

University Undergraduate Academic Council
September 18, 2019
3:30 p.m. – 5:00 p.m.
CEHS Dean's Conference Room

Present: K. Witemeyer, J. Smith, S. Stewart, R. Ashlock, M. Daugherty, K. Hatfield, P. Roggendorff, B. Burton, D. McNulty,

Absent: S. Hamm, M. Delony,

Ex-officios: B. Fang, M. McCallon V. McCracken and E. Gumm (M. Long was absent)

Guests: J. Camp, M. Straughn, C. Riley, D. Pemberton

The meeting began at 3:32 p.m.

I. Call to order by J. Smith.

II. Prayer by J. Smith.

III. Approval of the minutes from 5.1.19

Motion to approve the minutes by D. McNulty; seconded by B. Burton; 6 in favor; 1 abstained; motion passes.

There were no curricular items on the agenda for this meeting.

Council member introductions were made, the charge to the council from the Faculty Handbook was reviewed, and resources pertaining to our University Requirements, program requirements, and general undergraduate degree requirements were outlined.

UUAC's work for the upcoming year will be focused in three main areas: ongoing curriculum review; student learning outcomes; and academic program review.

J. Smith - We have typically been busy with curriculum reviews, but other areas described by the Faculty Handbook such as reviewing admission standards, graduation requirements, and program reviews are areas that we could be called upon to address as well.

We have been working on updating our curriculum review documents. We have a revised new course application, a revised new program proposal, and a new approval chart. Part of the changes to the approval chart are due to differences between the main campus and the Dallas campus. We needed to unify approvals at the Provost and President levels. We have made changes to the Dallas chart as well. We also changed ours to match Dallas where the President is information-only for course-related

changes. We also worked with a consultant this summer to prepare for our upcoming review for SACs. As we worked through each of the standards, one of the areas where we were a little bit out of balance was defining where academic policy is made. This needed to be reflected consistently in our documentation. We revised the approval chart to strike “other academic policy” from the approval chart for our council’s consideration. That is handled by the Provost Cabinet.

We’ve had the same student learning outcomes since 2010. It is about time to review these. The UGEC has been working on revising the assessment of these outcomes. We need to make sure our outcomes are clearly stated and shared. We need to consider if these are still the best outcomes for our current students. We have a committee looking at this. Once they make recommendations, those will come through UGEC and UUAC for consideration.

We are charged with looking at program reviews. Each of our departments is supposed to review their programs every five years. We have made some steps to update this process. We have ten departments who are conducting their reviews this year. I anticipate that we will consider these program reviews during our April meetings.

Meeting ended at 4:11 p.m.