

Approval Chart for Curriculum Changes

A = Approve I= Information Item¹ R= Advise & Respond²

Course Number _____ or Degree Plan(s) Health Humanities Minor
 State the requested change and reason. A memo may be attached if more space is necessary.

Create a new interdisciplinary minor in the area of Health Humanities.

See attached application and supporting documents.

Circle the number that corresponds to the requested change. Degree plan changes are on the second page.

					COUNCIL ³					
	Change to a Course	Dept./School	College Academic	Deans	TEC	UGEC	UAC	GRAD	Provost	President
1.	Title (description unchanged)	A	A	A	I				I	I
2.	Description (not affecting content)	A	A	A	I				I	I
3.	Course term(s)	A	I	A	I				I	I
4.	Content (substantive change)	A	A	A	I				A	I
5.	Number of hours (lecture, lab, contact)	A	A	A	A				A	I
6.	Course number within the hundred	A	A	I	I				I	I
7.	Course number beyond the hundred	A	A	A	A				A	I
8.	Prerequisites	A	A	A	I				I	I
9.	Course fee(s)	A	--	A	--				A	I
10.	From U to G <i>or</i> G to U	A	A	A	A				A	I
11.	Cross list with another department: U or G level	A	A	A	A				A	I
12.	Department of record	A	A	A	A				A	I
13.	Open or close a course	A	A	A	A				A	I
14.	New course — See website for application and process. This change includes combining or splitting a course(s).	A	A	A	A				A	I

Note: When an academic unit does not have a council, the UGEC and/or UUAC will serve as its academic council, depending on the nature of the issue.

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		COUNCIL ³										
	Change to a Degree Plan	Dept./School	College Academic	Deans	TEC	UGEC	UUAC	GRAD	Provost	Faculty	President	Board of Trustees
1.	University Requirements — Change in approved course content ⁶	A	A	A	A				A	--	A	--
2.	University Requirements — Add or drop a required course from the University Requirements chart ⁶	A	A	A	A				A	A	A	--
3.	University Requirements — Add or drop a course from a menu within the University Requirements ⁶	A	--	--	A				A	--	A	--
4.	University Requirements — Change hours within a menu on the University Requirements chart ⁶	A	A	A	A				A	A	A	--
5.	Major — Revision of major ^{4,5}	A	A	A	A				A	--	A	--
6.	Major — Adopt or change admission requirements	A	A	A	A				A	--	A	--
7.	Major — Add ^{4,5}	A	A	A	A				A	A	A	I
8.	Major – Discontinue (proposed by the department or college)	A	A	A	A				A	A	A	I
9.	Major – Discontinue (proposed by the Provost)	See below.										
10.	GPA — Revise major or cumulative requirement	A	A	A	A				A	A	A	--
11.	Minor — Revise course selection	A	A	A	I				I	--	I	--
12.	Minor — Add	A	A	A	A				A	--	A	--
13.	Minor – Discontinue (proposed by the department or college)	A	A	A	A				A	--	A	--
14.	Minor – Discontinue (proposed by the Provost)	See below.										
15.	Degree — Add	A	A	A	A				A	A	A	I
16.	Degree – Discontinue (proposed by the department or college)	A	A	A	A				A	A	A	I
17.	Degree – Discontinue (proposed by the Provost)	See below.										
18.	Any change to a graduate degree program	A	A	A	A				A	--	A	--

COUNCIL ³										
	Provost-Proposed Change	Provost	Department	Dean	TEC	UUAC	Graduate	Faculty	President	Board of Trustees
1.	Major/Graduate Program – Discontinue (proposed by the Provost)	A	R	R	A			A	A	I
2.	Minor – Discontinue (proposed by the Provost)	A	R	R	A			--	A	--
3.	Degree – Discontinue (proposed by the Provost)	A	R	R	A			A	A	I

Approval Chart for Curriculum Changes

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COUNCIL³

	Change to the Catalog Information	Dept./School	College Academic	Deans	UGEC	UUAC	GRAD	Provost	Faculty	President
1.	General requirements for graduation including course requirements that are common to all majors for all degrees ⁷	--	--	--		A		A	A	A
2.	Admission requirements	--	--	--		A		A	A	A
3.	Policies governing academic probation and suspension	--	--	--		A		A	A	A
4.	Requirements for graduating with honors	--	--	--		A		A	A	A

¹ Councils may request additional information about “Information” items. These items are approved as “Consent Agenda.”

² The Dean and Department should respond to the Provost’s recommendation to close a program in writing. Advise & Respond (R) requires that the voting body should receive the written responses at least one week prior to the vote.

³ All courses that meet University Requirements for general education must go through UGEC. Courses or degrees offered only to students seeking teacher certification must go through the Teacher Education Council. All undergraduate changes must go before the UUAC. All graduate degree plan changes must go through the Graduate Council.

⁴ A minimum of 30 hours is required for a major. A maximum is specified for each degree (e.g., BA, BS). The university minimum for elective hours is 6, unless the requirements of external accrediting bodies make it impossible.

⁵ Program or course changes that apply to any major that includes Teacher Certification will be reviewed by the college, the Teacher Education Council (TEC), and then the UUAC.

⁶ Courses that satisfy ACU’s University Requirements (General Education) will normally have lower-level numbering, be free of prerequisites and co-requisites, appeal to more than one or two majors, and “not narrowly focus on those skills, techniques, and procedures specific to a particular occupation or profession” (SACS 2.7.3). Departments may request exceptions to the first three criteria.

⁷ The UUAC approved the clarification that “general requirements for graduation” means the enumerated items in the “General Requirements for Bachelor’s Degrees” section of the catalog.

Revised 8-26-19

Curriculum/Catalog Changes Signature Page

Department/School Chair(s)	
_____ <i>Signature</i>	_____ <i>Approval date</i>
_____ <i>Signature</i>	_____ <i>Approval date</i>

College Academic Council(s)	
_____ <i>Signature</i>	_____ <i>Approval date</i>
_____ <i>Signature</i>	_____ <i>Approval date</i>

Dean(s)	
_____ <i>Signature</i>	_____ <i>Approval date</i>
_____ <i>Signature</i>	_____ <i>Approval date</i>

Teacher Education Council	
_____ <i>Chair's signature</i>	_____ <i>Approval date</i>

General Education Council	
_____ <i>Chair's signature</i>	_____ <i>Approval date</i>

Undergraduate Academic Council	
_____ <i>Chair's signature</i>	_____ <i>Approval date</i>

Graduate Council	
_____ <i>Chair's signature</i>	_____ <i>Approval date</i>

Provost	
_____ <i>Signature</i>	_____ <i>Approval date</i>

Faculty	
_____ <i>Chair of faculty senate</i>	_____ <i>Approval date</i>

President	
_____ <i>Signature</i>	_____ <i>Approval date</i>

New Track, Minor, or Certificate Application Instructions

Use this template to propose a new track of an existing degree program or a non-degree plan, which includes a certificate or minor. For a new degree program, either undergraduate major or graduate degree, use the New Program Application.

Preparation and Formatting: Use the following outline format and number the pages. Complete sections I (Program Identification) through VI (Required Institutional Support). The applicant is welcome to consult with the respective dean and the assistant provost for curriculum and assessment to clarify questions and shape the proposal.

Submission: When sections I through VI are complete, send the application to the provost's office for initial review and development. Once the proposal has been updated and completed in response to feedback, assemble the required supporting documentation and begin the approval process outlined by the Approval Chart for Curriculum.

A schedule for approval of any new courses required for the program will be set individually with the unit in the initial review stage by the provost's office.

Information Availability: The full application will be sent forward for the approval process. The dean's office and provost's office will remove Section V (Required Institutional Support) and, if applicable, financial information from Section VI (Additional Information Required for Substantive Changes), from materials shared with academic councils.

New Track, Minor, or Certificate Application

I. Program Identification

A. Title of track, certificate, or minor

Health Humanities

B. Identify as track, certificate, or minor

Minor

C. Home department or unit (and associated degree program, if track)

Interdisciplinary

D. Developer(s) and credentials

Dr. Diana L. Flanagan
Assistant Director, Prehealth Professions Programs
Assistant Professor, Department of Biology

Dr. Cynthia Powell
Director, Prehealth Professions Programs
Professor, Department of Chemistry & Biochemistry

E. Where program will be offered and delivery method

Abilene campus, face to face

F. Proposed date of implementation

Fall 2021

II. Program Details

A. Description. Summarize this course of study in 50 to 200 words.

The Health Humanities Minor is an interdisciplinary minor that explores human variability, societal differences, ethical issues, and philosophical thought. This minor complements many majors at ACU and is designed to enhance students' perspectives and critical-thinking skills outside their majors. Additionally, the knowledge gained will allow students to see how their disciplines work within a larger societal context.

B. Description of target audience.

Students from many health-related areas, not just students destined for medical school, might be interested in a health humanities minor. Institutions that offer this minor report participation from students with the following career goals: medicine, dentistry, nursing and other allied-health professions, public health, and public policy.

C. Projected total enrollment for each of the first five years.

We estimate approximately 15-20 students/year.

III. Rationale and Need for Program

A. Mission fit. How does the course of study fit with the university's mission to educate students for Christian service and leadership throughout the world? How does the course of study fit with the university's current strategic plan or emphases?

The Health Humanities Minor aligns perfectly with the university's mission to educate students for Christian service and leadership throughout the world. Students choosing to pursue the minor will have the opportunity to learn about cultural and societal differences, differences in access to resources, how these differences influence behavior and examine how they think about and view the world. To be able to serve and reach others through Christ, an individual must be able recognize their own biases and have a better understanding of who they are trying to reach to make a positive impact.

- B. Societal need. What gaps does this program fill? You can consider needs of an informed citizenry, practical needs of society, vocational connections of potential students, or other factors.

In 2015, the American Medical Association made significant changes to its admissions test adding a new section covering topics on psychological, social, and biological foundations of behavior. Many of the reading passages in the Critical Analysis and Reasoning Section come from humanities and social sciences. The addition of a Health Humanities Minor at ACU offers pre-med students a defined curriculum that would integrate many of the topics now being tested on the MCAT and would encourage students to take more courses in these areas than what they are currently.

Recently, some medical schools and allied-health professional schools are requiring students to take the Computer-Based Assessment for Sampling Personal Characteristics (CASPer) test as part of the admissions process. CASPer is an online situational judgement test that requires the tester to view hypothetical scenarios and then type or record how they would handle a particular situation. CASPer is used by admissions offices to assess non-cognitive skills like professionalism, ethics, empathy, etc. As usage of CASPer is increasing, it is becoming even more important that undergraduate education involve educating students to be more socially aware and understand how different factors intersect and influence interactions with others. The addition of a Health Humanities Minor would provide ACU students the opportunity to pursue a didactic framework designed to address these areas which would enhance their other experiences like volunteer service and mission trips.

- C. Prospective student interest. Share any data from your discipline that shows student demand for the program. Is the program likely to draw students who are already at ACU, or will it draw new students to the university? Whom should we recruit, and with whom will we compete for students?

In 2000, there were 15 U.S. higher education institutions offering either a major or minor in Health Humanities. By 2019, the number of institutions offering Health Humanities increased to 85. With increasing numbers of higher education institutions adding health humanities to their offerings, it is reasonable to conclude that students are interested in this area. We believe that the addition of a Health Humanities Minor will be positively received by our pre-health professions students and that a significant number of students will consider adding the minor. With regards to prospective students, the addition of a Health Humanities Minor will add a visible academic component to ACU's pre-health professions programs that would be appealing to prospective students.

- D. Disciplinary benchmarking. How does this program curriculum compare to other programs in your discipline? Which Texas universities already offer this program? You may also note other peer institutions that offer the program.

Below is a list of current Texas universities offering majors, minors, or certificates in health humanities:

Baylor University (major and minor)
Texas A&M (BS, Health Humanities Concentration)
UTSA (major)
Houston Baptist University (major and minor)
Schreiner University (minor)
UT-Dallas (minor)
Rice (minor)
SMU (major)
University of Houston Honors College (minor)
UTRGV (minor)
Stephen F. Austin (major)
UTA (certificate)
UT Austin Humanities Institute (developing certificate)
UTMB (certificate program for recent graduates in gap year)

IV. Curriculum

- A. Course of study. For tracks, this will include the list of courses required in addition to the existing degree core. For certificates and minors, it includes all courses included in the program. For minors, please see [catalog requirements](#).

Requirements for Health Humanities Minor

All students pursuing the Health Humanities Minor will be required to complete one 3-hour core course, Biomedical Ethics, and then complete a minimum of 15 credit hours with at least one 3-hour course selected from a menu of courses from each of the following competencies: Ethics and Philosophy, Cross-cultural and Diversity Perspectives, and Psychology and Social Dimensions of Healthcare. Additionally, students will have six hours of elective courses that they may choose from any competency to complete the 18 hours required for the minor.

Minor Requirements:

BIBP 352 Biomedical Ethics

Choose 3 hours of Ethics and Philosophy from:

PHIL 275	Introductory Logic and Critical Thinking
PHIL 378	History and Philosophy of Science
PHIL 379	Philosophy, Religion, and Science
PHIL 451	Philosophy and Social Justice
PHIL 478	Philosophy of Religion
PHIL 486	Ethics
PHIL 489	History of Modern Philosophy
SOCI 460	Ethics and Social Issues

Choose 3 hours of Cross-cultural and Diversity Perspectives from:

ANTH 211	Ethnography of US Culture
BMIS 245	Understanding Culture for Global Service
GLST 120	Introduction to Global Issues
HIST 131	World History: Cultures & Connections since 1400
HIST 250	Introduction to American Ethnic & Women's Studies
HIST 334	Historical Perspectives on Gender & Sexualities
HIST 455	Social and Ethnic History of the US
HUM 252	American Identity in the Modern Era
BIOL/CHEM/COMP 308	Global Healthcare
COMM 345	Intercultural Communication
ECON 438	International Poverty and Development
FAM 362	Families in Society
GEOG 354	Cultural Geography

Choose 3 hours of Psychology and Social Dimensions of Healthcare from:

BIBM 395	Introduction to Hospital Ministry
COMM 460	Health Communication
PSYC 232	Developmental Psychology
PSYC 233	Physiological Psychology
PSYC 356	Health Psychology
PSYC 382	Abnormal Psychology
SOCI 222	Social Problems
SOCI 350	Sociology of Aging
SOCI 442	Race & Racisms
SOCI 450	Sociology of Health and Medicine
SOCI 480	Inequality and Social Justice
POLS 341	American Public Policy
POLS 345	Comparative Public Policy

Choose 6 hours from any courses not taken above. A minimum of 6 upper-level credits must be taken as part of the minor.

Total: 18 Credit Hours

B. Courses. Create a table that shows for each course:

1. Rotation and frequency (e.g., fall odd years)
2. Whether the course is required or on a menu
3. Which track(s) the course serves, if applicable
4. Program outcomes that the course serves
5. Current faculty credentialed to teach

Required Core Course:

BIBP 352	Biomedical Ethics	(Fall & Spring)
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Competency 1: Ethics and Philosophy

PHIL 275	Introductory Logic and Critical Thinking	(Fall even yrs)
PHIL 378	History and Philosophy of Science	(Fall odd yrs)
PHIL 379	Philosophy, Religion, and Science	(Spring odd yrs)
PHIL 451	Philosophy and Social Justice	(Fall even yrs)
PHIL 478	Philosophy of Religion	(Fall even yrs)
PHIL 486	Ethics	(Spring)
PHIL 489	History of Modern Philosophy	(Spring even yrs)
SOCI 460	Ethics and Social Issues	(Spring)

Competency 2: Cross-cultural and Diversity Perspectives

ANTH 211	Ethnography of US Culture	(Fall & Spring)
BMIS 245	Understanding Culture for Global Service	(Fall)
GLST 120	Introduction to Global Issues	(Spring)
HIST 131	World History: Cultures & Connections since 1400	(Fall, Summer)
HIST 250	Introduction to American Ethnic & Women's Studies	(Fall)
HIST 334	Historical Perspectives on Gender & Sexualities	(Fall odd yrs)
HIST 455	Social and Ethnic History of the US	(Spring odd yrs)
HUM 252	American Identity in the Modern Era	(Fall)
BIOL/CHEM/COMP 308	Global Healthcare	(Summer even yrs)
COMM 345	Intercultural Communication	(Fall, Spring, Summer)
ECON 438	International Poverty and Development	(Spring)
FAM 362	Families in Society	(Spring)
GEOG 354	Cultural Geography	(Fall & Spring)

Competency 3: Psychology and Social Dimensions of Healthcare

BIBM 395	Introduction to Hospital Ministry	(Fall & Spring)
COMM 460	Health Communication	(Fall)
PSYC 232	Developmental Psychology	(Fall & Spring)
PSYC 233	Physiological Psychology	(Fall & Spring)
PSYC 356	Health Psychology	(Spring)
PSYC 382	Abnormal Psychology	(Spring)
SOCI 222	Social Problems	(Fall)
SOCI 350	Sociology of Aging	(Spring)
SOCI 442	Race & Racisms	(Fall, odd yrs)
SOCI 450	Sociology of Health and Medicine	(Spring)
SOCI 480	Inequality and Social Justice	(Fall, alternating)
POLS 341	American Public Policy	(Fall, odd yrs)
POLS 345	Comparative Public Policy	(on demand)

C. New courses. For new courses included in the program/major requirements, list:

1. Course title and description
2. Existing programs in which the courses will also be used, if applicable
3. Curriculum approval schedule will be negotiated with the provost's office during initial review

The addition of a Health Humanities Minor does not require the creation of new courses.

V. Required Institutional Support

- A. Faculty requirements and availability. Show instructors for a full cycle of curriculum delivery using current faculty members, new faculty members, and anticipated use of part-time faculty.
1. Describe the new program's impact on faculty workload in the home department or unit. Your narrative should provide supporting evidence that the number of full-time faculty members will be adequate to support the program.
 2. If program delivery requires a faculty hire, provide an expected salary range and forecast potential faculty availability.
 3. If the plan includes part-time instructors, include total cost per year for adjunct pay.

The addition of a Health Humanities Minor will not require the hiring of new faculty. The minor has been designed with a menu of courses that students can choose to take from three areas. By designing the minor with a menu of courses, there should be several options each semester that students can take which will distribute the students between areas which will decrease any potential burden on departments.

- B. Impact on existing programs. Identify any existing programs/majors from which the new program would draw students and estimate enrollment effects on existing programs in the home department or other departments.

As this is a minor, students will be able to add it to their degree plans to complement their major, and it will not draw students away from any other existing programs.

- C. *For certificates only:* Program director. Identify the program director (who may or may not be the department chair). If the program director does not have a terminal degree in the discipline, provide a justification of the director's qualifications.

Not applicable

- D. Staff requirements. Indicate need for new staff (providing expected salary range and forecast suitable applicant availability) and evaluate effect on existing loads of current staff who will serve the program.

New staff is not required to implement the minor.

- E. Library resources. Identify discipline-specific library resources necessary to serve the requirements of the program. These may be existing holdings and services and new ones.

An analysis of book holdings was completed utilizing the library's online catalog, compared with selected current Texas universities from the list

above offering minors in health humanities. Because it is important for the library to maintain a current collection of materials in this subject field, the analysis was conducted on publication dates for print materials in the call number ranges for the subjects of Medical Philosophy and Medical Ethics. Age of collection is a quantitative measure that we typically use to determine where gaps are in our collection development and where we need to focus our purchases. Our comparative analysis with peer institutions listed in the course application is below:

Subjects: Medical Ethics/Bioethics and Medical Philosophy:
 Compared Institutions: Schreiner University, UT-Dallas, Rice, UTRGV,

Analysis of Book Collection for ACU and Comparison Institutions

Publication Year	ACU	Comparison Group
2020	0	0
2019	2	15
2018	1	17
2017	0	11
2016	0	12
2015	0	32
2010-2014	8	154
Pre-2010	172	1,214

While we have electronic books as part of our aggregated databases, we do not have any control over what the vendor selects for the databases that may or may not be helpful to the students in this particular program of study. Thus we rely on faculty input and to select relevant books and ebooks for our collections. We would ask that the faculty help us update the collection of materials in these subject areas. Craig Churchill, Theological Librarian, has prepared a list of potential books for the Library to consider for purchase to support students in the minor. The document can be found here:

Health Humanities Potential Library Acquisitions

https://docs.google.com/document/d/1QM2xs4HnJSF_Q0vUrhoTnSYWfqR50PzGjBaoGsbHA6w/edit?usp=sharing

Other potential purchases for consideration that we have extracted from our collection development database can be found here:

Medical Ethics – Recommended and Essential

https://drive.google.com/file/d/1TldIo0gheTC9rO2plPYKhFM1iB_bNg-/view?usp=sharing

With regards to subscription databases, the Library subscribes to several databases pertaining to Bioethics and Medical Philosophy:

- Atla Religion Database with AtlaSerials PLUS
- EBSCO MEDLINE
- CINAHL Complete with Full-Text
- Health & Medicine (Gale OneFile)

In addition to the databases above, we have several journals related to Bioethics and Medical Philosophy including:

Bioethics (Wiley Journals)
Christian Bioethics (Oxford Journals)
Hastings Center Report (Wiley)
Journal of Hospital Ethics (EBSCO)
Journal of Medicine and Philosophy (Oxford Journals)
Medicine, Healthcare, and Philosophy (SpringerLink)
New Bioethics (Taylor & Francis)
Philosophy, Ethics, and Humanities in Medicine (EBSCO)

1. Describe how faculty and students will access information electronically and on-site and explain how they will receive instruction about how to do this.

Faculty and students can access library materials on-site and online through the library's online catalog and web site. Student instruction on accessing materials occurs in the CORE 110 class, and also during point-of-need instructional sessions that librarians provide to classes in the minor.

2. Describe requirements to support student in their access to and use of learning resources.

Beyond the traditional support of library staff who engage departments with the curation of and access to specified resources, no additional support is required to support students in their access to and use of learning resources.

- F. Physical resources. Identify needs for classroom, lab, and office space and impacts on existing space use. List necessary equipment. Provide costs for any construction or equipment.

No additional physical resources will need to be added to implement the

minor.

G. Scholarships. Will the unit provide any unique scholarships to students in the program?

No scholarships are available to students participating in the minor.

H. Recruiting. To whom should the degree be marketed? What additional recruiting beyond general recruiting to the university will be needed, and what costs will we incur?

The option of a Health Humanities minor should be marketed to incoming prehealth professions students. As the university already has a designated prehealth professions recruiter, no additional staffing will be required.

I. Additional cost to deliver program. Total expenses from sections A to H. Clarify which expenses are one-time and which are ongoing.

We anticipate no additional cost to the university to implement the minor.

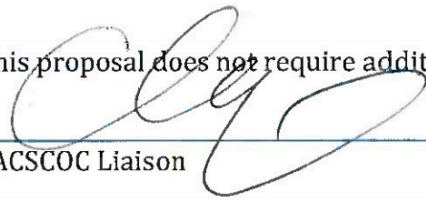
Initial Review and Required Signatures

When sections I-V are complete, please submit to the Office of the Provost for initial review and development. Section VI is not required for all applications; you will learn whether it's required for your program during initial review.

This proposal complies with curricular requirements of the university and addresses all required questions for institutional review.


Assistant Provost for Curriculum and Assessment 9.10.20
Date

This proposal does not require additional review for institutional accreditation purposes.


SACSCOC Liaison 9/10/20
Date

VI. Additional Information Required if Requested

A. Employment demand and career possibilities.

1. Identify jobs that graduates would be qualified to pursue.
2. Use official databases to establish the job market for graduates of the program. Use the U.S. Bureau of Labor Statistics and Texas Workforce Commission; other sources that may be helpful are authorities on regional labor markets (e.g., metropolitan Chambers of Commerce) and current industry reports.
3. Use the [crosswalk document provided by IPEDS](#) to take your previously identified CIP code and find the associated occupations in the [Standard Occupational Classification](#) system provided by the Bureau of Labor Statistics. Use the associated SOC number to find entry-level and mean wages in that field in Texas from the Texas Workforce Commission ([Texas Wages](#) — Wages by Workforce Development Area).

Students choosing to pursue the Health Humanities Minor could possibly pursue the following careers: medicine, dentistry, nursing, pharmacy, physician assistant, optometry, physical therapy, occupational therapy, speech-language pathology, public health, healthcare management, and public policy.

- B. Student support services. Describe specific programs, services, and activities that will support students enrolled in the program. Some examples of academic support services are teaching and resource centers, tutoring, academic advising, counseling, disability services, diversity and inclusion offices, teaching laboratories, career services, testing centers, student life, and information technology.

We do not anticipate any additional student support services will be required to initiate this minor.

- C. Describe financial resources available to support the new program, including a budget for the first year of the program; projected revenues, expenditures, and cash flow; amount of resources going to external institutions or organizations contracted to provide support services for the program; the operational, management, and physical resources available for the change.

There is not a budget for this minor. We believe that the addition of the minor would be expense neutral for the university since it does not require the hiring of new faculty or the creation of new courses. In an effort to obtain financial resources, we submitted a 20/20 Grant Proposal with funding built into the proposal to support initiatives that would enhance student interest in the proposed minor and help retain students on health professions tracks. Our 20/20 Grant was funded, and we are currently using its resources to work on additional programming that will support the minor.

- D. Provide contingency plans in the event required resources do not materialize.

We believe that no additional funding is absolutely required to implement this minor as designed

All applications are required to include Section VIII. Please compile this documentation after the initial review by the provost's office.

VII. Supporting Documentation

- A. Approval Chart for Curriculum Changes
- B. Memo of support from the department chair of each department outside the home department that will provide a course for the program.
- C. When the new program application is complete, provide the full proposal to the following individuals for review. Each will provide a memo to attach to the proposal.
 - 1. Dean of the library for library resources review.
 - 2. Dean of the college of the program for a statement of commitment to the items in Required Institutional Support.

Updated 8/26/2019

Wed, Oct 7, 10:45 AM (12
days ago)

Rodney Ashlock

to me

The Department of Bible, Missions and Ministry is happy to support and able to provide the courses needed for this minor.

Rodney

--

Rodney Ashlock, Ph.D.
Chair, DBMM
Abilene Christian University
(325)674-3740
ashlockr@acu.edu

ABILENE CHRISTIAN UNIVERSITY

Educating Students for Christian Service and Leadership Throughout the World

Abilene, Texas 79699 • www.acu.edu • 325-674-2000



October 21, 2020

To Whom It May Concern:

The Department of Chemistry and Biochemistry fully supports the Health Humanities minor. This minor will be a benefit to our students and ACU.

A handwritten signature in black ink, appearing to read 'Autumn Sutherlin'.

Autumn Sutherlin, Ph.D.
Chair and Professor
Department of Chemistry and Biochemistry
Abilene Christian University

Diana,

I believe that all of the courses you have listed in your minor from both communication and sociology would be a good fit, with the exception of COMM 241. That course, interpersonal communication, would be useful for medical professionals as it would help develop skills in relationship development. However, it doesn't really fit the category of cross-cultural or diversity. Also, SOCI 442's name has changed to Race and Racisms. Please let me know if I can be of further assistance.

Blessings,
Lynette

--

Lynette Sharp Penya, Ph.D.
Professor of Communication
Chair, Department of Communication & Sociology
Abilene Christian University
ACU Box 28156
Abilene, TX 79699-28156
Office: 325-674-2136
Email: penyal@acu.edu

Diana Flanagan <dlf09b@acu.edu>

Mon, Oct 5, 9:22
AM

to Lynette

Lynette,

Thank you for your feedback! If I make the changes that you recommended to the proposal, would you support the addition of a Health Humanities Minor to the ACU Catalog?

Thank you for your consideration.
Diana Flanagan

Lynette Sharp Penya

Mon, Oct 5, 9:27
AM

to me

Yes, I support adding these courses to the proposed minor.

ABILENE CHRISTIAN UNIVERSITY

Educating Students for Christian Service and Leadership Throughout the World

Abilene, Texas 79699 • www.acu.edu • 325-674-2000



Dr. Jennifer R. Huddleston
Associate Professor and Department Chair
Department of Biology
Abilene Christian University
ACU Box 27868
Abilene, Texas 79699-7868
jennifer.huddleston@acu.edu

October 9, 2020

Dear Academic Councils, Deans, and Provost:

I would like to express my strong support for the Health Humanities Minor proposed by Dr. Diana Flanagan and Dr. Cynthia Powell. This is a minor that is much needed to support our pre-health professions students. I see this as something that is greatly needed at ACU in order to make this already strong pre-health program run more efficiently and be more meaningful and structured for the students.

Sincerely,

Jennifer Huddleston, Ph.D.

Dear Diana,

History and Global Studies is happy to support the creation of the interdisciplinary Health Humanities minor and to see HIST 131, HIST 250, HIST 455, GLST 120, and GEOG 354 included as menu options. You might also consider including the relatively new course HIST 334: Historical Perspectives on Gender and Sexualities.

This looks like a very helpful addition to our curriculum for a number of students; I'm glad you all are doing this.

best,
Kelly

--

Dr. Kelly Elliott
Associate Professor
Department Chair, History and Global Studies
Abilene Christian University

ABILENE CHRISTIAN UNIVERSITY

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College of Business Administration

140 Mabey Business Building, ACU Box 29300, Abilene, Texas 79699-9300
325-674-2245 • Fax 325-674-2564



Katie Wick, Ph.D.

Associate Professor of Economics

Chair, Dept. of Management Sciences

(325) 674-3790

katie.wick@acu.edu | acu.edu

October 19, 2020

RE: Health Humanities Minor Proposal

To whom it may concern:

I would like to express my support for the Health Humanities Minor proposed by Dr. Diana Flanagan and Dr. Cynthia Powell. This is a much-needed minor to support our pre-health professions students. We in management science are happy to have the opportunity to support this new minor.

Best,

Educating Students for Christian Service and Leadership Throughout the World

Department of Marriage and Family Studies
ACU Box 29444, Abilene, Texas 79699-9444
325-674-3778 • MFI Clinic 325-674-3724 • acu.edu/mft



October 6, 2020

Diana L. Flanagan, Ph.D.
ACU Box 27868
Abilene, TX 796997868

Dear Dr. Flanagan,

I am writing to offer my support of the Health Humanities minor. The minor appears to fit with the mission of ACU and the Department of Marriage and Family Studies in which FAM 362 is housed. Moreover, the minor seems to provide essential critical thinking and moral reasoning skills to students pursuing health-related fields. It has the full support of the Department.

Sincerely,

A handwritten signature in cursive script that reads 'Lisa Merchant'.

Lisa V. Merchant, PhD, LMFT
Department Chair
Marriage and Family Studies

Richard Beck Jr.

9:58 AM (32 minutes
ago)

to me

To the ACU Academic Counsels and ACU Administration,
The Department of Psychology supports the Health
Humanities Minor.
For the Department of Psychology,
Richard Beck, Chair

--

Richard Beck, PhD
Abilene Christian University
ACU Box 28011 Abilene, TX 79699
beckr@acu.edu

ABILENE CHRISTIAN UNIVERSITY

LIBRARY

MEMORANDUM

DATE: October 7, 2020
TO: Dr. Diana Flanagan
CC: Dr. Cynthia Powell
FROM: Mark McCallon, Associate Dean for Library Information Services
RE: New Application for Minor in Health Humanities

The Library has examined the application for the new minor. Since there are no new courses associated with the minor, the Library can support the curriculum's proposed minor. As students prepare for the CASPer and the reading passages in the Critical Analytics and Reasoning Section of the MCAT, it may be useful for the students to have up-to-date books in the health-related humanities that may not be supplied in the courses in their minor. Please see our analysis of Library holdings below. We hope you will urge your students to utilize the Library's collections to improve their professionalism, empathy, and critical thinking skills.

An analysis of book holdings was completed utilizing the Library's online catalog, compared with selected current Texas universities from the list above offering minors in health humanities. Because the Library needs to maintain a current collection of materials in this subject field, the analysis was conducted on publication dates for print materials in the call number ranges for the subjects of Medical Philosophy and Medical Ethics. Age of collection is a quantitative measure that we typically use to determine where gaps are in our collection development and where we need to focus our purchases. Our comparative analysis with peer institutions listed in the course application is below:

Subjects: Medical Ethics/Bioethics and Medical Philosophy:

Compared Institutions: Schreiner University, UT-Dallas, Rice, UTRGV,

Analysis of Book Collection for ACU and Comparison Institutions

Publication Year	ACU	Comparison Group
2020	0	0
2019	2	15

2018	1	17
2017	0	11
2016	0	12
2015	0	32
2010-2014	8	154
Pre-2010	172	1,214

While we have electronic books as part of our aggregated databases, we do not have any control over what the vendor selects for the databases that may or may not help the students in this particular program of study. Thus we rely on faculty input and to select relevant books and ebooks for our collections. We would ask that the faculty help us update the collection of materials in these subject areas. Craig Churchill, Theological Librarian, has prepared a list of potential books for the Library to consider for purchase to support students in the minor. The document can be found here:

Health Humanities Potential Library Acquisitions

https://docs.google.com/document/d/1QM2xs4HnJSF_Q0vUrhoTnSYWfqR50PzGjBaoGsbHA6w/edit?usp=sharing

Other potential purchases for consideration that we have extracted from our collection development database can be found here:

Medical Ethics – Recommended and Essential

https://drive.google.com/file/d/1TldIo0gheTC9rO2plPYKhFM1iB_bNg-/view?usp=sharing

Abilene Christian University
College of Arts and Sciences
Box 29210
Abilene, Texas 79699



To: Members of Academic Councils

From: Greg Straughn, Dean, College of Arts and Sciences

A handwritten signature in black ink, appearing to read 'Greg Straughn', written in a cursive style.

Date: October 21, 2020

Re: Memo of Support – Health Humanities Minor

This message acknowledges the support of the College of Arts and Sciences for the interdisciplinary Health Humanities Minor as proposed by Drs. Diana Flanagan and Cynthia Powell.

As this minor gathers together existing courses from a variety of programs, it requires no new classes to be developed. Thus, no additional teaching load is needed in the form of additional faculty. Students would choose from a newly-created menu of courses to satisfy the requirements of the minor.

This is a very efficient program that well supports a group of high-achieving students. I am grateful for the hard work that has gone into the creation of this minor and am happy to give it my full support and the support of the College of Arts and Sciences.