

Approval Chart for Curriculum Changes

A = Approval I = Information*

Course Number _____ or Degree Plan(s) All 4-8, 7-12 and EC-12 Certification Degree Plans
 State the requested change and reason. A memo may be attached if more space is necessary.

Degree codes included: ENGT, MATT, MTIA, MTVA, SPNT, BIOT, HSST, HSTT, CPST, CSMT, PHMT, JMCT, MSED, ART-ARTT, THEA-THED

In order to increase flexibility for students, we would like to create a menu for the current EDUC 221 requirement in the Professional Education sequence to include the following:

EDUC 221 Educational Psychology, PSYC 120 Introduction to Psychology, or PSYC 232 Developmental Psychology; Must be taken in residence

We have reduced the number of times that we are able to offer EDUC 221 during the fall and spring, due to personnel reductions. We will continue to offer it at least twice per summer online. Still, we believe students need options within the long semesters. In order ensure course quality and developmental readiness of the student, we are requiring that the course selection be taken in residence.

Circle the number that corresponds to the requested change. Degree plan changes are on the second page.

COUNCIL**

	Change to a Course	Dept./School	College Academic	Deans	TEC	UGEC	UUAC	GRAD	Provost	President
1.	Title (description unchanged)	A	A	A		I			I	I
2.	Description (not affecting content)	A	A	A		I			I	I
3.	Course term (s)	A		A		I			I	I
4.	Content (substantive change)	A	A	A		I			A	A
5.	Number of hours (lecture, lab, contact)	A	A	A		A			A	A
6.	Course number within the hundred	A	A	I		I			I	I
7.	Course number beyond the hundred	A	A	A		A			A	A
8.	Prerequisites	A	A	A		I			I	I
9.	Course fee(s)	A	--	A		--			A	I
10.	From U to G or G to U	A	A	A		A			A	A
11.	Cross list with another dept: U or G level	A	A	A		A			A	A
12.	Department of record	A	A	A		A			A	A
13.	Open or close a course	A	A	A		A			A	A
14.	New course — See Adams Center for packet. This change includes combining or splitting a course(s).	A	A	A		A			A	A

* Councils may request additional information about "Information" items. These items are approved as "Consent Agenda."

**Courses offered only to students seeking teacher certification must go through the Teacher Education Council.

Note: When an academic unit does not have a council, the UGEC and/or UUAC will serve as its academic council, depending on the nature of the issue.

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	Change to a Degree Plan	Dept./School	College Academic	College Academic	COUNCIL			GRAD	Provost	Faculty	President
					TEC	UGEC	UUAC				
1.	University Requirements — Change in approved course content**	A	A	A			A		A	--	A
2.	University Requirements — Add or drop a required course from the University Requirements chart**	A	A	A			A		A	A	A
3.	University Requirements — Add or drop a course from a menu within the University Requirements**	A	A	A			A		A	--	A
4.	University Requirements — Change hours within a menu on the University Requirements chart**	A	A	A			A		A	A	A
5.	Major — Revision of major ♦ ‡	A	A	A			A		A	--	A
6.	Major — Adopt or change admission requirements	A	A	A			A		A	--	A
7.	Major — Add or discontinue	A	A	A			A		A	A	A
8.	GPA — Revise major or cumulative requirement	A	A	A			A		A	A	A
9.	Minor — Revise course selection	A	A	A			I		I	--	I
	Minor — Add or discontinue	A	A	A			A		A	--	A
10.	Degree — Add or discontinue	A	A	A			A		A	A	A
11.	Any change to a graduate degree program*	A	A	A			A		A	--	A

♦ A minimum of 30 hours is required for a major. A maximum is specified for each degree (e.g., BA, BS). The university minimum for elective hours is 6, unless the requirements of external accrediting bodies make it impossible.

‡ Program or course changes applying to any major that includes Teacher Certification will be reviewed by the college, the Teacher Education Council (TEC), and then the UUAC.

* All graduate degree plan changes must go through the Graduate Council.

** Courses that satisfy ACU's University Requirements (General Education) will normally have lower-level numbering, be free of prerequisites and corequisites, appeal to more than one or two majors, and "not narrowly focus on those skills, techniques, and procedures specific to a particular occupation or profession" (SACS 2.7.3). Departments may request exceptions to the first three criteria.

Note: The Board of Trustees is informed when a major or degree is added or discontinued.

Revised 4-18-12

Approval Chart for Academic Information Changes

	Change to the Catalog	Dept./School	College Academic	College Academic	UGEC	UUAC	GRAD	Provost	Faculty	President	Board of Trustees
1.	General requirements for graduation including course requirements that are common to all majors for all degrees*	--	--	--		A		A	A	A	--
2.	Admission requirements	--	--	--		A		A	A	A	--
3.	Policies governing academic probation and suspension	--	--	--		A		A	A	A	--
4.	Requirements for graduating with honors	--	--	--		A		A	A	A	--
5.	Other academic policy changes	--	--	--		A		A	--	A	

* The UUAC approved the clarification that "general requirements for graduation" means the seventeen items in the "General Requirements for Bachelor's Degrees" section of the catalog.

Revised 3-2-11

Curriculum/Catalog Changes Signature Page

 Signature	11-15-18 Approval date
_____ Signature	_____ Approval date

 Signature	11-27-18 Approval date
_____ Signature	_____ Approval date

 Signature	11-27-18 Approval date
_____ Signature	_____ Approval date

 Chair's signature	11-28-18 Approval date
_____ Chair's signature	_____ Approval date

General Education Council	
_____ Chair's signature	_____ Approval date

Undergraduate Academic Council	
_____ Chair's signature	_____ Approval date

Graduate Council	
_____ Chair's signature	_____ Approval date

Provost	
_____ Signature	_____ Approval date

Faculty	
_____ Chair of faculty senate	_____ Approval date

President	
_____ Signature	_____ Approval date

----- Forwarded message -----

From: **Richard Beck Jr.** <beckr@acu.edu>

Date: Wed, Dec 5, 2018 at 4:28 PM

Subject: Re: EDUC 221 Menu

To: Dana Hood <dlp94a@acu.edu>

Dana,

The Department of Psychology supports the proposed change.

Grace and peace,

Richard

On Wed, Dec 5, 2018 at 4:24 PM Dana Pemberton <dlp94a@acu.edu> wrote:

Richard,

Teacher Education is proposing a menu for the fulfillment of the EDUC 221 Educational Psychology requirement for teacher candidates. The proposal and rationale are included below.

You will see that we are requiring that the course chosen be taken in residence. Current departmental requirements include that all professional education (EDUC, SPED, READ, and EACH) courses be taken in residence. As this menu is in the professional education sequence, the "in residence" requirement is consistent with current policy.

As you will see in the rationale below, this is in part due to a need for flexibility and a reduction of the number of sections we can offer in the long term after losing a faculty member. However, another reason is that students who change their major after the freshman or sophomore year have often already taken PSYC 120.

Because the additional courses in the menu are in your department, Jessica Smith has asked that I get your statement of support for this change. It may be helpful to know that we are not talking about a large number of students. We offer one section of EDUC 221 in the fall and one in the spring. In addition, we offer three sections of the course in the summer. Please respond to this email with your statement of support or concern.

Thank you,

Dana

Degree codes included: ENGT, MATT, MTIA, MTVA, SPNT, BIOT, HSST, HSTT, CPST, CSMT, PHMT, JMCT, MSED, ART-ARTT, THEA-THED

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We have reduced the number of times that we are able to offer EDUC 221 during the fall and spring, due to personnel reductions. We will continue to offer it at least twice per summer online. Still, we believe students need options within the long semesters. In order

ensure course quality and developmental readiness of the student, we are requiring that the course selection be taken in residence.

Dana Kennamer Pemberton, Ph.D.
Associate Dean, College of Education and Human Services
Professor and Chair of Teacher Education
Abilene Christian University
Abilene, TX 79699
(325) 674-2112



Dana Pemberton <dip94a@acu.edu>

Request Review: EDUC221 Educational Psychology change

5 messages

Dana Pemberton <dip94a@acu.edu>

Wed, Dec 5, 2018 at 3:57 PM

To: Ronnie Morgan <rxm03c@acu.edu>, "Adam Hester Jr." <hestera@acu.edu>, Mikee Delony <mx06b@acu.edu>, Kim Pamplin <pamplink@acu.edu>, "Tom Lee Jr." <leet@acu.edu>, David Hendricks <hendricksd@acu.edu>, John Homer <john.homer@acu.edu>, "Pybus, Kenneth R." <kenneth.pybus@acu.edu>, Jess Dowdy <jtd10a@acu.edu>, Matt Roberson <mxr12b@acu.edu>, Mike Wiggins <mmw03b@acu.edu>

Colleagues,

Teacher Education is proposing a menu for the fulfillment of the EDUC 221 Educational Psychology requirement for teacher candidates in your department. The proposal and rationale are included below.

You will see that we are requiring that the course chosen be taken in residence. Current departmental requirements include that all professional education (EDUC, SPED, READ, and EACH) courses be taken in residence. As this menu is in the professional education sequence, the "in residence" requirement is consistent with current policy.

While this change is in the professional education sequence and initiated by Teacher Education, these degrees are housed in your department. Therefore, Jessica Smith has asked that I get your statement of support for this change. Please respond to this email with your statement of support or concern.

Thank you,

Dana

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Dana Kenamer Pemberton, Ph.D.
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John Homer <jdh08a@acu.edu>
To: Dana Pemberton <dlp94a@acu.edu>

Wed, Dec 5, 2018 at 4:11 PM

I support this change.

John Homer
[Quoted text hidden]

Mikee Delony <mxd06b@acu.edu>
To: Dana Pemberton <dlp94a@acu.edu>

Wed, Dec 5, 2018 at 5:25 PM

Yes, I approve. I'm very much in favor of "in residence" classes whenever possible.

Thanks,

mikee

[Quoted text hidden]

Mikee Delony, PhD
Chair, Department of Language and Literature
Associate Professor of English
Culp Distinguished Professor of English 2014-17
Sponsor- Alpha Chi National Honor Society
Abilene Christian University
Box 28252
Abilene, TX 79699

Tom Lee Jr. <leet@acu.edu>
To: Dana Pemberton <dlp94a@acu.edu>

Thu, Dec 6, 2018 at 7:47 AM

Dear Dana,

It looks fine to me.

Tom

On Wed, Dec 5, 2018 at 3:57 PM Dana Pemberton <dlp94a@acu.edu> wrote:

[Quoted text hidden]

David Hendricks <hendricksd@acu.edu>
To: Dana Pemberton <dlp94a@acu.edu>

Thu, Dec 6, 2018 at 9:52 AM

Dana,

While I think requiring our MATT students to have EDUC 221 is the best option, I completely understand the need to increase options for students so that they can graduate on time. Mathematics supports Teacher Education's proposal to create a menu for the EDUC 211 requirement.

The department also strongly supports the requirement that the course must be taken in residence.

David

Dr. David Hendricks

Associate Professor and Chair

Department of Mathematics

Abilene Christian University

173 Onstead Science Center | ACU Box 28012 | Abilene, Texas 79699-8012

325-674-2007

On Wed, Dec 5, 2018 at 3:57 PM Dana Pemberton <dlp94a@acu.edu> wrote:

[Quoted text hidden]

Kenneth Pybus <kenneth.pybus@acu.edu>

Mon, Dec 10, 2018 at 10:16 AM

To: Dana Pemberton <dlp94a@acu.edu>

I support the change proposed by the Department of Teacher Education, as described by the above email.

On Wed, Dec 5, 2018 at 3:57 PM Dana Pemberton <dlp94a@acu.edu> wrote:

[Quoted text hidden]

--
Kenneth R. Pybus, J.D.

Associate Professor and Chair

Department of Journalism and Mass Communication

Abilene Christian University

ACU Box 27892

Abilene, Texas 79699

325-674-2553



Dana Pemberton <dlp94a@acu.edu>

Request your Review -- EDUC 221 New Menu

5 messages

Dana Pemberton <dlp94a@acu.edu>

Mon, Jan 14, 2019 at 3:43 PM

To: Kim Pamplin <pamplink@acu.edu>, "Adam Hester Jr." <hestera@acu.edu>, Matt Roberson <mxr12b@acu.edu>, Jess Dowdy <jtd10a@acu.edu>, Mike Wiggins <mmw03b@acu.edu>

Colleagues,

Teacher Education is proposing a menu for the fulfillment of the EDUC 221 Educational Psychology requirement for teacher candidates in your department. The proposal and rationale are included below.

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Thank you,

Dana

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Jess Dowdy <jtd10a@acu.edu>

Mon, Jan 14, 2019 at 3:51 PM

To: Dana Pemberton <dlp94a@acu.edu>

Cc: Kim Pamplin <pamplink@acu.edu>, "Adam Hester Jr." <hester@acu.edu>, Matt Roberson <mxr12b@acu.edu>, Mike Wiggins <mmw03b@acu.edu>

Yes, I approve.

[Quoted text hidden]

Mike Wiggins <mmw03b@acu.edu>

Mon, Jan 14, 2019 at 3:55 PM

To: Jess Dowdy <jtd10a@acu.edu>

Cc: "Adam Hester Jr." <hester@acu.edu>, Dana Pemberton <dlp94a@acu.edu>, Kim Pamplin <pamplink@acu.edu>, Matt Roberson <mxr12b@acu.edu>

I approve as well.

[Quoted text hidden]

--
Sent from Gmail Mobile

Abilene Christian University
Office: 325-674-2085
Cell: 325-674-2055
ACU Website: www.acu.edu/art
Art & Design Student Blog: acuartanddesign.com

Kim Pamplin <pamplink@acu.edu>

Mon, Jan 14, 2019 at 4:05 PM

To: Dana Pemberton <dlp94a@acu.edu>

I support this change.

Kim Pamplin
Chair, C&BC

[Quoted text hidden]

Matt Roberson <mxr12b@acu.edu>

Mon, Jan 14, 2019 at 7:55 PM

To: Dana Pemberton <dlp94a@acu.edu>

Cc: Kim Pamplin <pamplink@acu.edu>, "Adam Hester Jr." <hester@acu.edu>, Jess Dowdy <jtd10a@acu.edu>, Mike Wiggins <mmw03b@acu.edu>

Approve

[Quoted text hidden]

I checked with Bradon this morning about the other issue with the EDUC 221/PSYC 120/PSYC 232 requirement to be taken in residence. She said that she can code Degree Works to only accept letter grades so that transfer courses (TR grade code) and credit by examination courses (CE grade code) will not count. They will be pushed down to electives. Currently, we offer CLEP exams for all three of these courses, and in the past, any student who tested out of EDUC 221 would have fulfilled that requirement. If we move forward with this plan, we will probably need to make a note on our CLEP policy page that the credit is only available to students not in a teacher certification program. We also have a lot of students who come in with PSYC 120 credit through AP or transfer work. Advisors will need to be made aware that this credit will not count toward their education requirements.

So, just to clarify, your intent is to exclude any transfer or credit-by-examination credit for this requirement, correct?

Thanks!

~Karen

[Quoted text hidden]

Dana Pemberton <dlp94a@acu.edu>
To: Karen Witemeyer <kmw03d@acu.edu>

Thu, Nov 29, 2018 at 9:01 AM

I didn't know about the CLEP test. I would like to exclude that option.

And yes, I will let advisors know that these courses must be taken in residence to fulfill degree plan requirements.

Dana

Dana Kennamer Pemberton, Ph.D.
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