

Approval Chart for Curriculum Changes

A = Approve I= Information Item¹ R= Advise & Respond²

16

COMP

Course Number _____ or Degree Plan(s) _____

State the requested change and reason. A memo may be attached if more space is necessary.

See addendum for recommendations on UG admission requirement changes.

Rationale: We are increasingly having more students in our major transfer in large numbers of hours. This makes course scheduling difficult. In addition, the present admission requirements have not been the best predictor for success in the UG major and subsequent success in a graduate program. We believe these changes will add an early, logical basis of science to the program, provide an adequate screening mechanism for the major, and allow some flexibility in scheduling early courses in the major.

Circle the number that corresponds to the requested change. Degree plan changes are on the second page.

		COUNCIL ³							President
		Dept./School	College Academic	Deans	TEC	UGEC	UUAC	GRAD	Provost
Change to a Course									
1.	Title (description unchanged)	A	A	A		I			I
2.	Description (not affecting content)	A	A	A		I			I
3.	Course term(s)	A	I	A		I			I
4.	Content (substantive change)	A	A	A		I			A
5.	Number of hours (lecture, lab, contact)	A	A	A		A			A
6.	Course number within the hundred	A	A	I		I			I
7.	Course number beyond the hundred	A	A	A		A			A
8.	Prerequisites	A	A	A		I			I
9.	Course fee(s)	A	--	A		--			A
10.	From U to G or G to U	A	A	A		A			A
11.	Cross list with another department: U or G level	A	A	A		A			A
12.	Department of record	A	A	A		A			A
13.	Open or close a course	A	A	A		A			A
14.	New course — See website for application and process. This change includes combining or splitting a course(s).	A	A	A		A			A

Note: When an academic unit does not have a council, the UGEC and/or UUAC will serve as its academic council, depending on the nature of the issue.

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		COUNCIL ³							President	Board of Trustees		
	Change to a Degree Plan	Dept./School	College Academic	Deans	TEC	UGEC	UUAC	GRAD			Provost	Faculty
1.	University Requirements — Change in approved course content ⁶	A	A	A	A				A	--	A	--
2.	University Requirements — Add or drop a required course from the University Requirements chart ⁶	A	A	A	A				A	A	A	--
3.	University Requirements — Add or drop a course from a menu within the University Requirements ⁶	A	--	--	A				A	--	A	--
4.	University Requirements — Change hours within a menu on the University Requirements chart ⁶	A	A	A	A				A	A	A	--
5.	Major — Revision of major ^{4,5}	A	A	A	A				A	--	A	--
6.	Major — Adopt or change admission requirements	A	A	A	A				A	A	A	A
7.	Major — Add ^{4,5}	A	A	A	A				A	A	A	I
8.	Major – Discontinue (proposed by the department or college)	A	A	A	A				A	A	A	I
9.	Major – Discontinue (proposed by the Provost)	See below.										
10.	GPA — Revise major or cumulative requirement	A	A	A	A				A	A	A	--
11.	Minor — Revise course selection	A	A	A	I				I	--	I	--
12.	Minor — Add	A	A	A	A				A	--	A	--
13.	Minor – Discontinue (proposed by the department or college)	A	A	A	A				A	--	A	--
14.	Minor – Discontinue (proposed by the Provost)	See below.										
15.	Degree — Add	A	A	A	A				A	A	A	I
16.	Degree – Discontinue (proposed by the department or college)	A	A	A	A				A	A	A	I
17.	Degree – Discontinue (proposed by the Provost)	See below.										
18.	Any change to a graduate degree program	A	A	A	A				A	--	A	--

COUNCIL ³										
	Provost-Proposed Change	Provost	Department	Dean	TEC	UUAC	Graduate	Faculty	President	Board of Trustees
1.	Major/Graduate Program – Discontinue (proposed by the Provost)	A	R	R	A			A	A	I
2.	Minor – Discontinue (proposed by the Provost)	A	R	R	A			--	A	--
3.	Degree – Discontinue (proposed by the Provost)	A	R	R	A			A	A	I

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COUNCIL ³										
	Change to the Catalog Information	Dept./School	College Academic	Deans	UGEAC	UUAC	GRAD	Provost	Faculty	President
1.	General requirements for graduation including course requirements that are common to all majors for all degrees ⁷	--	--	--	A			A	A	A
2.	Admission requirements	--	--	--	A			A	A	A
3.	Policies governing academic probation and suspension	--	--	--	A			A	A	A
4.	Requirements for graduating with honors	--	--	--	A			A	A	A

¹ Councils may request additional information about “Information” items. These items are approved as “Consent Agenda.”

² The Dean and Department should respond to the Provost’s recommendation to close a program in writing. Advise & Respond (R) requires that the voting body should receive the written responses at least one week prior to the vote.

³ All courses that meet University Requirements for general education must go through UGEC. Courses or degrees offered only to students seeking teacher certification must go through the Teacher Education Council. All undergraduate changes must go before the UUAC. All graduate degree plan changes must go through the Graduate Council.

⁴ A minimum of 30 hours is required for a major. A maximum is specified for each degree (e.g., BA, BS). The university minimum for elective hours is 6, unless the requirements of external accrediting bodies make it impossible.

⁵ Program or course changes that apply to any major that includes Teacher Certification will be reviewed by the college, the Teacher Education Council (TEC), and then the UUAC.

⁶ Courses that satisfy ACU’s University Requirements (General Education) will normally have lower-level numbering, be free of prerequisites and co-requisites, appeal to more than one or two majors, and “not narrowly focus on those skills, techniques, and procedures specific to a particular occupation or profession” (SACS 2.7.3). Departments may request exceptions to the first three criteria.

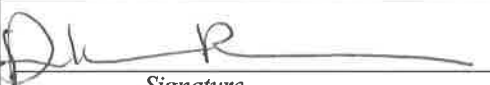
⁷ The UUAC approved the clarification that “general requirements for graduation” means the enumerated items in the “General Requirements for Bachelor’s Degrees” section of the catalog.

Revised 8-26-19

Curriculum/Catalog Changes Signature Page

Department/School Chair(s)	
 Signature	<u>10/16/19</u> Approval date
_____ Signature	_____ Approval date

College Academic Council(s)	
 Signature	<u>12-2-19</u> Approval date
_____ Signature	_____ Approval date

Dean(s)	
 Signature	<u>12-2-19</u> Approval date
_____ Signature	_____ Approval date

Teacher Education Council	
_____ Chair's signature	_____ Approval date

General Education Council	
_____ Chair's signature	_____ Approval date

Undergraduate Academic Council	
_____ Chair's signature	_____ Approval date

Graduate Council	
_____ Chair's signature	_____ Approval date

Provost	
_____ Signature	_____ Approval date

Faculty	
_____ Chair of faculty senate	_____ Approval date

President	
_____ Signature	_____ Approval date

UG Admissions Requirements and Markup for COMP

Additional Admission Requirements

The declaration of Communication Sciences and Disorders as a major does not ensure admission to the Communication Sciences and Disorders program. In addition to the requirements for all degrees (see the [University Requirements](#) section of this catalog), the student must apply for and be granted admission to the Communication Sciences and Disorders program ~~before taking courses beyond the first 9 hours after taking three of the four following courses~~ in the degree program ([CSD 225](#), [CSD 235](#), [CSD 319](#), [CSD 330](#), and [CSD 381](#)).

The Bachelor of Science degree in Communication Sciences and Disorders (CSD) at Abilene Christian University requires a minimum of 5 to 6 semesters to complete. Students are designated as Pre-CSD majors until they have ~~successfully completed the initial 9 semester hours in the major been admitted to the UG CSD program. Students who transfer hours to ACU may take these initial courses when their total semester hours equals 30.~~

Students apply for admission to the CSD major when they:

- Are enrolled in or have completed 45 semester hours of credit towards the degree at ACU;
- Have a minimum overall Grade Point Average (GPA) of 3.0;
- Have completed ~~the first 9 semester hours~~ three of the four following courses in the major with a 3.0 GPA for those courses ([CSD 225 - Phonetics](#), [CSD 235 - Introduction to Speech-Language Pathology](#), and [CSD 319 - Speech Science](#), [CSD 330 - Language Development and Disorders](#), and [CSD 381 - Anatomical and Physiological Processes of Communication](#)).

The Undergraduate Admissions Committee will review applications and ~~notify students regarding their status~~ make recommendations to the department chair. A minimum overall GPA of 3.0 must be maintained to remain in the major.

Once admitted as a CSD major, the remaining coursework is sequenced in a manner determined by the faculty to best prepare students for future courses. As such, it is required that these courses be taken in the designated sequence. ~~The only exception to this requirement will be in the case of a student needing to take one of the three preliminary courses out of sequence due to study abroad. In the event of an extenuating circumstance, courses may be taken out of sequence with faculty approval.~~ Students will not be allowed to complete required courses in the CSD major prior to their final semester at ACU.

Information on applying for admission to the program is given to all students when they declare their major. ~~The deadline for application is the 10th week of the semester in which the student anticipates completing the initial 9 hours of the degree program (CSD 225, CSD 235, CSD 330).~~