

Approval Chart for Curriculum Changes

A = Approve I = Information Item¹ R = Advise & Respond²

Course Number THEA 227 Intro to TechTh or Degree Plan(s) _____

Change THEA 227 Introduction to Technical Theatre from a 3 hour class to a 4 hourclass. Currently students take THEA 227 (3 hours) and THEA 137 Technical Workshop (1 hour) as co-requisites. We have many sections of THEA 137 but only one section is connected to the THEA 227 class. We have married theoretical and practical stagecraft in these two classes and would like to treat them as one class and grade accordingly.

BANNER cannot link one section of a class to another class without linking all sections. Because the system does not allow us to do this, each semester we continually have students register for one of these classes without the other one. Connecting these two classes will not only allow the instructor to submit one grade but will solve the registration problem. There will be no change in degree requirements—we will simply decrease the number of required THEA 137 Workshops from 7 to 6.

The course will be identified in catalog as THEA 227 Introduction to Technical Theatre (3-1-4). No other changes. Syllabus is attached.

		College / School	College Academic	Deans	TEC	UGEC	UUAC	GRAD	Provost	President
1.	Title (description unchanged)	A	A	A		I			I	I
2.	Description (not affecting content)	A	A	A		I			I	I
3.	Content (substantive change)	A	A	A		I			A	A
4.	Number of hours (lecture, lab, contact)	A	A	A		A			A	A
5.	Course number within the hundred	A	A	I		I			I	I
6.	Course number beyond the hundred	A	A	A		A			A	A
7.	Prerequisites	A	A	A		I			I	I
8.	Course fee(s)	A	--	A		--			A	I
9.	From U to G or G to U	A	A	A		A			A	A
10.	Cross list with another department: U or G level	A	A	A		A			A	A
11.	Department of record	A	A	A		A			A	A
12.	Open or close a course	A	A	A		A			A	A
13.	New course — See website for application and process. This change includes combining or splitting a course(s).	A	A	A		A			A	A

Note: When an academic unit does not have a council, the UGEC and/or UUAC will serve as its academic council, depending on the nature of the issue.

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		COUNCIL ³							President	Faculty	Provost	GRAD	UUAC	UGEC	TEC	Deans	College Academic	Dept./School	Change to a Degree Plan
1.	University Requirements — Change in approved course content ⁶	A	A	A	A				A	--	A								
2.	University Requirements — Add or drop a required course from the University Requirements chart ⁶	A	A	A	A				A	A	A								
3.	University Requirements — Add or drop a course from a menu within the University Requirements ⁶	A	--	--	A				A	--	A								
4.	University Requirements — Change hours within a menu on the University Requirements chart ⁶	A	A	A	A				A	A	A								
5.	Major — Revision of major ^{4,5}	A	A	A	A				A	--	A								
6.	Major — Adopt or change admission requirements	A	A	A	A				A	--	A								
7.	Major — Add ^{4,5}	A	A	A	A				A	A	A								I
8.	Major – Discontinue (proposed by the department or college)	A	A	A	A				A	A	A								I
9.	Major – Discontinue (proposed by the Provost)	See below.																	
10.	GPA — Revise major or cumulative requirement	A	A	A	A				A	A	A								--
11.	Minor — Revise course selection	A	A	A	I				I	--	I								--
12.	Minor — Add	A	A	A	A				A	--	A								--
13.	Minor – Discontinue (proposed by the department or college)	A	A	A	A				A	--	A								--
14.	Minor – Discontinue (proposed by the Provost)	See below.																	
15.	Degree — Add	A	A	A	A				A	A	A								I
16.	Degree – Discontinue (proposed by the department or college)	A	A	A	A				A	A	A								I
17.	Degree – Discontinue (proposed by the Provost)	See below.																	
18.	Any change to a graduate degree program	A	A	A	A				A	--	A								--

COUNCIL ³										
	Provost-Proposed Change	Provost	Department	Dean	TEC	UUAC	Graduate	Faculty	President	Board of Trustees
1.	Major/Graduate Program – Discontinue (proposed by the Provost)	A	R	R	A			A	A	I
2.	Minor – Discontinue (proposed by the Provost)	A	R	R	A			--	A	--
3.	Degree – Discontinue (proposed by the Provost)	A	R	R	A			A	A	I

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COUNCIL ³									
	Change to the Catalog Information	Dept./School	College Academic	Deans	UGEC	UUAC	GRAD	Provost	President
1.	General requirements for graduation including course requirements that are common to all majors for all degrees ⁷	--	--	--		A		A	A
2.	Admission requirements	--	--	--		A		A	A
3.	Policies governing academic probation and suspension	--	--	--		A		A	A
4.	Requirements for graduating with honors	--	--	--		A		A	A
5.	Other academic policy changes	--	--	--		A		A	A

¹ Councils may request additional information about "Information" items. These items are approved as "Consent Agenda."

² The Dean and Department should respond to the Provost's recommendation to close a program in writing. Advise & Respond (R) requires that the voting body should receive the written responses at least one week prior to the vote.

³ All courses that meet University Requirements for general education must go through UGEC. Courses or degrees offered only to students seeking teacher certification must go through the Teacher Education Council. All undergraduate changes must go before the UUAC. All graduate degree plan changes must go through the Graduate Council.

⁴ A minimum of 30 hours is required for a major. A maximum is specified for each degree (e.g., BA, BS). The university minimum for elective hours is 6, unless the requirements of external accrediting bodies make it impossible.

⁵ Program or course changes that apply to any major that includes Teacher Certification will be reviewed by the college, the Teacher Education Council (TEC), and then the UUAC.

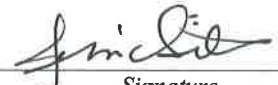
⁶ Courses that satisfy ACU's University Requirements (General Education) will normally have lower-level numbering, be free of prerequisites and co-requisites, appeal to more than one or two majors, and "not narrowly focus on those skills, techniques, and procedures specific to a particular occupation or profession" (SACS 2.7.3). Departments may request exceptions to the first three criteria.

⁷ The UUAC approved the clarification that "general requirements for graduation" means the enumerated items in the "General Requirements for Bachelor's Degrees" section of the catalog.

Revised 1-29-16

Curriculum/Catalog Changes Signature Page

Department/School Chair(s)	
 Signature	10-5-16 Approval date
_____ Signature	_____ Approval date

College Academic Council(s)	
 Signature	10.24.16 Approval date
_____ Signature	_____ Approval date

Dean(s)	
 Signature	11/8/16 Approval date
_____ Signature	_____ Approval date

Teacher Education Council	
_____ Chair's signature	_____ Approval date

General Education Council	
_____ Chair's signature	_____ Approval date

Undergraduate Academic Council	
_____ Chair's signature	_____ Approval date

Graduate Council	
_____ Chair's signature	_____ Approval date

Provost	
_____ Signature	_____ Approval date

Faculty	
_____ Chair of faculty senate	_____ Approval date

President	
_____ Signature	_____ Approval date

INTRODUCTION TO TECHNICAL THEATRE

THEA 227-01

Fall 2016 MWF 1pm to 3pm
4 hours Credit
Sewell Theatre

The mission of Abilene Christian University is to educate its students for Christian service and leadership throughout the world.

The Abilene Christian University Department of Theatre is committed to providing quality training and opportunity for the disciplined theatre artist in a nurturing environment that models Christian values.

INSTRUCTOR: GARY J. VARNER

OFFICE: Sewell Theatre (in Scene Shop) Room 22
OFFICE HOURS: Tuesday 10:00-11:00 a.m., 1:00-5:00 p.m. or by appointment
PHONE: **Work:** 2376; **Cell :** 668-1741
ACU BOX: 27843
E-MAIL: varnerg@acu.edu

COURSE TEXTBOOKS:

Theatrical Design and Production. , J. Michael Gillette

COURSE DESCRIPTION:

Analyzes technical problems of production, including construction, scene design, and lighting. Class includes laboratory. Lab included and graded with course. The purpose of this course is an introduction to materials and equipment, building and operating techniques and procedures, and safety practices for scenery and costume construction. Class periods will include lectures, tours, model building and set construction. Laboratory experiences will include a rotation through various areas of backstage work. Student will complete special projects in sewing, hand and power tool use, hanging and focusing lights, and the handling and moving of scenery.

COURSE OBJECTIVES:

Students will learn basic skills and procedures in design execution including:

- Standard scenery construction techniques
- Building considerations for different theatre spaces
- How to use basic hand and power tools

- Proper way to store, move and protect tools, equipment and scenery
- Safety requirements
- Production organization
- Scenic painting
- Beginning stage lighting
- Wardrobe laundry and maintenance procedures
- Basic pattern-reading skills
- Basic costume construction: cutting fabric, sewing a seam, closures, pressing, and hemming

ABSENCE POLICY:

1. Five (5) absences without penalty
2. 6th absence, student is dropped one letter grade
3. 7th absence, student is dropped another letter grade
4. 8th absence, student is failed or dropped from class.
5. 3 tardies constitute one absence

(This policy covers illness, travel, or any reason other than one cleared by the dean.)

COURSE REQUIREMENTS:

Exams 20% of grade

There will be three major exams throughout the semester. The exams will be comprehensive and will cover all materials covered in class, the textbook, and any other outside reading.

Lab Assignments 20% of grade

Weekly assignments include in-class practicum lab work in the costume and scenery shops.

Costume Practical Test 5% of grade

During costume rotation students will be graded on a hemming sample, a closures sample, and a completed garment or accessory piece.

Model Project 10% of grade

The building of a UIL model will count for 10% of the total grade. Models will be graded on completeness and construction.

Design Project 25% of grade

The Design project will be graded on completeness and content. Students will complete this project for a show to be selected at a later date.

Final Exam 20% of grade

The final exam will be a comprehensive test of all material covered in class.

GRADING SCALE:

A	100-90
B	89 - 80

C	79 - 70
D	69 - 60
F	Below 60

COURSE PREREQUISITES: None

ACADEMIC DISHONESTY:

You are expected to take responsibility for your learning and developing your own work. While I encourage you to interact with other class members in developing your skills and projects you are not to copy work directly from other students or any other outside sources. Submission of project material from other students or outside sources will result in the student being dismissed from the course with a grade of F.

During examinations, keep your attention turned toward your own work. Any detection of cheating will result in the student being dismissed from the course with a grade of F.

Violations of academic integrity and other forms of cheating, as defined in ACU's Academic Integrity Policy, involve the intention to deceive or mislead or misrepresent, and therefore are a form of lying and represent actions contrary to the behavioral norms that flow from the nature of God. Violations will be addressed as described in the Policy. While the university enforces the Policy, the most powerful motive for integrity and truthfulness comes from one's desire to imitate God's nature in our lives. Every member of the faculty, staff and student body is responsible for protecting the integrity of learning, scholarship and research. The full Policy is available for review at the Provost's office web site (<http://www.acu.edu/campusoffices/provost>) and the following offices: provost, college deans, dean of campus life, director of student judicial affairs, director of residential life education and academic departments.

Academic integrity is defined as academic work completed as assigned for each class by the individual or group responsible for the work. Violations of academic integrity and other forms of cheating involve the intention to deceive, mislead, or misrepresent and therefore, are a form of lying. Such actions are contrary to behavioral norms that flow from the nature of God. Academic misconduct includes, but is not limited to, the following: 1) Failing to give credit to sources used in a work in an attempt to present the work as one's own, 2) Submitting papers or projects obtained from another source (e.g., research service or club paper file) as one's own, 3) Falsifying information orally or in writing, and 4) Receiving, giving, or using unauthorized aid on an examination or quiz. Academic misconduct may result in, but is not limited to, a zero on the assignment and/or an F in the course. Additionally, the department chair, Dean of the College of Arts and Sciences, and the Dean of Student Life will be notified. See the full university policy, including how to appeal a decision, by following this link: <http://www.acu.edu/academics/provost/policies/index.html>.

The above schedule and procedures in this course are subject to change in the event of extenuating circumstances.