

Transferring Credit

All course work from any institution will be evaluated according to the following policies or according to a specific transfer articulation agreement with the prior institution. How transfer credit is applied toward an ACU undergraduate degree depends on an evaluation of each course to determine its comparability in content and semester-hour credit to a corresponding ACU course or degree requirement.

The following policies are in effect for all incoming transfer work from regionally accredited institutions, whether that work is done prior to attending ACU or after ACU enrollment has begun:

1. Transfer courses with a grade of “C” or higher from regionally accredited institutions will be posted to the student’s ACU record and may count toward hours in a degree if the credits are appropriate. Courses taken as pass/fail or credit/non-credit from other institutions will not be accepted unless the college specifically states that the credit for the course is the equivalent of “C” work or better.
2. Transfer courses will be posted at the same level they were taken at a previous institution. When an accredited course does not have a comparable equivalent at ACU, the accredited course is counted as an elective. Accredited transfer courses may be grouped to meet comparable requirements at ACU.
3. ACU does not offer nor accept college credit for vocational/technical training or for work force education courses. Courses which are considered Freshman Orientation courses or other types of University Seminar courses are not accepted. Courses which are repeated over multiple semesters with the same number and/or course description are transferred into ACU only once; i.e., PEAC activity courses, varsity sports participation, music lessons, etc.
4. Evaluation of transfer work intended to meet specific ACU degree requirements is the responsibility of the chair of the department offering the comparable course at ACU.
5. Matriculated students who do not bring in Math as part of their pre-enrollment credit (i.e. Dual Credit, AP, accredited transfer courses) must take MATH 120 or higher at ACU, or transfer a course equivalent to MATH 120 or higher from an accredited institution. Additional math course requirements may be necessary in degrees that require courses greater than MATH 120 (i.e. MATH 123, 124, 130, and 185).
6. Matriculated students who do not bring in Speech or Communication as part of their pre-enrollment credit must take COMM 211 at ACU or transfer a course equivalent from a regionally accredited institution to meet the university requirement for communication. Students who bring in Speech or Communication as part of their pre-enrollment credit must do so from Speech or Communication courses from a regionally accredited institution. Courses such as English Composition, Foreign Language, Theatre, or Journalism will not satisfy ACU’s communication requirement but may be applied to other portions of ACU’s university requirements.
7. The university’s policy for awarding credit for Advanced Placement (AP) scores will supersede AP credit awarded by another institution and included on transcripts sent to ACU. AP scores must be provided to ACU for the awarding of credit – credit by exam listed on another institution’s transcript is not sufficient. All aspects of the Credit by Exam procedure will apply. (Example: if ACU requires a 4 on the AP test to receive credit for a two-semester sequence of courses (6 credits) and another university awards those six credits with a 3 on the AP test; the student will only get credit for the first of the sequence of courses at ACU).
8. No more than 66 semester hours of credit from a community, junior or other two-year college may be applied toward an ACU degree and a student may only take up to 6 hours from a community, junior, or other two-year college after the student has more than 60 earned hours.
9. A student who transfers two different PEAC activity courses to ACU is exempt from taking PEAC 100. (The maximum number of activity courses required for an ACU degree is two.) Extra PEAC courses may count as general electives: activities (limited to two 1-hour courses) and lectures (unlimited).
10. Grades for transfer courses are not included in the student’s GPA at ACU.

11. ACU will transfer a course from another institution for the same number of credit hours as the comparable ACU course. Additional hours from a course, such as when a course is listed as 4 hours elsewhere, but only 3 hours at ACU, are posted as general elective credit. ACU transfers four hours of physical training from military transcripts as three hours of the University PEAC Requirement and one hour of general elective credit.
12. Credits will be posted when official transcripts reach the ACU Registrar's Office from the issuing university and have been evaluated.
13. Courses taken at international institutions that are comparable to U.S. courses must be credited in college credit hours.
14. Once a student enrolls as a degree-seeking student at ACU, the number of hours that can be taken at other higher education institutions is limited. Students who enroll with fewer than 30 hours of college credit may take up to 15 hours at other regionally accredited institutions, no more than 9 of which can be lower division courses (100-200 or equivalent). Students who bring 30-59 hours to ACU at the time of enrollment may take up to 12 hours at other regionally accredited colleges or universities, with no more than 6 hours being lower division. Students who enroll with 60 or more hours may take up to 9 hours elsewhere, with a maximum of 6 lower division hours.
15. To be eligible to graduate with honors (summa, magna, cum laude), students must have completed 64 hours of course work at ACU.
16. After enrolling at ACU, students must take no more than one university required course in English at another institution.