

Approval Chart for Curriculum Changes

A = Approval I = Information*

Course Number _____ or Degree Plan(s) Admission to Teacher Education
State the requested change and reason. A memo may be attached if more space is necessary.

[We would like to change the basic skills assessment for Admission to Teacher Education .
Please see the attached rationale.]

Circle the number that corresponds to the requested change. Degree plan changes are on the second page.

COUNCIL**

	Change to a Course	Dept./School	College Academic	Deans	TEC	UGEC	UUAC	GRAD	Provost	President
1.	Title (description unchanged)	A	A	A		I			I	I
2.	Description (not affecting content)	A	A	A		I			I	I
3.	Content (substantive change)	A	A	A		I			A	A
4.	Number of hours (lecture, lab, contact)	A	A	A		A			A	A
5.	Course number within the hundred	A	A	I		I			I	I
6.	Course number beyond the hundred	A	A	A		A			A	A
7.	Prerequisites	A	A	A		I			I	I
8.	Course fee(s)	A	--	A		--			A	I
9.	From U to G or G to U	A	A	A		A			A	A
10.	Cross list with another dept: U or G level	A	A	A		A			A	A
11.	Department of record	A	A	A		A			A	A
12.	Open or close a course	A	A	A		A			A	A
13.	New course — See Adams Center for packet. This change includes combining or splitting a course(s).	A	A	A		A			A	A

* Councils may request additional information about "Information" items. These items are approved as "Consent Agenda."

**Courses offered only to students seeking teacher certification must go through the Teacher Education Council.

Note: When an academic unit does not have a council, the UGEC and/or UUAC will serve as its academic council, depending on the nature of the issue.

Approval Chart for Curriculum Changes

A = Approval

I = Information

	Change to a Degree Plan	Dept./School	College Academic	Deans	TEC	COUNCIL			Provost	Faculty	President
						UGEC	UUAC	GRAD			
1.	University Requirements — Change in approved course content**	A	A	A		A			A	I	A
2.	University Requirements — Add or drop a required course from the University Requirements chart**	A	A	A		A			A	A	A
3.	University Requirements — Add or drop a course from a menu within the University Requirements**	A	A	A		A			A	--	A
4.	University Requirements — Change hours within a menu on the University Requirements chart**	A	A	A		A			A	A	A
5.	Major — Revision of major ♦ †	A	A	A		A			A	--	A
6.	Major — Adopt or change admission requirements	A	A	A		A			A	--	A
7.	Major — Add or discontinue	A	A	A		A			A	A	A
8.	GPA — Revise major or cumulative requirement	A	A	A		A			A	A	A
9.	Minor — Revise course selection	A	A	A		I			I	--	I
	Minor — Add or discontinue	A	A	A		A			A	--	A
10.	Degree — Add or discontinue	A	A	A		A			A	A	A
11.	Any change to a graduate degree program*	A	A	A		A			A	--	A

♦ A minimum of 30 hours is required for a major. A maximum is specified for each degree (e.g., BA, BS). The university minimum for elective hours is 6, unless the requirements of external accrediting bodies make it impossible.

† Program or course changes applying to any major that includes Teacher Certification will be reviewed by the college, the Teacher Education Council (TEC), and then the UUAC.

* All graduate degree plan changes must go through the Graduate Council.

** Courses that satisfy ACU's University Requirements (General Education) will normally have lower-level numbering, be free of prerequisites and corequisites, appeal to more than one or two majors, and "not narrowly focus on those skills, techniques, and procedures specific to a particular occupation or profession" (SACS 2.7.3). Departments may request exceptions to the first three criteria.

Note: The Board of Trustees is informed when a major or degree is added or discontinued.

Revised 4-18-12

Approval Chart for Academic Information Changes

	Change to the Catalog	Dept./School	College Academic	Deans	UGEC	UUAC	GRAD	Provost	Faculty	President	Board of Trustees
1.	General requirements for graduation including course requirements that are common to all majors for all degrees*	--	--	--		A		A	A	A	--
2.	Admission requirements	--	--	--		A		A	A	A	--
3.	Policies governing academic probation and suspension	--	--	--		A		A	A	A	--
4.	Requirements for graduating with honors	--	--	--		A		A	A	A	--
5.	Other academic policy changes	--	--	--		A		A	--	A	

* The UUAC approved the clarification that "general requirements for graduation" means the seventeen items in the "General Requirements for Bachelor's Degrees" section of the catalog.

Revised 3-2-11

Curriculum/Catalog Changes Signature Page

Department/School Chair(s)	
	10-26-2015
Signature	Approval date
Signature	Approval date

College Academic Council(s)	
	10.27.2015
Signature	Approval date
Signature	Approval date

Dean(s)	
	10.27.2015
Signature	Approval date
Signature	Approval date

Teacher Education Council	
	10-28-2015
Chair's signature	Approval date

General Education Council	
Chair's signature	Approval date

Undergraduate Academic Council	
Chair's signature	Approval date

Graduate Council	
Chair's signature	Approval date

Provost	
Signature	Approval date

Faculty	
Chair of faculty senate	Approval date

President	
Signature	Approval date

The State of Texas requires an assessment of basic skills for admission to an educator preparation program. In response to lack of availability of the THEA, we changed the assessment to the Compass with approved ACT and SAT exemptions. We have learned that the Compass will no longer be available for this assessment. Our data also demonstrate that it is a rare student who meets the 2.75 GPA requirement who does not meet the ACT or SAT requirements. Therefore, we are proposing the use of ACT and SAT exemptions levels and University Core English and Mathematics as the basic skills assessments. Both the current requirements and the proposed new requirements are included below.

Current Requirements:

Demonstrate proficiency in reading, writing and math through the following:

ACT Compass Placement Test:

The required Teacher Education Admission scores for the Compass are as follows:

- Compass Algebra score of 52 or higher
- Compass Writing Skills score of 83 or higher
- Compass Reading score of 89 or higher

Note: Candidates are limited to one retake of the Compass. Prior to a second administration of the Compass the candidate must complete an approved test preparation plan.

Exemptions:

ACT: Composite score of 23 or higher with at least a 19 on the English test to be exempt from Compass Writing and Reading and at least a 19 on the math section to be exempt from Compass Math.

SAT: Combined verbal and math score of 1070 with a minimum of 500 on the verbal portion to be exempt from the Compass Writing and Reading and a minimum of 500 on the math portion to be exempt from Compass Math.

University Core Math: Candidates who earn a grade of C or higher in Math 120 (or higher) will be exempt from the Math Compass.

Proposed New Requirements:

Demonstrate basic skills in reading, mathematics and writing through one of the following:

Earn the following scores on the ACT or SAT:

ACT: Composite score of 23 or higher with at least a 19 in the English portion and at least a 19 on the math section

SAT: Combined verbal and math score of 1070 with a minimum of 500 in the verbal portion and a minimum of 500 on the math portion

Successfully complete University Requirements in mathematics and English:

If a candidate has ACT or SAT scores below the required level or does not have ACT or SAT scores, basic skills can be demonstrated in the following ways:

- Reading and/or Writing basic skills – Earn a C or higher in all University Core English courses.
- Mathematics basic skills – Earn a C or higher in the University Core mathematics requirement (MATH 120 or higher)