

Approval Chart for Curriculum Changes

A = Approve I = Information Item¹ R = Advise & Respond²

Course Number _____ or Degree Plan(s) Film Minor (FILM)

State the requested change and reason. A memo may be attached if more space is necessary.

Changed course requirements incorporates closure of JMC 201 Introduction to Visual Media and the addition of JMC 165 Media Maker.

Circle the number that corresponds to the requested change. Degree plan changes are on the second page.

		COUNCIL ¹						
		Dept./School	College Academic	Deans	TEC	UGEC	UUAC	GRAD
Change to a Course								
1.	Title (description unchanged)	A	A	A		I		I
2.	Description (not affecting content)	A	A	A		I		I
3.	Course term(s)	A	I	A		I		I
4.	Content (substantive change)	A	A	A		I		A
5.	Number of hours (lecture, lab, contact)	A	A	A		A		A
6.	Course number within the hundred	A	A	I		I		I
7.	Course number beyond the hundred	A	A	A		A		A
8.	Prerequisites	A	A	A		I		I
9.	Course fee(s)	A	--	A		--		A
10.	From U to G or G to U	A	A	A		A		A
11.	Cross list with another department: U or G level	A	A	A		A		A
12.	Department of record	A	A	A		A		A
13.	Open or close a course	A	A	A		A		A
14.	New course — See website for application and process. This change includes combining or splitting a course(s).	A	A	A		A		A

Note: When an academic unit does not have a council, the UGEC and/or UUAC will serve as its academic council, depending on the nature of the issue.

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		COUNCIL ³										
	Change to a Degree Plan	Dept./School	College Academic	Deans	TEC	UGEC	UUAC	GRAD	Provost	Faculty	President	Board of Trustees
1.	University Requirements — Change in approved course content ⁶	A	A	A	A				A	--	A	--
2.	University Requirements — Add or drop a required course from the University Requirements chart ⁶	A	A	A	A				A	A	A	--
3.	University Requirements — Add or drop a course from a menu within the University Requirements ⁶	A	--	--	A				A	--	A	--
4.	University Requirements — Change hours within a menu on the University Requirements chart ⁶	A	A	A	A				A	A	A	--
5.	Major — Revision of major ^{4,5}	A	A	A	A				A	--	A	--
6.	Major — Adopt or change admission requirements	A	A	A	A				A	--	A	--
7.	Major — Add ^{4,5}	A	A	A	A				A	A	A	I
8.	Major – Discontinue (proposed by the department or college)	A	A	A	A				A	A	A	I
9.	Major – Discontinue (proposed by the Provost)	See below.										
10.	GPA — Revise major or cumulative requirement	A	A	A	A				A	A	A	--
11.	Minor — Revise course selection	A	A	A	I				I	--	I	--
12.	Minor — Add	A	A	A	A				A	--	A	--
13.	Minor – Discontinue (proposed by the department or college)	A	A	A	A				A	--	A	--
14.	Minor – Discontinue (proposed by the Provost)	See below.										
15.	Degree — Add	A	A	A	A				A	A	A	I
16.	Degree – Discontinue (proposed by the department or college)	A	A	A	A				A	A	A	I
17.	Degree – Discontinue (proposed by the Provost)	See below.										
18.	Any change to a graduate degree program	A	A	A	A				A	--	A	--

COUNCIL ³										
	Provost-Proposed Change	Provost	Department	Dean	TEC	UUAC	Graduate	Faculty	President	Board of Trustees
1.	Major/Graduate Program – Discontinue (proposed by the Provost)	A	R	R	A			A	A	I
2.	Minor – Discontinue (proposed by the Provost)	A	R	R	A			--	A	--
3.	Degree – Discontinue (proposed by the Provost)	A	R	R	A			A	A	I

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		COUNCIL ¹								
	Change to the Catalog Information	Dept./School	College Academic	Deans	UGEC	UUAC	GRAD	Provost	Faculty	President
1.	General requirements for graduation including course requirements that are common to all majors for all degrees ⁷	--	--	--		A		A	A	A
2.	Admission requirements	--	--	--		A		A	A	A
3.	Policies governing academic probation and suspension	--	--	--		A		A	A	A
4.	Requirements for graduating with honors	--	--	--		A		A	A	A
5.	Other academic policy changes	--	--	--		A		A	--	A

¹ Councils may request additional information about "Information" items. These items are approved as "Consent Agenda."

² The Dean and Department should respond to the Provost's recommendation to close a program in writing. Advise & Respond (R) requires that the voting body should receive the written responses at least one week prior to the vote.

³ All courses that meet University Requirements for general education must go through UGEC. Courses or degrees offered only to students seeking teacher certification must go through the Teacher Education Council. All undergraduate changes must go before the UUAC. All graduate degree plan changes must go through the Graduate Council.

⁴ A minimum of 30 hours is required for a major. A maximum is specified for each degree (e.g., BA, BS). The university minimum for elective hours is 6, unless the requirements of external accrediting bodies make it impossible.

⁵ Program or course changes that apply to any major that includes Teacher Certification will be reviewed by the college, the Teacher Education Council (TEC), and then the UUAC.

⁶ Courses that satisfy ACU's University Requirements (General Education) will normally have lower-level numbering, be free of prerequisites and co-requisites, appeal to more than one or two majors, and "not narrowly focus on those skills, techniques, and procedures specific to a particular occupation or profession" (SACS 2.7.3). Departments may request exceptions to the first three criteria.

⁷ The UUAC approved the clarification that "general requirements for graduation" means the enumerated items in the "General Requirements for Bachelor's Degrees" section of the catalog.

Revised 3-8-17

Existing	Proposed
The film minor provides students an interdisciplinary approach to the study of film that connects skills in analysis with creative and technical production. The minor helps students gain an understanding of the artistic and cultural contexts of film in relation to hands-on experience with the tools of filmmaking to encourage learning by doing. CCCU courses from the LA Film Studies Center may be used to fulfill up to 9 hours of the film minor requirements. Minor: Film (FILM)	The film minor provides students an interdisciplinary approach to the study of film that connects skills in analysis with creative and technical production. The minor helps students gain an understanding of the artistic and cultural contexts of film in relation to hands-on experience with the tools of filmmaking to encourage learning by doing. CCCU courses from the LA Film Studies Center may be used to fulfill up to 9 hours of the film minor requirements. Minor: Film (FILM)
• <u>ENGL 332 - Introduction to Film Studies</u> Credit Hours: 3	• <u>ENGL 332 - Introduction to Film Studies</u> Credit Hours: 3
Writing for Film Electives	Writing for Film Electives
(choose at least 1) • <u>ENGL 331 - Narrative for Film and New Media</u> Credit Hours: 3 • <u>ENGL 321 - Screenwriting</u> Credit Hours: 3	(choose at least 1) • <u>ENGL 331 - Narrative for Film and New Media</u> Credit Hours: 3 • <u>ENGL 321 - Screenwriting</u> Credit Hours: 3
Film Production Electives	Film Production Electives
Individual departments occasionally offer advanced film production courses working directly with industry leaders. When courses like <u>DET 230</u> satisfy the intention of the Film Production Electives, they may be substituted with permission. (choose at least 1) • <u>JMC 201 - Introduction to Visual Media</u> Credit Hours: 3 • <u>JMC 361 - Advanced Video Production</u> Credit Hours: 3 • <u>JMC 465 - Documentary Storytelling</u> Credit Hours: 3	Individual departments occasionally offer advanced film production courses working directly with industry leaders. When courses like <u>DET 230</u> satisfy the intention of the Film Production Electives, they may be substituted with permission. (choose at least 1) • <u>JMC 165 - Media Maker</u> Credit Hours: 3 • <u>JMC 361 - Advanced Video Production</u> Credit Hours: 3 • <u>JMC 465 - Documentary Storytelling</u> Credit Hours: 3
Advanced Film Electives	Advanced Film Electives
When special topics courses in a department-<u>ENGL 446/ENGL 447/ENGL 449</u> -blend film with drama or fiction from a given period, or when courses teach world film in a foreign language-<u>FREN 340/GER 340/SPAN 340</u>-and those courses offer a clear focus on film form and history, they can be approved as an advanced film elective. Special permission required. (choose at least 1) • <u>ENGL 472 - Film and Belief</u> Credit Hours: 3 • <u>ENGL 333 - Studies in World Cinema</u> Credit Hours: 3	When special topics courses in a department-<u>ENGL 446/ENGL 447/ENGL 449</u> -blend film with drama or fiction from a given period, or when courses teach world film in a foreign language-<u>FREN 340/GER 340/SPAN 340</u>-and those courses offer a clear focus on film form and history, they can be approved as an advanced film elective. Special permission required. (choose at least 1) • <u>ENGL 472 - Film and Belief</u> Credit Hours: 3 • <u>ENGL 333 - Studies in World Cinema</u> Credit Hours: 3
Total: 18 Credit Hours	Total: 18 Credit Hours

Note: The department may waive prerequisites or accept transfer credit for some courses within this minor.

Film minors may take any required JMC classes without meeting the prerequisite of JMC 100 - Media Issues. Junior standing is required to take JMC courses at 300 level or above. Instructor approval required for JMC 361 - Advanced Video Production and JMC 465 - Documentary Storytelling if students do not meet JMC 261 - Broadcast Production prerequisite.

Note: The department may waive prerequisites or accept transfer credit for some courses within this minor.

Film minors may take any required JMC classes without meeting the prerequisite of JMC 100 - Media Issues. Junior standing is required to take JMC courses at 300 level or above. Instructor approval required for JMC 361 - Advanced Video Production and JMC 465 - Documentary Storytelling if students do not meet JMC 261 - Broadcast Production prerequisite.

Curriculum/Catalog Changes Signature Page

Department/School Chair(s)	
<i>Tricia Dilorey</i>	<i>3/28/19</i>
Signature	Approval date
Signature	Approval date

College Academic Council(s)	
<i>Jonathan Camp</i>	<i>3-29-19</i>
Signature	Approval date
Signature	Approval date

Dean(s)	
<i>Elyse Long</i>	<i>3/29/19</i>
Signature	Approval date
Signature	Approval date

Teacher Education Council	
Chair's signature	Approval date

General Education Council	
Chair's signature	Approval date

Undergraduate Academic Council	
Chair's signature	Approval date

Graduate Council	
Chair's signature	Approval date

Provost	
Signature	Approval date

Faculty	
Chair of faculty senate	Approval date

President	
Signature	Approval date