

Application for a New Course v10.1

Course ID 350	POLC
Date APPROVED	
Date DENIED	

I. Systems and Catalog Information Complete each item.

1	Course Developer	Stuart Platt
2	Course Teacher	Stuart Platt
3	Course Title	Corrections: Prison, Probation, and Parole
4	Course Abbreviation (if title is over 30 characters)	Corrections: Prison, Prob., & Parole
5	College	Arts & Sciences
6	Department	Political Science
7	Number of Credit Hours	3
8	Instructor Workload	3 hour course
9	Catalog Description (50 words or less)	Study of the goals of the American correctional system and the roles of courts, prosecutors, pretrial officers, correctional officers, probation officers, parole officers, and re-entry specialists. Provides a practical understanding of the First, Fourth, Fifth, Sixth, Eight and Fourteenth Amendments as related to correctional issues.
10	List any prerequisites (course/s, test scores, class standing, major, etc.)	POLC 205, Junior standing
11	List any co-requisites	
12	How often will it be offered?	F, odd
13	How often will it be offered?	
14	How often will it be offered?	
15	How often will it be offered?	
16	Frequency?	Once every two years
17	First semester this course will be offered <i>New courses may not be taught under their approved course ID until they appear in the catalog, therefore, no earlier than the coming fall.</i>	Fall 2016
18	Has this course been offered as a Special Topics course? Yes/No <i>If "Yes," specify the Course ID and enrollment for each term it was taught.</i>	No

II. Curriculum

1	Degree Plan Explanation of how this course affects degree requirements.	The degree requirements are being updated and this course will be an elective for B.A. and B.S. in criminal justice.
2	Justification State the justification for adding this course to the current curriculum. Represent the need	The Criminal Justice degree is now housed in the Political Science Department but as an emphasis area in POLS. To create a new major, this course is being added to create a full curriculum per the background memo.

III. Course Design

1. Audience and Course Goal

1	Describe the intended audience, including prerequisite skills.	Students majoring in Criminal Justice, Junior or above standing, POLC 205 prerequisite.
2	State the overarching course goal(s) in performance terms.	Students will understand the issues and laws regarding the U.S. correction and criminal rehabilitation system.

2. Competencies and Measurements

	Competency	Measurement
1	Identify contemporary issues impacting the field of corrections.	Exam 1
2	Understand how inmates are classified and assigned according to minimum, medium, or maximum confinement facilities.	Exam 1
3	Understand the constitutional rights of prisoners.	Exam 2
4	Knowledge of the Eighth Amendment regarding sentencing, inmate health care, confinement, hygiene, diet, and the death penalty.	Exam 2
5	Understand the arguments for and against mandatory sentencing laws and their impact on prison populations.	Exam 2
6	Understand the Federal Prison Rape Elimination Act with regard to inmate sexual predators and their victims, including best practices in prison redesign and correctional officer training.	Exam 3
7	Knowledge of purposes and practices of rehabilitation, restitution, and retribution, including the death penalty.	Exams 1, 2

8	Understand rules and federal statutes governing the treatment of special inmate populations.	Exam 3
9	Knowledge of lessons learned from the 1980 Penitentiary of New Mexico riot, the most deadly riot in U.S. history.	Exam 3

3. Text and Resources

1. Give the full publication information of the textbook/s and other required resources and outside readings.

Allen, Harry E. Corrections in America: an introduction / Harry E. Allen, Edward J. Latessa, Bruce S. Ponder---13th ed.

Texas Penal Code, Texas Code of Criminal Procedure, Texas Family Code, Texas Council on Family Violence Annual Fatality Report, reported case law.

2. For **combined undergraduate/graduate** courses, make two lists:
 - a. full publication information; label **Undergraduate**.
 - b. full publication information; label **Graduate**. Indicate number of pages required.

IV. Supporting Documentation

Supporting documents must accompany proposal prior to preliminary approval by chair and dean.

1	Library — Submit new course application and syllabus to the Dean of the Library. Consult with the director and establish a deadline for completion of the library report. Attach the signed copy of the Library report.
2	Instructional Design — The application and syllabus must be reviewed by the Adams Center. Attach a copy of the Adams Center Review Letter.
3	Content Overlap — Include one document for each course you listed in Section I-I. Attach statement from instructor/dept chair of existing course justifying the new offering.
4	Departmental Resources — List the resources that support the course and are available only through the department, if applicable. Attach the list of the holdings and the location/s.
5	Resources — List resources (other than library or departmental resources) that are needed to support this course (computers, lab equipment, other technology, etc.). Attach a complete list of all items and indicate possible sources or estimated cost of each. List the sources of any needed funds.
6	Expenses — List additional expenses needed to implement this course (full-time or part-time faculty, graduate or lab assistants, student employees, travel, special student costs, room renovation, storage facility, etc.). Attach a complete list of all items, the estimated cost of each and the source of the funds.
7	Justification — Attach all documents referred to in Section II-2
8	Syllabus — Attach the syllabus for the course based upon the anticipated first-

		semester offering.
	9	Provide documentation for all additional attachments here

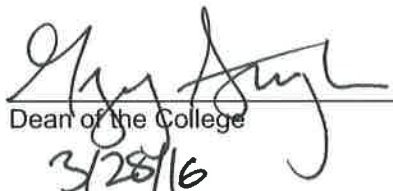
V. Preliminary Approvals

All supporting documentation has been assembled and attached to this application. I believe this course is ready to be presented to appropriate councils. We have a plan to fund this new course.

Course Number and Name POLC 350 ^{Corrections:} Prison, Probation, and Parole

Primary Department


 Department Chair
3-28-16
 Date


 Dean of the College
3/28/16
 Date

Cross-listing Department *Add more lines if multiple departments are cross-listing*

 Department Chair

 Date

 Dean of the College

 Date

Cross-listing Department *Add more lines if multiple departments are cross-listing*

 Department Chair

 Date

 Dean of the College

 Date

VI. Actions *Place all actions on one page.*

Course ID: POLC 350

Course Title: Corrections: Prison, Probation and Parole

1. College Academic Council: (for all courses)

Note: Insert additional lines for College Academic Council action for each college involved in cross-listed courses.

Approved X Denied _____

 College Dean or Director Date 3-28-16

Approved _____ Denied _____
College Dean or Director _____ Date _____

2. Graduate Council: (for graduate level courses)

Approved _____ Denied _____

 Dean of Graduate School Date _____

3. Teacher Education Council: (when applicable)

Approved _____ Denied _____
TEC Chair _____ Date _____

4. University General Education Council: (when applicable)

Approved _____ Denied _____
Provost's designee _____ Date _____

5. University Undergraduate Academic Council: (undergraduate level courses)

Approved _____ Denied _____

 Vice Provost _____ Date _____

6. Academic Provost: (for all courses)

Approved _____ Denied _____
Provost _____ Date _____

7. President of the University Action: (for all courses)

Approved _____ Denied _____
 _____ President _____ Date _____

Attach notes, comments, or conditions from appropriate councils:

ABILENE CHRISTIAN UNIVERSITY

CORRECTIONS: PRISON, PROBATION AND PAROLE POLC 350 FALL 2016

3 Semester Hours Credit
MWF 10:00 a.m.
Hardin Administration Building 219

Instructor: Stuart Platt, Assistant Professor

Office: Administration Building Room 220
Telephone: (325) 674-4823
Fax: (325) 674-6962
E-mail: platts@acu.edu

Office Hours
Monday/Wednesday ---8am – 10 am and 2:00pm – 4:00 pm
Other times by appointment

Non-Discrimination Notice: As your instructor, I pledge to support a learning atmosphere that respects human diversity. Abilene Christian University complies with all applicable federal and state non-discrimination laws and does not engage in prohibited discrimination on the basis of race, color, nationality or ethnic origin, gender, age, or disability, including qualified disabled veterans and qualified veterans of the Vietnam Era. Inquiries concerning the University's notice of non-discrimination or the application of the laws should be referred to the Legal Services office.

Mission Statement: The mission of Abilene Christian University is to educate its students for Christian service and leadership throughout the world. The mission of the College of Arts and Sciences is to engage students with humanity's greatest ideas to create understanding, apply insights, and serve the world as Christian thinkers and problem solvers. The mission of the Department of Political Science and Criminal Justice is to provide a program of study to help students understand domestic and international politics and law enforcement theory and practice, and to prepare students for informed and active participation in the political arena and in criminal justice careers.

COURSE DESCRIPTION: Examining and understanding the field of Corrections is fundamental to the study of Criminal Justice. This course introduces the concepts of criminal justice, the goals of the American correctional system, and the roles of the courts, prosecutors, pretrial diversion officers, correctional officers, probation officers, parole officers and prisoner re-entry specialists in achieving those goals. Through the use of

case law, this this course provides students with a practical understanding of the First, Fourth, Fifth, Sixth, Eight and Fourteenth Amendments as they relate to correctional issues. We examine the day-to-day issues of running a prison, jail, and other corrections programs, such as probation and parole. In addition, the role of faith for the professional corrections and rehabilitation officer will be considered in class discussions and via interactions with guest speakers.

TEXT: Allen, Harry E. **Corrections in America: an introduction** / Harry E. Allen, Edward J. Latessa, Bruce S. Ponder---13th ed.

Texas Penal Code, Texas Code of Criminal Procedure, Texas Family Code, Texas Council on Family Violence Annual Fatality Report, reported case law.

OFFENSIVE CONTENT: By its nature, the criminal justice field requires interaction with human beings engaged in deviant, criminal, and illicit behaviors. This course is for mature audiences only. Content is reality-based, often grim, harsh, and hard-hitting. This course is not “sanitized for your protection”. We use real terminology and the language of the streets in order to understand the code language of criminal justice clientele. We may on occasion view films, or portions of films, that have an “R” rating. Educating ourselves about the realities of criminal populations, their practices, and their language does not require the student to compromise his/her morals or integrity. Such knowledge is intended to expand understanding, raise awareness, and increase the student’s effectiveness in the field.

Prerequisites: POLC 205 or permission of the instructor, junior standing.

COURSE COMPETENCIES & STUDENT LEARNING OUTCOMES:

After assessment through exams during the semester, at the completion of the course students will be able to:

- a) **Contemporary Correctional Issues:** Identify and explain the contemporary issues impacting the field of corrections.
- b) **Inmate Classification:** Understand how inmates are classified and assigned accordingly to minimum, medium, or maximum confinement facilities.
- c) **Prisoners’ Rights (case law):** Enumerate and examine constitutional rights of prisoners and the corresponding case law.
- d) **Prisoners’ Rights (constitutional law):** Knowledge of and applications of the 8th Amendment to sentencing issues, inmate health care, conditions of confinement, solitary confinement, hygiene, diet, and the death penalty.
- e) **Mandatory Sentencing Laws:** Explore the arguments for and against mandatory sentencing/ “3 Strikes” laws and the impact of these laws on prison populations.

- f) **Prison Rape Elimination Act**: Examine the Federal Prison Rape Elimination Act (PREA) with regard to common characteristics of inmate sexual predators and their victims; how best practices in prison redesign and correctional officer training can significantly reduce prison rape between inmates and between staff and inmates.
- g) **Post-Conviction Issues & Practices**: Critically evaluate the purposes of rehabilitation, restitution, and retribution, including the death penalty. Explore best practices for re-entry to free society of the offender; describe the scope of authority conferred upon probation and parole officers in monitoring ex-offenders.
- h) **Special Prison Populations**: Understand other rules and federal statutes governing the treatment of special inmate populations such as pregnant females, disabled inmates, aging inmates, and LGBTQ inmates.
- i) **Prison Riots**: Knowledge of facts involved and the lessons learned from the 1980 Penitentiary of New Mexico riot, which claimed the lives of 33 inmates and remains the most deadly riot in U.S. history.

Special Needs (ADA): Abilene Christian University is dedicated to removing barriers and opening access for students with disabilities in compliance with ADA and Section 504 of the Rehabilitation Act. The Alpha Scholars Program facilitates disability accommodations in cooperation with instructors. In order to receive accommodations, you must be registered with Alpha Scholars Program, and you must complete a specific request for each class in which you need accommodations. If you have a documented disability and wish to discuss academic accommodations, please call the Alpha Scholars Program office directly at 325-674-2667.

Academic Integrity Policy: Academic integrity is defined as academic work completed as assigned for each class by the individual or group responsible for the work. Violations of academic integrity and other forms of cheating involve the intention to deceive, mislead, or misrepresent and therefore, are a form of lying. Such actions are contrary to behavioral norms that flow from the nature of God. Academic misconduct includes, but is not limited to, the following: 1) Failing to give credit to sources used in a work in an attempt to present the work as one's own, 2) Submitting papers or projects obtained from another source (e.g., research service or club paper file) as one's own, 3) Falsifying information orally or in writing, and 4) Receiving, giving, or using unauthorized aid on an examination or quiz. Academic misconduct may result in, but is not limited to, a zero on the assignment and/or an F in the course. Additionally, the department chair, Dean of the College of Arts and Sciences, and the Dean of Student Life will be notified. See the full university policy, including how to appeal a decision, by following this link: www.acu.edu/academics/provost/policies/index.html.

Digital Etiquette: The classroom should be a place apart from the outside world. The student will learn more if s/he concentrates exclusively on the course while being physically/emotionally/spiritually present in the course.

Cellphones and other electronic devices should be turned off before entering the classroom.

Laptops & I-Pads: Students may use laptops for note-taking in class. Laptop use is restricted to processing the material presented in class related to the course. The instructor recognizes that laptop usage presents temptations to “multi-task”, check Facebook and work on unrelated material. Such activities distract the student, distract fellow students, and are viewed by the instructor as a breach of etiquette and respect. It’s tacky. Violations will not go unrebuked. Should the student seem distracted by what is on her/his screen, the instructor will ask the student to put the laptop away. Repeated violation of the Digital Etiquette Policy will incur consequences which include (a) revocation of the privilege of in-class laptop use, (b) an entry of “absent” on the class roll for the day, (c) a face-to-face, in-office consultation with the instructor regarding the gravity of the policy, (d) and any other disciplinary action befitting the occasion.

Under no circumstances can class sessions be audio or video recorded (or skyped) in any manner without the express written consent of the instructor. Any violation of this policy may result in the student being dropped from the course with a grade of ‘F’.

GRADING AND EXAMINATIONS:

Grades in the course will be determined by two exams and a final exam.

90-100%	A
80-89%	B
70-79%	C
60-69%	D
BELOW 60%	F

EXAMS: Three exams, including the Final Exam, of equal weight will be administered during the course. The exams are comprised of short answer and essay questions, written by hand without utilizing electronic devices. The exams focus on your understanding and application of the material covered in the text and during live classroom lecture and debate. **Be advised that students will also be tested on material covered exclusively in live class discussion which is not available in the textbook.**

MAKE-UP EXAMS: THE FINAL EXAM MUST BE TAKEN AT THE TIME REQUIRED BY THE UNIVERSITY. Pertaining to all other exams: Students are expected to take exams at the time and place scheduled. The instructor looks with great disfavor upon “make-up exams”. Absent compelling reasons preventing timely test-taking (i.e. verifiable illness or emergency) makeup exams will not be permitted. If a justifiable reason exists to permit late testing, the exam must be completed no later than one week after the original test date. **NO MAKE-UP EXAMS WILL BE PERMITTED BEYOND ONE WEEK AFTER THE ORIGINAL TEST DATE** except by the rare, special approval of the instructor. If a student anticipates an absence on test date due to a university trip or other legitimate conflict, extensions should be negotiated with the instructor in advance. It is the student’s obligation to schedule with Department Administrator Carmen Price a mutually convenient time to make up an exam.

SPELLING: Never forget: Your written word can reflect to the world your intellectual acumen. Incorrect spelling seriously undermines your ability to effectively communicate in the written form. Criminal justice professionals, indeed ALL professionals, are often required to submit reports to authorities and superiors (judges, lieutenants, juries) who will evaluate your competence and credibility. Correct spelling is critically fundamental to effective written communication. The instructor insists on correct spelling. The instructor will provide English language dictionaries for students’ use during exams. **Penalty for misspellings: One point will be deducted for each misspelled word, up to a maximum of 10 points---an entire letter grade.** No student need ever lose a letter grade due to bad spelling. This is entirely preventable through the use of a dictionary and thorough review/editing of responses. If any student has a verifiable learning disability which prevents or impedes proper spelling, please see the instructor privately for a referral to ALPHA for assistance.

ATTENDANCE: Attendance is mandatory. Students are expected to attend class as if reporting to an employer. All absences will be counted. A student incurring six (6) unexcused absences may be dropped from the course. A student who misses more than nine (9) classes, regardless of cause, will be dropped from the course with a grade of “F”. Students are responsible to recover material from missed lectures. They are expected to keep pace with each class, whether present or absent. In the event of a major catastrophe, it is my commitment to you to be as reasonable and compassionate as is appropriate under the circumstances. I want you to succeed. Be advised that poor attendance will incur natural negative consequences to your grade. This occurs because exams are materially comprised of topics not available in texts or articles. Top-scoring students are invariably those with excellent class attendance.

COURSE CALENDAR MODIFICATIONS: The instructor reserves the right to revise, recalibrate, add, subtract, and otherwise modify the tentative course calendar attached hereto. Students will be advised of such modifications as they are made. This allows flexibility to feature guest speakers, add quality content reflecting current events as they unfold, and sift out material that is irrelevant in the instructor’s view. The goal is to follow the proposed guidelines, but only to the extent that they yield quality learning experiences.

CLASS SCHEDULE
TENTATIVE CALENDAR

<u>August 25-29</u>		Overview of Course; Types of detainees from time of arrest through post-conviction; <u>CHAPTER 3:</u> Punishment, Deterrence, Retribution, Incapacitation, Restorative Justice & Rehabilitation.
<u>Sept 1-5</u>		<u>CHAPTER 4:</u> pp. 61-72: The Sentencing & Appeals process; Problems in setting

		prison terms
Sept 8-12		CHAPTER 5 & 6: (plus pp. 191-197 from Chapter 9: Alternatives to Prison) Probation: The Pre-sentence Investigation, Conditions of Probation, Probation Revocation; Intermediate Sanctions, Restitution Programs, Specialized Courts, Home Detention & Electronic Monitoring
SEPT 15-19		CHAPTER 9: Jails & Detention Facilities
SEPT 22-28		Monday: Guest Lecturer Chaplain Max Redwine, Texas Dept of Corrections: Wed & Friday: Complete Chapter 9
Sept 29 – Oct 3		CHAPTER 10 : STATE PRISONS: minimum, medium, maximum & supermax prisons; classification & placement of inmates.
October 6 - 10		MONDAY: Guided Study Review for Exam #1; WED: EXAM #1; Friday: CHAPTER 13: PAROLE & RE-ENTRY
Oct 13-17		Monday: cont. Chpt 13, Parole ; Wed: TBA; FRIDAY = FALL BREAK (no class)
Oct 20- 24		PRISON GANGS: “The Social Order of the Underworld” plus pp. 139-152 of CHAPTER 7
Oct 27-31		CHAPTER 15: Prisoners’ Rights
Nov 3-7		PRISON RAPE: The Federal Prison Rape Elimination Act (PREA)
Nov 10-14		CHAPTER 17: Female Offenders & CHAPTER 19 : Special Category Offenders
Nov 17-21		Monday: GUIDED STUDY REVIEW FOR EXAM #2; WEDNESDAY : EXAM #2
Nov 24-28		Monday: PRISON SLANG

Dec 1-5

**Dec 8th
FINAL EXAM WEEK**

Wed – Friday: THANKSGIVING HOLIDAY

**AMERICA’S DEADLIEST PRISON RIOT:
The 1980 New Mexico Penitentiary Riot
& Lessons Learned.**

DEAD DAY – NO CLASSES

ABILENE CHRISTIAN UNIVERSITY

LIBRARY

MEMORANDUM

DATE: April 24, 2015
TO: Dr. Neal Coates
FROM: Mark McCallon, Associate Dean for Library Resources
RE: Course Application for POLC 350 – Corrections: Prison, Probation & Parole

After reviewing the course application and syllabus, the library can adequately support the proposed course. Please let assigned faculty know that they can contact the library's Political Science Liaison Laura Baker (bakerl@acu.edu) for specific resources that the library needs to purchase for the course. Thank you for letting us examine the course proposal.

ACU Syllabus Checklist

Revised on July 15, 2014 based on ACU New Course Application v10.5.

Course Title and Number

POLC 350 Corrections:

Reviewer

David Christianson 

Developer

Kelly Knight

About the course

- ☒ Course number and title
- ☒ Credit hours
- ☒ Semester and year
- ☒ Meeting time and place
- ☒ Prerequisites/co-requisites

About the instructor(s)

- ☒ Name and title or rank
- ☒ Office location
- ☒ Contact information
- ☒ Office hours/contact expectations

Mission statements

- ☒ ACU mission statement
- ☒ College mission statement
- ☒ Department mission statement
- ☐ Personal mission statement (optional)

Unique Christian Perspective

- ☐ Description of how learning and Christian faith are integrated in the course

Course Content

- ☒ Catalog description

- ☒ Intended audience
- ☒ Outline of topics

Teaching/Learning Methods and Format of Class Sessions

- ☒ Description of the types of activities students should expect in the course

Materials

- ☒ Required and optional materials, including textbooks, etc.

Learning Objectives/Competencies

- ☒ Specific competencies stated in measurable terms
- ☒ Assignments or instruments that will be used to assess the competencies.

Assessment/Grading Criteria

- ☒ Complete and accurate details of factors and elements that will comprise the final grade
- ☐ Weight or point value of all graded elements
- ☒ Grading scale with clear expectations for grades
- ☐ Extra credit opportunities (optional)

University Policies

- ☒ Special needs policy -ADA
- ☒ Academic integrity policy (recommended)
- ☐ Title IX policy (recommended)

Course Policies

Expectations and consequences regarding:

- ☒ Participation
- ☒ Attendance and tardiness
- ☐ Course specific academic integrity policy (optional)

Calendar

(Note: Calendar is not required for Course Application, but it must be included in all syllabi distributed to students.)

- ☒ Exam dates
- ☐ Assignments
- ☒ Due dates and other deadlines (and late assignment/exam policy)
- ☒ Schedule of readings and topics
- ☒ Statement to reserve the right to modify the calendar as necessary

Any comments?

Please indicate what percentage of students' grades is determined by each exam.

Please describe how learning and Christian faith will be integrated in this course.

Submit

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Tuesday, April 28, 2015

Abilene Christian University

Re: POLC 350 Application

Dear Kelly,

The Adams Center for Teaching and Learning has completed the review POLC 350 - Corrections: Prison, Probation, and Parole. The syllabus was reviewed based on the ACU Syllabus Guidelines. The syllabus proposed meets or exceeds most of the expectations described in these guidelines.

Give special attention to the following items before submitting your syllabus to the Council.

- Please indicate what percentage of students' grades is determined by each exam.
- Please describe how learning and Christian faith will be integrated in this course.

There is no need to return the syllabus to the Adams Center for further review. Of course, if you would like to discuss these suggestions or any other aspect of your syllabus or instructional strategies, please contact me and we will schedule a time as soon as possible. We are here to serve you as you help prepare students for Christian service and leadership throughout the world.

Grace and Peace,

A handwritten signature in black ink, appearing to read "David Christianson". The signature is stylized with a large "D" and a cursive "Christianson".

David Christianson
Instructional Designer
Adams Center for Teaching and Learning
Abilene Christian University