

February 9, 2015

Dr. Kenneth Pybus
Don Morris 313
(325)674-2553
krp03c@acu.edu

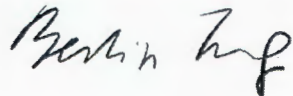
Re: Review of JMC441 Topics in Convergence Journalism

Dear Dr. Pybus,

Thank you for the resubmission of JMC441 Topics in Convergence Journalism. I greatly appreciate the changes you have made based on the suggestions I made earlier. The syllabus meets the ACU syllabus guidelines.

Thank you very much for submitting the syllabus for us to review.

Sincerely yours,

A handwritten signature in black ink, appearing to read "Berlin Tuf". The signature is written in a cursive, flowing style.

ACU Syllabus Checklist

Revised on July 15, 2014 based on ACU New Course Application v10.5.

Course Title and Number

JMC441: Topics in Co

Reviewer

Berlin Fang

Developer

Dr. Kenneth Pybus

About the course

- ☒ Course number and title
- ☒ Credit hours
- ☒ Semester and year
- ☒ Meeting time and place
- ☒ Prerequisites/co-requisites

About the instructor(s)

- ☒ Name and title or rank
- ☒ Office location
- ☒ Phone numbers
- ☒ Email address
- ☒ Office hours/contact expectations

Mission statements

- ☒ ACU mission statement
- ☒ College mission statement
- ☒ Department mission statement
- ☒ Personal mission statement (optional)

Unique Christian Perspective

- ☒ Description of how learning and Christian faith are integrated in the course

Course Content

- ☒ Catalog description
- ☒ Intended audience
- ☒ Outline of topics

Teaching/Learning Methods and Format of Class Sessions

- ☒ Description of the types of activities students should expect in the course

Materials

- ☒ Required and optional materials, including textbooks, etc.

Learning Objectives/Competencies

- ☒ Specific competencies stated in measurable terms
- ☒ Assignments or instruments that will be used to assess the competencies.

Assessment/Grading Criteria

- ☒ Complete and accurate details of factors and elements that will comprise the final grade
- ☒ Weight or point value of all graded elements
- ☒ Grading scale with clear expectations for grades
- ☐ Extra credit opportunities (optional)

University Policies

- ☒ Special needs policy -ADA
- ☒ Academic integrity policy (recommended)
- ☒ Title IX policy (recommended)

Course Policies

Expectations and consequences regarding:

- ☒ Participation
- ☒ Attendance and tardiness
- ☒ Course specific academic integrity policy (optional)

Calendar

(Note: Calendar is not required for Course Application, but it must be included in all syllabi distributed to students.)

- ☐ Exam dates
- ☐ Assignments
 - ☐ Due dates and other deadlines (and late assignment/exam policy)
- ☐ Schedule of readings and topics
- ☐ Statement to reserve the right to modify the calendar as necessary

Any comments?

but it will help to match the two if possible.

The semester information should be changed from Fall 2014 to a future semester when the course could be offered.

As discussed, you might want to make it clear that financial reporting is a sample of what could be covered in the course. Prospective students may benefit by knowing what other topics/focus the course may have.

You might want to provide more information about course materials, for instance, complete publication information for "how to read a

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ABILENE CHRISTIAN UNIVERSITY

LIBRARY

M E M O R A N D U M

DATE: March 19, 2015

TO: Ken Pybus

FROM: Mark McCallon, Associate Dean for Library Services

RE: Course Application for JMC 441 – Topics in Convergence Journalism

After reviewing the course application, the library is able to support the proposed course based upon the focus of the course. Please keep the library abreast of new topics for the course and contact Melinda Isbell, Library Acquisitions Coordinator, if additional library resources are needed to support the course. Thank you for the opportunity to evaluate the syllabus and course proposal.