

Approval Chart for Curriculum Changes

A = Approve I = Information Item¹ R = Advise & Respond²

College of
and Sciences

FEB 13 19

Dean's Office

Course Number BIOL 492 and BIOL 495 or Degree Plan(s) _____

State the requested change and reason. A memo may be attached if more space is necessary.

BIOL 491 Human Anatomy should have an additional prerequisite of "BIOL 312 or Junior standing" and clarification of the General Biology grade requirement. Having the students take BIOL 312 Cell Biology before physiology will allow them to be more successful in the course because most, if not all, of the topics covered have a basis in cell biology. However, the Pre-Physical Therapy students in the Kinesiology Department are not required to take BIOL 312. In order to not add hours to this major, we have added "or Junior standing." Experience with this course has shown us that upperclassmen do better in this course than sophomores. The lab should also be taken concurrently with or after earning credit in the lecture.

BIOL 492 Physiology

Former: Prerequisites: BIOL 112/114 and BIOL 113/115.

Proposed: Prerequisites: BIOL 112/114 and BIOL 113/115 with minimum grade of "C" and BIOL 312 or Junior standing.

BIOL 495 Physiology Laboratory

Former: Prerequisites: BIOL 112/114 and BIOL 113/115.

Proposed: Prerequisites: BIOL 112/114 and BIOL 113/115 with minimum grade of "C," BIOL 312 or Junior standing, and BIOL 492 or simultaneous enrollment.

Circle the number that corresponds to the requested change. Degree plan changes are on the second page.

				COUNCIL ³						
	Change to a Course	Dept./School	College Academic	Deans	TEC	UGEC	UAC	GRAD	Provost	President
1.	Title (description unchanged)	A	A	A	I				I	I
2.	Description (not affecting content)	A	A	A	I				I	I
3.	Course term(s)	A	I	A	I				I	I
4.	Content (substantive change)	A	A	A	I				A	A
5.	Number of hours (lecture, lab, contact)	A	A	A	A				A	A
6.	Course number within the hundred	A	A	I	I				I	I
7.	Course number beyond the hundred	A	A	A	A				A	A
8.	Prerequisites	A	A	A	I				I	I
9.	Course fee(s)	A	--	A	--				A	I
10.	From U to G <i>or</i> G to U	A	A	A	A				A	A
11.	Cross list with another department: U or G level	A	A	A	A				A	A
12.	Department of record	A	A	A	A				A	A
13.	Open or close a course	A	A	A	A				A	A
14.	New course — See website for application and process. This change includes combining or splitting a course(s).	A	A	A	A				A	A

Note: When an academic unit does not have a council, the UGEC and/or UUAC will serve as its academic council, depending on the nature of the issue.

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		COUNCIL ³							Board of Trustees
	Change to a Degree Plan	Dept./School	College Academic	Deans	TEC	UGEC	UUAC	GRAD	
1.	University Requirements — Change in approved course content ⁶	A	A	A		A		A	--
2.	University Requirements — Add or drop a required course from the University Requirements chart ⁶	A	A	A		A		A	--
3.	University Requirements — Add or drop a course from a menu within the University Requirements ⁶	A	--	--		A		A	--
4.	University Requirements — Change hours within a menu on the University Requirements chart ⁶	A	A	A		A		A	--
5.	Major — Revision of major ^{4,5}	A	A	A		A		A	--
6.	Major — Adopt or change admission requirements	A	A	A		A		A	--
7.	Major — Add ^{4,5}	A	A	A		A		A	I
8.	Major — Discontinue (proposed by the department or college)	A	A	A		A		A	I
9.	Major — Discontinue (proposed by the Provost)	See below.							
10.	GPA — Revise major or cumulative requirement	A	A	A		A		A	--
11.	Minor — Revise course selection	A	A	A		I		I	--
12.	Minor — Add	A	A	A		A		A	--
13.	Minor — Discontinue (proposed by the department or college)	A	A	A		A		A	--
14.	Minor — Discontinue (proposed by the Provost)	See below.							
15.	Degree — Add	A	A	A		A		A	I
16.	Degree — Discontinue (proposed by the department or college)	A	A	A		A		A	I
17.	Degree — Discontinue (proposed by the Provost)	See below.							
18.	Any change to a graduate degree program	A	A	A		A		A	--

		COUNCIL ³							Board of Trustees
	Provost-Proposed Change	Provost	Department	Dean	TEC	UUAC	Graduate	Faculty	
1.	Major/Graduate Program — Discontinue (proposed by the Provost)	A	R	R		A		A	I
2.	Minor — Discontinue (proposed by the Provost)	A	R	R		A		--	--
3.	Degree — Discontinue (proposed by the Provost)	A	R	R		A		A	I

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COUNCIL³

	Change to the Catalog Information	Dept./School	College Academic	Deans	UGEC	UUAC	GRAD	Provost	Faculty	President
1.	General requirements for graduation including course requirements that are common to all majors for all degrees ⁷	--	--	--		A		A	A	A
2.	Admission requirements	--	--	--		A		A	A	A
3.	Policies governing academic probation and suspension	--	--	--		A		A	A	A
4.	Requirements for graduating with honors	--	--	--		A		A	A	A
5.	Other academic policy changes	--	--	--		A		A	--	A

¹ Councils may request additional information about "Information" items. These items are approved as "Consent Agenda."

² The Dean and Department should respond to the Provost's recommendation to close a program in writing. Advise & Respond (R) requires that the voting body should receive the written responses at least one week prior to the vote.

³ All courses that meet University Requirements for general education must go through UGEC. Courses or degrees offered only to students seeking teacher certification must go through the Teacher Education Council. All undergraduate changes must go before the UUAC. All graduate degree plan changes must go through the Graduate Council.

⁴ A minimum of 30 hours is required for a major. A maximum is specified for each degree (e.g., BA, BS). The university minimum for elective hours is 6, unless the requirements of external accrediting bodies make it impossible.

⁵ Program or course changes that apply to any major that includes Teacher Certification will be reviewed by the college, the Teacher Education Council (TEC), and then the UUAC.

⁶ Courses that satisfy ACU's University Requirements (General Education) will normally have lower-level numbering, be free of prerequisites and co-requisites, appeal to more than one or two majors, and "not narrowly focus on those skills, techniques, and procedures specific to a particular occupation or profession" (SACS 2.7.3). Departments may request exceptions to the first three criteria.

⁷ The UUAC approved the clarification that "general requirements for graduation" means the enumerated items in the "General Requirements for Bachelor's Degrees" section of the catalog.

Revised 3-8-17

Department/School Chair(s)	
<i>Thomas E Lee</i> Signature	<i>3/Jan. 20/19</i> Approval date
<i>Jennifer Middleton</i> Signature	<i>1/30/19</i> Approval date

College Academic Council(s)	
<i>Jonathan Camp</i> Signature	<i>3-25-19</i> Approval date
_____ Signature	_____ Approval date

Dean(s)	
<i>Ally Day</i> Signature	<i>3/26/19</i> Approval date
_____ Signature	_____ Approval date

Teacher Education Council	
_____ Chair's signature	_____ Approval date

General Education Council	
_____ Chair's signature	_____ Approval date

Undergraduate Academic Council	
_____ Chair's signature	_____ Approval date

Graduate Council	
_____ Chair's signature	_____ Approval date

Provost	
_____ Signature	_____ Approval date

Faculty	
_____ Chair of faculty senate	_____ Approval date

President	
_____ Signature	_____ Approval date

Re: Prerequisites for BIOL 492 and BIOL 495

1 message

Sheila Jones <joness@acu.edu>
To: Jennifer Huddleston <jrh11a@acu.edu>

Wed, Dec 26, 2018 at 2:06 PM

This change is also fine for our pre-PT students because of their GPA and course grade requirements.

Thanks,

Sheila

Sheila Jones, PhD, RD, LD
Chair, Department of Kinesiology and Nutrition
ACU Box 28084
Abilene, Texas 79699
(325) 674-2089

Romans 8:38-39

On Fri, Dec 21, 2018 at 9:10 AM Jennifer Huddleston <jrh11a@acu.edu> wrote:
Sheila,

The Biology Department is currently proposing several curricular changes to go through councils in the spring. Two of the courses that we are proposing changing are BIOL 492 - Physiology, and BIOL 495 - Physiology Lab. The faculty of the Biology Department, have decided that it is in the best interest of our students to change the prerequisites for this course. Students in your department working toward the degree and track of Kinesiology, Pre-Physical Therapy, BS (KINE-KNPT) will be affected.

Here are the former and proposed prerequisites:

- BIOL 492 Physiology
 - Former: BIOL 112/114 and BIOL 113/115.
 - Proposed: BIOL 112/114 and BIOL 113/115 with minimum grade of "C" and BIOL 312 or Junior standing.
- BIOL 495 Physiology Laboratory
 - Former: BIOL 112/114 and BIOL 113/115.
 - Proposed: BIOL 112/114 and BIOL 113/115 with minimum grade of "C," BIOL 312 or Junior standing, and BIOL 492 or concurrent enrollment.

First, adding "with minimum grade of 'C'" is not a change. This has been the policy over the past several years, but we would like it to be more clear with each course in the catalog. Next, we believe that students will be more successful understanding the content of this course if they have taken BIOL 312 - Cell Biology. Your track does not require BIOL 312 and adding this as a prerequisite course to your track would also add hours. We are proposing the "or Junior standing" in order to accommodate your students. We do believe adding the BIOL 312 prerequisite would allow all students to have greater success, but college maturity (knowing how to study for and balance hard courses) can be considered in this case, thus the "or Junior standing" change. We also believe that having taken BIOL 492 either before or concurrently with BIOL 495 will be beneficial to the students.

Please let me know what you and your department think about this before we move forward to the councils in the early spring.

Dr. Jennifer R. Huddleston

Associate Professor
Assistant Department Chair
Department of Biology
Abilene Christian University
230 Halbert-Walling Research Center
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