

ABILENE CHRISTIAN UNIVERSITY

LIBRARY

M E M O R A N D U M

DATE: April 21, 2015
TO: Dr. Tim Kennedy
FROM: Mark McCallon, Associate Dean for Library Services
RE: New Course Proposal, ENGR 434 – Fluid Thermal Systems

The library has examined the course proposal and is able to support the proposed course. Please contact your librarian liaison, Mark McCallon (mccallonm@acu.edu), if additional library resources are needed to support the proposed course. Thank you.

Monday, March 2, 2015
Timothy Kennedy
Abilene Christian University

Re: ENGR 434 Application

Dear Timothy,

The Adams Center has completed the review of ENGR 434: Fluid Thermal Systems. The syllabus was reviewed based on the ACU Syllabus Guidelines. The syllabus proposed meets or exceeds the expectations described in these guidelines.

This syllabus is well constructed and the course is well designed. We have no recommendations for modification at this time.

There is no need to return the syllabus to the Adams Center for further review. Of course, if you would like to discuss this suggestion or any other aspect of your syllabus or instructional strategies, please contact me and we will schedule a time as soon as possible. We are here to serve you as you help prepare students for Christian service and leadership throughout the world.

Grace and Peace,

A handwritten signature in black ink, appearing to read "David Christianson". The signature is fluid and cursive, with the first name "David" being the most prominent.

David Christianson
Instructional Designer
Adams Center for Teaching and Learning
Abilene Christian University