		A			A	A
7.	Prerequisites	A	A	A		I			I	I
8.	Course fee(s)	A	--	A		--			A	I
9.	From U to G <i>or</i> G to U	A	A	A		A			A	A
10.	Cross list with another department: U or G level	A	A	A		A			A	A
11.	Department of record	A	A	A		A			A	A
12.	Open or close a course	A	A	A		A			A	A
13.	New course — See website for application and process. This change includes combining or splitting a course(s).	A	A	A		A			A	A

Note: When an academic unit does not have a council, the UGEC and/or UUAC will serve as its academic council, depending on the nature of the issue.

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		COUNCIL ³							Board of Trustees
Change to a Degree Plan		Dept./School	College Academic	Deans	TEC	UGEC	UUAC	GRAD	
1.	University Requirements — Change in approved course content ⁶	A	A	A		A		A	--
2.	University Requirements — Add or drop a required course from the University Requirements chart ⁶	A	A	A		A		A	A
3.	University Requirements — Add or drop a course from a menu within the University Requirements ⁶	A	A	A		A		A	--
4.	University Requirements — Change hours within a menu on the University Requirements chart ⁶	A	A	A		A		A	A
5.	Major — Revision of major ^{4,5}	A	A	A		A		A	--
6.	Major — Adopt or change admission requirements	A	A	A		A		A	--
7.	Major — Add ^{4,5}	A	A	A		A		A	A
8.	Major — Discontinue (proposed by the department or college)	A	A	A		A		A	A
9.	Major — Discontinue (proposed by the Provost)	See below.							
10.	GPA — Revise major or cumulative requirement	A	A	A		A		A	A
11.	Minor — Revise course selection	A	A	A		I		I	--
12.	Minor — Add	A	A	A		A		A	--
13.	Minor — Discontinue (proposed by the department or college)	A	A	A		A		A	--
14.	Minor — Discontinue (proposed by the Provost)	See below.							
15.	Degree — Add	A	A	A		A		A	A
16.	Degree — Discontinue (proposed by the department or college)	A	A	A		A		A	A
17.	Degree — Discontinue (proposed by the Provost)	See below.							
18.	Any change to a graduate degree program	A	A	A		A		A	--

		COUNCIL ³							Board of Trustees
Provost-Proposed Change		Provost	Department	Dean	TEC	UUAC	Graduate	Faculty	
1.	Major/Graduate Program — Discontinue (proposed by the Provost)	A	R	R		A		A	A
2.	Minor — Discontinue (proposed by the Provost)	A	R	R		A		--	A
3.	Degree — Discontinue (proposed by the Provost)	A	R	R		A		A	A

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COUNCIL ³										
	Change to the Catalog Information	Dept./School	College Academic	Deans	UGEC	UUAC	GRAD	Provost	Faculty	President
1.	General requirements for graduation including course requirements that are common to all majors for all degrees ⁷	--	--	--		A		A	A	A
2.	Admission requirements	--	--	--		A		A	A	A
3.	Policies governing academic probation and suspension	--	--	--		A		A	A	A
4.	Requirements for graduating with honors	--	--	--		A		A	A	A
5.	Other academic policy changes	--	--	--		A		A	--	A

¹ Councils may request additional information about "Information" items. These items are approved as "Consent Agenda."

² The Dean and Department should respond to the Provost's recommendation to close a program in writing. Advise & Respond (R) requires that the voting body should receive the written responses at least one week prior to the vote.

³ All courses that meet University Requirements for general education must go through UGEC. Courses or degrees offered only to students seeking teacher certification must go through the Teacher Education Council. All undergraduate changes must go before the UUAC. All graduate degree plan changes must go through the Graduate Council.

⁴ A minimum of 30 hours is required for a major. A maximum is specified for each degree (e.g., BA, BS). The university minimum for elective hours is 6, unless the requirements of external accrediting bodies make it impossible.

⁵ Program or course changes that apply to any major that includes Teacher Certification will be reviewed by the college, the Teacher Education Council (TEC), and then the UUAC.

⁶ Courses that satisfy ACU's University Requirements (General Education) will normally have lower-level numbering, be free of prerequisites and co-requisites, appeal to more than one or two majors, and "not narrowly focus on those skills, techniques, and procedures specific to a particular occupation or profession" (SACS 2.7.3). Departments may request exceptions to the first three criteria.

⁷ The UUAC approved the clarification that "general requirements for graduation" means the enumerated items in the "General Requirements for Bachelor's Degrees" section of the catalog.

Revised 10-16-13

Curriculum/Catalog Changes Signature Page

Department/School Chair(s)	
_____ <i>Signature</i>	_____ <i>Approval date</i>
_____ <i>Signature</i>	_____ <i>Approval date</i>

College Academic Council(s)	
_____ <i>Signature</i>	_____ <i>Approval date</i>
_____ <i>Signature</i>	_____ <i>Approval date</i>

Dean(s)	
_____ <i>Signature</i>	_____ <i>Approval date</i>
_____ <i>Signature</i>	_____ <i>Approval date</i>

Teacher Education Council	
_____ <i>Chair's signature</i>	_____ <i>Approval date</i>

General Education Council	
_____ <i>Chair's signature</i>	_____ <i>Approval date</i>

Undergraduate Academic Council	
_____ <i>Chair's signature</i>	_____ <i>Approval date</i>

Graduate Council	
_____ <i>Chair's signature</i>	_____ <i>Approval date</i>

Provost	
_____ <i>Signature</i>	_____ <i>Approval date</i>

Faculty	
_____ <i>Chair of faculty senate</i>	_____ <i>Approval date</i>

President	
_____ <i>Signature</i>	_____ <i>Approval date</i>

Abilene Christian University

Dr. Nancy Shankle Jordan
Assistant Provost for General Education
Phone: 325-674-2487 Fax: 325-674-6242
E-Mail: shanklen@acu.edu

To: University General Education Council
Date: March 24, 2014
Subject: PEAC Activity Proposal

Background

Last year, the Provost and Executive Vice President convened a group to examine issues related to the decline of transfer students enrolling at ACU. Since 2008, the population of transfer students at ACU has declined:

	2007	2008	2009	2010	2011	2012	2013
Fall	182	173	184	191	149	88	116
Spr	67	59	75	55	41	42	48
Total	249	232	259	246	190	130	164

Another measure of transfer students is the percentage of total enrollments. We average 14% compared to 23% for universities in CCCU comparison data. Because the university's budget is based on a total number of students enrolled (entering Freshmen as well as transfers), the decline in this population has created additional pressure in meeting budgetary goals. Some of the decline in transfer students coincides with the adoption of the new General Education curriculum, and the increase in number of transfer students in 2013-14 is linked to implementing the initial recommendations made by the Transfer Taskforce last year.

A second consideration relates to changes in the Texas general education, the state-wide mandate for a 120-hour program, and an increasing number of \$10,000 baccalaureate degrees in Texas. None of these aspects were part of the original charge to the General Education Review Steering Committee in 2005. As we review generally accepted practices in Texas, we look for ways to provide an affordable, quality experience for our students.

Recommendation

The recommendation is to change the 3 credits of Kinesiology (currently PEAC 100 and two PEAC activity credits) to 2 credits (PEAC 100 and one PEAC activity credit or two PEAC activity credits). The "saved" hour would be included with the "General Education Selection" (currently two credits) to make a more traditional three-credit unit. This will facilitate the placement of credit for students who transfer a social science or humanities class, among the most frequently transferred courses, and that will facilitate their timely graduation.

Benchmarking

In making this recommendation, the committee looked at the wellness credits required in five selected degrees at peer institutions throughout Texas. The results are summarized here:

Institution	BBA Accounting	BMEd Music Ed	BS Nursing	BS Chemistry	BA English
Baylor	2 (wellness + activity)	2 (activity)	0	4 (activity)	4 (activity)
Texas A&M	2 (activity)	2 (activity)	0	2 (activity)	2 (activity)
Texas Tech	0	0	0	2 (wellness)	2 (wellness)
U North TX	0	0	0	0	0

By making this change, ACU aligns itself better with the common practices of universities throughout the state. This change will benefit our transfer students as well as students who enter as freshmen since they will be able to fill the General Education Selection with a traditional 3-hour course instead of seeking 1- and 2-hour courses or having 1-hr of credit over their required hours.



March 24, 2014

RE: PEAC in the Core Curriculum

To: Dr. Nancy Jordan
Dr. Bruce Scott
Dr. Donnie Snider
Dr. Susan Lewis

The faculty of the Department of Kinesiology & Nutrition understand that the UGEC will vote concerning whether PEAC will comprise 3 credits or decrease to 2 credits in the CORE curriculum. We respectfully request that if the UGEC passes 2 instead of 3 PEAC credits, the restriction on PEAC electives will be lifted. In other words, students may take an unlimited number of PEAC credits for electives if they so desire.

Thank you.

Sincerely,

Heidi Jones

Joe F.

Lanaine Wilson

Norm Bishop

Martha Smallwood

Lynn Luttrel

Tim M. Long

[Signature]

Debbie Hall

David L. Wright

The Faculty of the Department of Kinesiology & Nutrition