

Approval Chart for Curriculum Changes

A = Approve I = Information Item R = Advise & Respond²

Course Number CORE 115 or Degree Plan(s) _____

State the requested change and reason. A memo may be attached if more space is necessary.

We are requesting that CORE 115 be used to satisfy the "Core" requirement for students in fully online programs. Through conversations with the Director of Cornerstone and Dr. Eric Gumm, we decided it would be best to use the vehicle of CORE 115 instead of CORE 110 for these students. This will allow freedom for each group to teach the course with the student population in mind. Students in the fully online programs represent a very different demographic than the students who take CORE 110— for instance, these students are typically older (average age is ~38), working, with children at home. With the higher level of life experiences and non-traditional characteristics, these students need a different experience than what is offered to residential freshman via CORE 110. CORE 115 provides an opportunity to engage with these online students in ways that best prepare them for their fully online program. For instance, the course utilizes the library portal heavily and walks students through the basics of doing research on the library site from a remote location. The course provides plenty of practice for students to engage in scholarly reflection, a vital skill for taking advantage of the discussion boards they will use heavily in their online program. The course content focuses on Critical Thinking and serves as an introduction to this important skill, pulling on the life experiences of the students and asking them to reflect critically on their own biases and approaches to gathering knowledge.

CORE 115 will only be offered to students enrolled in fully online programs, conversely, CORE 110 will only be offered to students enrolled in residential programs.

Circle the number that corresponds to the requested change. Degree plan changes are on the second page.

		COUNCIL ¹								
	Change to a Course	Dept./School	College Academic	Deans	TEC	UGEC	UAC	GRAD	Provost	President
1.	Title (description unchanged)	A	A	A	I				I	I
2.	Description (not affecting content)	A	A	A	I				I	I
3.	Course term(s)	A	I	A	I				I	I
4.	Content (substantive change)	A	A	A	I				A	A
5.	Number of hours (lecture, lab, contact)	A	A	A	A				A	A
6.	Course number within the hundred	A	A	I	I				I	I
7.	Course number beyond the hundred	A	A	A	A				A	A
8.	Prerequisites	A	A	A	I				I	I
9.	Course fee(s)	A	--	A	--				A	I
10.	From U to G <i>or</i> G to U	A	A	A	A				A	A
11.	Cross list with another department: U or G level	A	A	A	A				A	A
12.	Department of record	A	A	A	A				A	A
13.	Open or close a course	A	A	A	A				A	A
14.	New course — See website for application and process. This change includes combining or splitting a course(s).	A	A	A	A				A	A

Note: When an academic unit does not have a council, the UGEC and/or UUAC will serve as its academic council, depending on the nature

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of the issue.

	Change to a Degree Plan	Dept./School	College Academic	Deans	COUNCIL				Provost	Faculty	President	Board of Trustees
					C	EC	AC	AD				
1.	University Requirements — Change in approved course content	A	A	A			A		A	--	A	--
2.	University Requirements — Add or drop a required course from the University Requirements chart	A	A	A			A		A	A	A	--
3.	University Requirements — Add or drop a course from a menu within the University Requirements	A	--	--			A		A	--	A	--
4.	University Requirements — Change hours within a menu on the University Requirements chart	A	A	A			A		A	A	A	--
5.	Major — Revision of major ^{1,2}	A	A	A			A		A	--	A	--
6.	Major — Adopt or change admission requirements	A	A	A			A		A	--	A	--
7.	Major — Add ^{1,2}	A	A	A			A		A	A	A	I
8.	Major — Discontinue (proposed by the department or college)	A	A	A			A		A	A	A	I
9.	Major — Discontinue (proposed by the Provost)	See below.										
10.	GPA — Revise major or cumulative requirement	A	A	A			A		A	A	A	--
11.	Minor — Revise course selection	A	A	A			I		I	--	I	--
12.	Minor — Add	A	A	A			A		A	--	A	--
13.	Minor — Discontinue (proposed by the department or college)	A	A	A			A		A	--	A	--
14.	Minor — Discontinue (proposed by the Provost)	See below.										
15.	Degree — Add	A	A	A			A		A	A	A	I
16.	Degree — Discontinue (proposed by the department or college)	A	A	A			A		A	A	A	I
17.	Degree — Discontinue (proposed by the Provost)	See below.										
18.	Any change to a graduate degree program	A	A	A			A		A	--	A	--

	Provost-Proposed Change	Provost	Department	Dean	TEC	COUNCIL		Faculty	President	Board of Trustees
						JAC	Graduate			
1.	Major/Graduate Program — Discontinue (proposed by the Provost)	A	R	R		A		A	A	I
2.	Minor — Discontinue (proposed by the Provost)	A	R	R		A		--	A	--
3.	Degree — Discontinue (proposed by the Provost)	A	R	R		A		A	A	I

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COUNCIL										
	Change to the Catalog Information	Dept./School	College Academic	Deans	UGEC	UUAC	GRAD	Provost	Faculty	President
1.	General requirements for graduation including course requirements that are common to all majors for all degrees	--	--	--	A			A	A	A
2.	Admission requirements	--	--	--	A			A	A	A
3.	Policies governing academic probation and suspension	--	--	--	A			A	A	A
4.	Requirements for graduating with honors	--	--	--	A			A	A	A
5.	Other academic policy changes	--	--	--	A			A	--	A

¹ Councils may request additional information about “Information” items. These items are approved as “Consent Agenda.”

² The Dean and Department should respond to the Provost’s recommendation to close a program in writing. Advise & Respond (R) requires that the voting body should receive the written responses at least one week prior to the vote.

³ All courses that meet University Requirements for general education must go through UGEC. Courses or degrees offered only to students seeking teacher certification must go through the Teacher Education Council. All undergraduate changes must go before the UUAC. All graduate degree plan changes must go through the Graduate Council.

⁴ A minimum of 30 hours is required for a major. A maximum is specified for each degree (e.g., BA, BS). The university minimum for elective hours is 6, unless the requirements of external accrediting bodies make it impossible.

⁵ Program or course changes that apply to any major that includes Teacher Certification will be reviewed by the college, the Teacher Education Council (TEC), and then the UUAC.

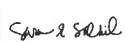
⁶ Courses that satisfy ACU’s University Requirements (General Education) will normally have lower-level numbering, be free of prerequisites and co-requisites, appeal to more than one or two majors, and “not narrowly focus on those skills, techniques, and procedures specific to a particular occupation or profession” (SACS 2.7.3). Departments may request exceptions to the first three criteria.

⁷ The UUAC approved the clarification that “general requirements for graduation” means the enumerated items in the “General Requirements for Bachelor’s Degrees” section of the catalog.

Revised 3-8-17

Curriculum/Catalog Changes Signature Page

Department/School Chair(s)	
 Sarah Lee (Apr 16, 2019)	Apr 16, 2019
_____ <i>Signature</i>	_____ <i>Approval date</i>
_____ <i>Signature</i>	_____ <i>Approval date</i>

College Academic Council(s)	
 Sarah Lee (Apr 16, 2019)	Apr 16, 2019
_____ <i>Signature</i>	_____ <i>Approval date</i>
_____ <i>Signature</i>	_____ <i>Approval date</i>

Dean(s)	
 Sarah Lee (Apr 16, 2019)	Apr 16, 2019
_____ <i>Signature</i>	_____ <i>Approval date</i>
_____ <i>Signature</i>	_____ <i>Approval date</i>

Teacher Education Council	
_____ <i>Chair's signature</i>	_____ <i>Approval date</i>

General Education Council	
_____ <i>Chair's signature</i>	_____ <i>Approval date</i>

Undergraduate Academic Council	
_____ <i>Chair's signature</i>	_____ <i>Approval date</i>

Graduate Council	
_____ <i>Chair's signature</i>	_____ <i>Approval date</i>

Provost	
_____ <i>Signature</i>	_____ <i>Approval date</i>

Faculty	
_____ <i>Chair of faculty senate</i>	_____ <i>Approval date</i>

President	
_____ <i>Signature</i>	_____ <i>Approval date</i>