

Approval Chart for Curriculum Changes

A = Approve I= Information Item¹ R= Advise & Respond²

Course Number _____ or Degree Plan(s) HPCO Health Prof Coop
 State the requested change and reason. A memo may be attached if more space is necessary.

Add a new recognized professional school option to the Health Professional Cooperative degree program for the TTUHSC School of Pharmacy.

Circle the number that corresponds to the requested change. Degree plan changes are on the second page.

				COUNCIL ³						
	Change to a Course	Dept./School	College Academic	Deans	TEC	UGEC	UAC	GRAD	Provost	President
1.	Title (description unchanged)	A	A	A	I				I	I
2.	Description (not affecting content)	A	A	A	I				I	I
3.	Content (substantive change)	A	A	A	I				A	A
4.	Number of hours (lecture, lab, contact)	A	A	A	A				A	A
5.	Course number within the hundred	A	A	I	I				I	I
6.	Course number beyond the hundred	A	A	A	A				A	A
7.	Prerequisites	A	A	A	I				I	I
8.	Course fee(s)	A	--	A	--				A	I
9.	From U to G or G to U	A	A	A	A				A	A
10.	Cross list with another department: U or G level	A	A	A	A				A	A
11.	Department of record	A	A	A	A				A	A
12.	Open or close a course	A	A	A	A				A	A
13.	New course — See website for application and process. This change includes combining or splitting a course(s).	A	A	A	A				A	A

Note: When an academic unit does not have a council, the UGEC and/or UUAC will serve as its academic council, depending on the nature of the issue.

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		COUNCIL ³										
	Change to a Degree Plan	Dept./School	College Academic	Deans	TEC	UGEC	UUAC	GRAD	Provost	Faculty	President	Board of Trustees
1.	University Requirements — Change in approved course content ⁶	A	A	A	A				A	--	A	--
2.	University Requirements — Add or drop a required course from the University Requirements chart ⁶	A	A	A	A				A	A	A	--
3.	University Requirements — Add or drop a course from a menu within the University Requirements ⁶	A	A	A	A				A	--	A	--
4.	University Requirements — Change hours within a menu on the University Requirements chart ⁶	A	A	A	A				A	A	A	--
5.	Major — Revision of major ^{4,5}	A	A	A	A				A	--	A	--
6.	Major — Adopt or change admission requirements	A	A	A	A				A	--	A	--
7.	Major — Add ^{4,5}	A	A	A	A				A	A	A	I
8.	Major – Discontinue (proposed by the department or college)	A	A	A	A				A	A	A	I
9.	Major – Discontinue (proposed by the Provost)	See below.										
10.	GPA — Revise major or cumulative requirement	A	A	A	A				A	A	A	--
11.	Minor — Revise course selection	A	A	A	I				I	--	I	--
12.	Minor — Add	A	A	A	A				A	--	A	--
13.	Minor – Discontinue (proposed by the department or college)	A	A	A	A				A	--	A	--
14.	Minor – Discontinue (proposed by the Provost)	See below.										
15.	Degree — Add	A	A	A	A				A	A	A	I
16.	Degree – Discontinue (proposed by the department or college)	A	A	A	A				A	A	A	I
17.	Degree – Discontinue (proposed by the Provost)	See below.										
18.	Any change to a graduate degree program	A	A	A	A				A	--	A	--

COUNCIL ³										
	Provost-Proposed Change	Provost	Department	Dean	TEC	UUAC	Graduate	Faculty	President	Board of Trustees
1.	Major/Graduate Program – Discontinue (proposed by the Provost)	A	R	R	A			A	A	I
2.	Minor – Discontinue (proposed by the Provost)	A	R	R	A			--	A	--
3.	Degree – Discontinue (proposed by the Provost)	A	R	R	A			A	A	I

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COUNCIL³

	Change to the Catalog Information	Dept./School	College Academic	Deans	UGEC	UUAC	GRAD	Provost	Faculty	President
1.	General requirements for graduation including course requirements that are common to all majors for all degrees ⁷	--	--	--		A		A	A	A
2.	Admission requirements	--	--	--		A		A	A	A
3.	Policies governing academic probation and suspension	--	--	--		A		A	A	A
4.	Requirements for graduating with honors	--	--	--		A		A	A	A
5.	Other academic policy changes	--	--	--		A		A	--	A

¹ Councils may request additional information about “Information” items. These items are approved as “Consent Agenda.”

² The Dean and Department should respond to the Provost’s recommendation to close a program in writing. Advise & Respond (R) requires that the voting body should receive the written responses at least one week prior to the vote.

³ All courses that meet University Requirements for general education must go through UGEC. Courses or degrees offered only to students seeking teacher certification must go through the Teacher Education Council. All undergraduate changes must go before the UUAC. All graduate degree plan changes must go through the Graduate Council.

⁴ A minimum of 30 hours is required for a major. A maximum is specified for each degree (e.g., BA, BS). The university minimum for elective hours is 6, unless the requirements of external accrediting bodies make it impossible.

⁵ Program or course changes that apply to any major that includes Teacher Certification will be reviewed by the college, the Teacher Education Council (TEC), and then the UUAC.

⁶ Courses that satisfy ACU’s University Requirements (General Education) will normally have lower-level numbering, be free of prerequisites and co-requisites, appeal to more than one or two majors, and “not narrowly focus on those skills, techniques, and procedures specific to a particular occupation or profession” (SACS 2.7.3). Departments may request exceptions to the first three criteria.

⁷ The UUAC approved the clarification that “general requirements for graduation” means the enumerated items in the “General Requirements for Bachelor’s Degrees” section of the catalog.

Revised 10-16-13

Curriculum/Catalog Changes Signature Page

Department/School Chair(s)	
_____ <i>Signature</i>	_____ <i>Approval date</i>
_____ <i>Signature</i>	_____ <i>Approval date</i>

College Academic Council(s)	
_____ <i>Signature</i>	_____ <i>Approval date</i>
_____ <i>Signature</i>	_____ <i>Approval date</i>

Dean(s)	
_____ <i>Signature</i>	_____ <i>Approval date</i>
_____ <i>Signature</i>	_____ <i>Approval date</i>

Teacher Education Council	
_____ <i>Chair's signature</i>	_____ <i>Approval date</i>

General Education Council	
_____ <i>Chair's signature</i>	_____ <i>Approval date</i>

Undergraduate Academic Council	
_____ <i>Chair's signature</i>	_____ <i>Approval date</i>

Graduate Council	
_____ <i>Chair's signature</i>	_____ <i>Approval date</i>

Provost	
_____ <i>Signature</i>	_____ <i>Approval date</i>

Faculty	
_____ <i>Chair of faculty senate</i>	_____ <i>Approval date</i>

President	
_____ <i>Signature</i>	_____ <i>Approval date</i>

*ARTICULATION AGREEMENT
AND
JOINT STATEMENT OF MUTUAL
COOPERATION*

TEXAS TECH UNIVERSITY

HEALTH SCIENCES CENTER
SCHOOL OF PHARMACY

&

ABILENE CHRISTIAN UNIVERSITY

COLLEGE OF ARTS AND SCIENCES

This agreement and joint statement is made on behalf of Texas Tech University Health Sciences Center (TTUHSC) and Abilene Christian University (ACU).

PURPOSE OF THE PROGRAM

The purpose of this agreement and joint statement is to facilitate early admission of qualified ACU students to the Pharm.D. program at TTUHSC School of Pharmacy.

GUARANTEE

Students from ACU who meet the requirements and deadlines of this articulation agreement will be awarded early admission to TTUHSC School of Pharmacy.

ADMISSIONS POLICY, DESCRIPTION, METHODS, AND TERMS OF THE PROGRAM

ADMISSIONS POLICY

ACU student applicants who are interested in early admission to TTUHSC School of Pharmacy must meet the following requirements:

- All students shall have Texas resident status or a waiver for entry to TTUHSC School of Pharmacy from the Assistant Dean of Student Services of the School of Pharmacy.
- All students shall have an acceptable pre-entry interview score with the faculty of the TTUHSC School of Pharmacy.
- All students shall have a required criminal background check. Acceptance will not be granted to individuals who have been convicted of a felony. (The TTUHSC SOP may grant a waiver in exceptional situations.)
- All students must have a minimum overall GPA of 3.7 and a pharmacy school prerequisite GPA of 3.6 during the first semester of enrollment at ACU.

PROGRAM DESCRIPTION

- All students meet entry criteria established by ACU as a Health Professions Cooperative degree in the Department of Biology or a Health Professions Cooperative degree in the Department of Chemistry and Biochemistry.
- GPAs
 - All students must maintain a 3.7 overall GPA at ACU
 - All students must maintain a 3.6 GPA in the TTUHSC School of Pharmacy defined prerequisite courses
- All students shall complete the Abilene Christian coursework prescribed for the appropriate Bachelor's degree, which must include a minimum of 104 semester hours of credit. At least the last 24 must be completed from ACU. This coursework shall include the minimal course prerequisites for admission to TTUHSC School of Pharmacy.
 - AP credit taken prior to enrollment at ACU will be accepted
 - Dual credit taken prior to enrollment at ACU will be accepted for general education classes
 - Dual credit for prerequisite courses that are included in the pre-pharmacy GPA calculations will not be accepted
- All students must remain in good academic and disciplinary standing at ACU.
- ACU students who wish to qualify for Early Assurance must apply through PharmDIRECT.

- Early assurance program students are admitted directly from high school or as first year pre-pharmacy student and given an official guaranty of admission, pending successful completion of any stated contingencies, into the first year of the professional pharmacy degree program.
 - Students must apply through PharmCAS when they have completed the Early Assurance requirements.
- Accepted students cannot apply to other pharmacy schools and must apply to TTUHSC School of Pharmacy through the Early Decision Program (EDP).
 - ACU students who wish to qualify for this guarantee must submit both the primary and secondary applications to TTUHSC School of Pharmacy by early decision deadline around the first of September at the beginning of the fall semester at least one year prior to matriculation into TTUHSC School of Pharmacy. Check the TTUHSC School of Pharmacy website for specifics.
- Accepted students under this articulation agreement shall have their PCAT waived. Students enrolling in the Pharm.D./MBA Program will be required to take the PCAT or GMAT.

METHODS

- A representative of TTUHSC School of Pharmacy will visit ACU annually. During these visits, program information will be shared, and an informational session with interested students will be provided. Additional meetings with individual students will be made available upon request. ACU will be consulted on the appropriate dates and times of these visits and meetings. Both ACU and TTUHSC School of Pharmacy are encouraged to detail this special articulation agreement in promotional materials as deemed appropriate.
- Students completing the designated ACU curriculum will apply for graduation with the appropriate Bachelor of Science degree during their final year on campus. Following successful completion of the first two semesters of courses at the TTUHSC School of Pharmacy and submission of the School of Pharmacy transcript to ACU, the student will receive the appropriate Bachelor of Science degree from ACU. The TTUHSC School of Pharmacy grants permission to ACU to accept any/or all Pharmacy semester credit hours taken by the student under this agreement for the purpose of satisfying Bachelor of Science requirements at ACU.
- Students who do not fulfill the requirements of this early admission program are in no way precluded from applying to TTUHSC School of Pharmacy through the usual process.

TERMS

This agreement shall be effective ____/____/____ affecting the TTUHSC School of Pharmacy admissions cycles beginning with the TTUHSC School of Pharmacy entering class of _____.

NOTICE OF TERMINATION OF JOINT AGREEMENT

Termination of this joint agreement may be initiated by either Abilene Christian University or Texas Tech University Health Sciences Center School of Pharmacy. Written notice of intent to terminate must be delivered to the other party at least six months prior of the effective date of termination. Students enrolled in the program at the time of termination of this joint agreement will be given the opportunity to complete the program in it's entirety.

LETTER OF AGREEMENT

In an effort to enhance career mobility within the field of pharmacy, this early admissions agreement between Abilene Christian University and the TTUHSC School of Pharmacy is being implemented as a formal agreement maximizing career mobility for students in this college program.

The TTUHSC School of Pharmacy will accept the degree plan set forth by ACU assuming all the prerequisite hours are met. ACU will accept the 39 hours of the first year of coursework at TTUHSC School of Pharmacy as 24 hours toward the completion of the Health Profession Cooperative degree in either the Department of Biology or the Department of Chemistry and Biochemistry.

Quentin R. Smith, Ph.D.
Dean – School of Pharmacy
Texas Tech University - Amarillo
Health Sciences Center

Dr. Phil Schubert
President
Abilene Christian University - Abilene