

Approval Chart for Curriculum Changes

A = Approve I= Information Item¹ R= Advise & Respond²

Dean, Faculty and Students

FEB 13 19

Dean's Office

Course Number BIOA 305 or Degree Plan(s) _____

State the requested change and reason. A memo may be attached if more space is necessary.

BIOA 305 Field of Ecology of Birds is no longer offered at Au Sable Institute and should be removed from the catalog. See the attached document for proposed catalog changes for impacted tracks.

Circle the number that corresponds to the requested change. Degree plan changes are on the second page.

		COUNCIL ³								
	Change to a Course	Dept./School	College Academic	Deans	TEC	UGEC	UUAC	GRAD	Provost	President
1.	Title (description unchanged)	A	A	A	I				I	I
2.	Description (not affecting content)	A	A	A	I				I	I
3.	Course term(s)	A	I	A	I				I	I
4.	Content (substantive change)	A	A	A	I				A	A
5.	Number of hours (lecture, lab, contact)	A	A	A	A				A	A
6.	Course number within the hundred	A	A	I	I				I	I
7.	Course number beyond the hundred	A	A	A	A				A	A
8.	Prerequisites	A	A	A	I				I	I
9.	Course fee(s)	A	--	A	--				A	I
10.	From U to G <i>or</i> G to U	A	A	A	A				A	A
11.	Cross list with another department: U or G level	A	A	A	A				A	A
12.	Department of record	A	A	A	A				A	A
13.	Open or close a course	A	A	A	A				A	A
14.	New course — See website for application and process. This change includes combining or splitting a course(s).	A	A	A	A				A	A

Note: When an academic unit does not have a council, the UGEC and/or UUAC will serve as its academic council, depending on the nature of the issue.

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		COUNCIL ³										
	Change to a Degree Plan	Dept./School	College Academic	Deans	TEC	UGEC	UUAC	GRAD	Provost	Faculty	President	Board of Trustees
1.	University Requirements — Change in approved course content ⁶	A	A	A	A				A	--	A	--
2.	University Requirements — Add or drop a required course from the University Requirements chart ⁶	A	A	A	A				A	A	A	--
3.	University Requirements — Add or drop a course from a menu within the University Requirements ⁶	A	--	--	A				A	--	A	--
4.	University Requirements — Change hours within a menu on the University Requirements chart ⁶	A	A	A	A				A	A	A	--
5.	Major — Revision of major ^{4,5}	A	A	A	A				A	--	A	--
6.	Major — Adopt or change admission requirements	A	A	A	A				A	--	A	--
7.	Major — Add ^{4,5}	A	A	A	A				A	A	A	I
8.	Major – Discontinue (proposed by the department or college)	A	A	A	A				A	A	A	I
9.	Major – Discontinue (proposed by the Provost)	See below.										
10.	GPA — Revise major or cumulative requirement	A	A	A	A				A	A	A	--
11.	Minor --- Revise course selection	A	A	A	I				I	--	I	--
12.	Minor — Add	A	A	A	A				A	--	A	--
13.	Minor – Discontinue (proposed by the department or college)	A	A	A	A				A	--	A	--
14.	Minor – Discontinue (proposed by the Provost)	See below.										
15.	Degree — Add	A	A	A	A				A	A	A	I
16.	Degree – Discontinue (proposed by the department or college)	A	A	A	A				A	A	A	I
17.	Degree – Discontinue (proposed by the Provost)	See below.										
18.	Any change to a graduate degree program	A	A	A	A				A	--	A	--

COUNCIL ³										
	Provost-Proposed Change	Provost	Department	Dean	TEC	UUAC	Graduate	Faculty	President	Board of Trustees
1.	Major/Graduate Program – Discontinue (proposed by the Provost)	A	R	R	A			A	A	I
2.	Minor – Discontinue (proposed by the Provost)	A	R	R	A			--	A	--
3.	Degree – Discontinue (proposed by the Provost)	A	R	R	A			A	A	I

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COUNCIL³

	Change to the Catalog Information	Dept./School	College Academic	Deans	UGEC	UUAC	GRAD	Provost	Faculty	President
1.	General requirements for graduation including course requirements that are common to all majors for all degrees ⁷	--	--	--		A		A	A	A
2.	Admission requirements	--	--	--		A		A	A	A
3.	Policies governing academic probation and suspension	--	--	--		A		A	A	A
4.	Requirements for graduating with honors	--	--	--		A		A	A	A
5.	Other academic policy changes	--	--	--		A		A	--	A

¹ Councils may request additional information about "Information" items. These items are approved as "Consent Agenda."

² The Dean and Department should respond to the Provost's recommendation to close a program in writing. Advise & Respond (R) requires that the voting body should receive the written responses at least one week prior to the vote.

³ All courses that meet University Requirements for general education must go through UGEC. Courses or degrees offered only to students seeking teacher certification must go through the Teacher Education Council. All undergraduate changes must go before the UUAC. All graduate degree plan changes must go through the Graduate Council.

⁴ A minimum of 30 hours is required for a major. A maximum is specified for each degree (e.g., BA, BS). The university minimum for elective hours is 6, unless the requirements of external accrediting bodies make it impossible.

⁵ Program or course changes that apply to any major that includes Teacher Certification will be reviewed by the college, the Teacher Education Council (TEC), and then the UUAC.

⁶ Courses that satisfy ACU's University Requirements (General Education) will normally have lower-level numbering, be free of prerequisites and co-requisites, appeal to more than one or two majors, and "not narrowly focus on those skills, techniques, and procedures specific to a particular occupation or profession" (SACS 2.7.3). Departments may request exceptions to the first three criteria.

⁷ The UUAC approved the clarification that "general requirements for graduation" means the enumerated items in the "General Requirements for Bachelor's Degrees" section of the catalog.

Revised 3-8-17

Department/School Chair(s)	
<i>Thomas E Lee</i> Signature	<i>31 Jan. 2019</i> Approval date
<i>Jennifer Huddleston</i> Signature	<i>1/30/19</i> Approval date

College Academic Council(s)	
<i>Jonathan Camp</i> Signature	<i>3-25-19</i> Approval date
_____ Signature	_____ Approval date

Dean(s)	
<i>Amy Long</i> Signature	<i>3/26/19</i> Approval date
_____ Signature	_____ Approval date

Teacher Education Council	
_____ Chair's signature	_____ Approval date

General Education Council	
_____ Chair's signature	_____ Approval date

Undergraduate Academic Council	
_____ Chair's signature	_____ Approval date

Graduate Council	
_____ Chair's signature	_____ Approval date

Provost	
_____ Signature	_____ Approval date

Faculty	
_____ Chair of faculty senate	_____ Approval date

President	
_____ Signature	_____ Approval date

Organismal Biology Track (BIOO)

- BIOL 312 - Cell Biology Credit Hours: 3
- BIOL 364 - Ecology Laboratory Credit Hours: 1
- BIOL 486 - Comparative Botany Credit Hours: 4
- BIOL 487 - Comparative Zoology Credit Hours: 4

Choose 13 hours from:

- BIOA 302 - Lake Ecology and Management Credit Hours: 4
- BIOA 305 - Field Ecology of Birds Credit Hours: 4
- BIOA 311 - Field Botany Credit Hours: 4
- BIOA 322 - Aquatic Biology Credit Hours: 4
- BIOA 345 - Wildlife Ecology Credit Hours: 4
- BIOA 362 - Environmental Applications for Geographic Information Systems Credit Hours: 4
- BIOA 471 - Conservation Biology Credit Hours: 4
- BIOL 345 - Range and Wildland Plants Credit Hours: 3
- BIOL 355 - Microbiology Credit Hours: 3
- BIOL 357 - Microbiology Laboratory Credit Hours: 1
- BIOL 370 - Field Biology Credit Hours: 4
- BIOL 380 - General Mammalogy Credit Hours: 4
- BIOL 399 - Biology Research Credit Hours: 3
- BIOL 403 - Marine Biology Credit Hours: 4
- BIOL 481 - Plant Systematics Credit Hours: 4
- BIOL 492 - Physiology Credit Hours: 3
- BIOL 495 - Physiology Laboratory Credit Hours: 1

Total: 25 Credit Hours

Comment [MOU1]: Delete this entry.

Wildlife Biology Track (BIOW)

- BIOL 345 - Range and Wildland Plants Credit Hours: 3
- BIOA 362 - Environmental Applications for Geographic Information Systems Credit Hours: 4 *
- BIOL 364 - Ecology Laboratory Credit Hours: 1
-
- BIOL 370 - Field Biology Credit Hours: 4
- *or*
- BIOA 305 - Field Ecology of Birds Credit Hours: 4 *
-
- BIOL 380 - General Mammalogy Credit Hours: 4
- BIOL 483 - Biostatistics Credit Hours: 3
-
- BIOL 481 - Plant Systematics Credit Hours: 4
- *or*
- BIOL 486 - Comparative Botany Credit Hours: 4
-
- BIOL 487 - Comparative Zoology Credit Hours: 4
-

*Course offered at Au Sable Institute. Travel to site required.

Total: 27 Credit Hours

Comment [MOU2]: Delete this entry.

Wildlife and Natural Resource Management Track (ENVW)

- ANSC 336 - Animal Nutrition Credit Hours: 3
-
- BIOL 221 - Animal Biology Credit Hours: 3
- BIOL 223 - Animal Biology Laboratory Credit Hours: 1
- *or*
- BIOL 222 - Plant Biology Credit Hours: 3
- BIOL 224 - Plant Biology Laboratory Credit Hours: 1
-
- CHEM 111 - Introductory Chemistry Laboratory Credit Hours: 1
- CHEM 112 - Introductory Organic and Biological Chemistry Laboratory Credit Hours: 1
- CHEM 114 - Introductory Organic and Biological Chemistry Credit Hours: 3
- ENVR 455 - Wildlife Ecology Credit Hours: 4
- ENVR 458 - Wildlife Management Techniques Credit Hours: 3

Choose 2 courses:

- BIOA 305 - Field Ecology of Birds Credit Hours: 4
- BIOA 311 - Field Botany Credit Hours: 4
- BIOA 322 - Aquatic Biology Credit Hours: 4
- BIOA 471 - Conservation Biology Credit Hours: 4
- BIOL 362 - Ecology Credit Hours: 3
- BIOL 370 - Field Biology Credit Hours: 4
- BIOL 380 - General Mammalogy Credit Hours: 4
- BIOL 403 - Marine Biology Credit Hours: 4
- BIOL 425 - Behavioral Biology: Theory and Methods Credit Hours: 4

Track Total: 25 Credit Hours

Comment [MOU3]: Delete this entry.

Re: BIOA 305 course closure

1 message

Jim Carpenter <jac16d@acu.edu>

Thu, Jan 17, 2019 at 5:18 PM

To: Jennifer Huddleston <jrh11a@acu.edu>

Jennifer,

I don't have an issue with this. So will I need to request the catalog change for the ENVW track?

In Him,

JimC

On Thu, Jan 17, 2019 at 9:50 AM Jennifer Huddleston <jrh11a@acu.edu> wrote:

Jim,

This semester we are proposing to close BIOA 305 Field Ecology of Birds. This is an Au Sable course that they no longer offer, so we need to remove it from the ACU catalog. This course is listed in the catalog as an option for students on your ENVW track. I wanted to make you aware of this proposed change. I have attached a PDF of how the catalog would change for this ENVW track. Please let me know if you have any other concerns or feedback.

Dr. Jennifer R. Huddleston

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