

Approval Chart for Curriculum Changes

A = Approve I = Information Item¹ R = Advise & Respond²

Course Number _____ or Degree Plan(s) _____

BA-ENGL

State the requested change and reason. A memo may be attached if more space is necessary.

** See attached memo concerning:*

- # of hours correction*
- 461 to menu*
- Experiential Learning requirement*

Circle the number that corresponds to the requested change. Degree plan changes are on the second page.

Change to a Course		COUNCIL ³						
		Dept./School	College Academic	Deans	TEC	UGEC	UUAC	GRAD
1.	Title (description unchanged)	A	A	A			I	I
2.	Description (not affecting content)	A	A	A			I	I
3.	Course term(s)	A	I	A			I	I
4.	Content (substantive change)	A	A	A			I	A
5.	Number of hours (lecture, lab, contact)	A	A	A			A	A
6.	Course number within the hundred	A	A	I			I	I
7.	Course number beyond the hundred	A	A	A			A	A
8.	Prerequisites	A	A	A			I	I
9.	Course fee(s)	A	-	A			-	A
10.	From U to G or G to U	A	A	A			A	A
11.	Cross list with another department: U or G level	A	A	A			A	A
12.	Department of record	A	A	A			A	A
13.	Open or close a course	A	A	A			A	A
14.	New course — See website for application and process. This change includes combining or splitting a course(s).	A	A	A			A	A

Note: When an academic unit does not have a council, the UGEC and/or UUAC will serve as its academic council, depending on the nature of the issue.

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		COUNCIL ³								Board of Trustees		
	Change to a Degree Plan	Dept./School	College Academic	Deans	TEC	UGEC	UUAC	GRAD	Provost	Faculty	President	
1.	University Requirements — Change in approved course content ⁶	A	A	A		A			A	--	A	--
2.	University Requirements — Add or drop a required course from the University Requirements chart ⁶	A	A	A		A			A	A	A	--
3.	University Requirements — Add or drop a course from a menu within the University Requirements ⁶	A	--	--		A			A	--	A	--
4.	University Requirements — Change hours within a menu on the University Requirements chart ⁶	A	A	A		A			A	A	A	--
5.	Major — Revision of major ^{4,5}	A	A	A		A			A	--	A	--
6.	Major — Adopt or change admission requirements	A	A	A		A			A	--	A	--
7.	Major — Add ^{4,5}	A	A	A		A			A	A	A	I
8.	Major — Discontinue (proposed by the department or college)	A	A	A		A			A	A	A	I
9.	Major — Discontinue (proposed by the Provost)	See below.										
10.	GPA — Revise major or cumulative requirement	A	A	A		A			A	A	A	--
11.	Minor — Revise course selection	A	A	A		I			I	--	I	--
12.	Minor — Add	A	A	A		A			A	--	A	--
13.	Minor — Discontinue (proposed by the department or college)	A	A	A		A			A	--	A	--
14.	Minor — Discontinue (proposed by the Provost)	See below.										
15.	Degree — Add	A	A	A		A			A	A	A	I
16.	Degree — Discontinue (proposed by the department or college)	A	A	A		A			A	A	A	I
17.	Degree — Discontinue (proposed by the Provost)	See below.										
18.	Any change to a graduate degree program	A	A	A		A			A	--	A	--

		COUNCIL ³								Board of Trustees
Provost-Proposed Change		Provost	Department	Dean	TEC	UUAC	Graduate	Faculty	President	
1.	Major/Graduate Program — Discontinue (proposed by the Provost)	A	R	R		A		A	A	I
2.	Minor — Discontinue (proposed by the Provost)	A	R	R		A		--	A	--
3.	Degree — Discontinue (proposed by the Provost)	A	R	R		A		A	A	I

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COUNCIL ³										
	Change to the Catalog Information	Dept./School	College Academic	Deans	UGEC	UUAC	GRAD	Provost	Faculty	President
1.	General requirements for graduation including course requirements that are common to all majors for all degrees ⁷	--	--	--		A		A	A	A
2.	Admission requirements	--	--	--		A		A	A	A
3.	Policies governing academic probation and suspension	--	--	--		A		A	A	A
4.	Requirements for graduating with honors	--	--	--		A		A	A	A

¹ Councils may request additional information about "Information" items. These items are approved as "Consent Agenda."

² The Dean and Department should respond to the Provost's recommendation to close a program in writing. Advise & Respond (R) requires that the voting body should receive the written responses at least one week prior to the vote.

³ All courses that meet University Requirements for general education must go through UGEC. Courses or degrees offered only to students seeking teacher certification must go through the Teacher Education Council. All undergraduate changes must go before the UUAC. All graduate degree plan changes must go through the Graduate Council.

⁴ A minimum of 30 hours is required for a major. A maximum is specified for each degree (e.g., BA, BS). The university minimum for elective hours is 6, unless the requirements of external accrediting bodies make it impossible.

⁵ Program or course changes that apply to any major that includes Teacher Certification will be reviewed by the college, the Teacher Education Council (TEC), and then the UUAC.

⁶ Courses that satisfy ACU's University Requirements (General Education) will normally have lower-level numbering, be free of prerequisites and co-requisites, appeal to more than one or two majors, and "not narrowly focus on those skills, techniques, and procedures specific to a particular occupation or profession" (SACS 2.7.3). Departments may request exceptions to the first three criteria.

⁷ The UUAC approved the clarification that "general requirements for graduation" means the enumerated items in the "General Requirements for Bachelor's Degrees" section of the catalog.

Revised 8-26-19

Curriculum/Catalog Changes Signature Page

Department/School Chair(s)	
<i>Michelle Delony</i>	
Signature	Approval date
Signature	Approval date

College Academic Council(s)	
<i>Jonathan Camp</i>	
Jonathan Camp (Mar 23, 2021 11:13 CDT)	
Signature	Approval date
Signature	Approval date

Dean(s)	
<i>Gregory Hight</i>	
Signature	Approval date
Signature	Approval date

Teacher Education Council	
Chair's signature	Approval date

General Education Council	
Chair's signature	Approval date

Undergraduate Academic Council	
Chair's signature	Approval date

Graduate Council	
Chair's signature	Approval date

Provost	
Signature	Approval date

Faculty	
Chair of faculty senate	Approval date

President	
Signature	Approval date

Changes to the ENGL Major Spring 2021

Change #1: Number hours in the Literature and Film Menu

- Currently, the catalog has “18 hours” listed as the requirement for the Literature and Film portion of the degree plan. That number should be 15. To put it simply: We did the math wrong.
- This will change the total number from 45 to 42, although the extra sophomore literature requirement will actually keep the effective number at 45. Electives will increase from 18 to 21.

Change #2: Inclusion of 461 in the “Writing, Rhetoric, and Language Selections” Menu

- We recently got a new course—ENGL461—through councils, but we forgot to include a menu designation for the course. It needs to be included in the “Writing, Rhetoric, and Language” menu.

Change #3: Experiential Learning Requirement

- Based on the work of our Language and Literature Experiential Learning Develop Program Fellows (ELDP) and on the recommendation of the Language and Literature faculty, we have decided to add an Experiential Learning requirement to the ENGL degree.
- This requirement does not add hours to the degree. Instead, it requires students to take one class designated as an EL option.
- These EL options are listed at the end of the attached document and are as follows:
 - o ENGL 285: Environmental Literature
 - o ENGL410: Language and Literature Internship
 - o ENGL461: Archival Research for English Studies
- The fourth option to complete the EL requirement is any Study Abroad experience, including both long-semester and summer options.
- The attached printout of the ENGL degree plan includes wording about the EL requirement. This wording was developed by Eric Gumm, and the Registrar’s Office was integral in our articulation of the logistics of the requirement.

*A quick note: With this EL requirement in place, we expect more ENGL courses—current and new—to include experiential learning elements, thus resulting in more courses in the EL options.

Abilene Christian University

2020-2021 Catalog

English, BA (ENGL)

University Requirements

Please see the [University Requirements](#) section of this catalog.

Major Requirements

- [ENGL 301 - Introduction to English Studies](#) Credit Hours: 3
- [ENGL 311 - Literary Theory and Criticism](#) Credit Hours: 3
- [ENGL 325 - Advanced Composition](#) Credit Hours: 3 (writing-intensive course)
- [ENGL 483 - Shakespeare](#) Credit Hours: 3
- [ENGL 499 - Studies in World Literature](#) Credit Hours: 3

Total: 15 Credit Hours

Writing, Rhetoric, and Language Selections

Choose 12 hours from:

- [ENGL 320 - Creative Nonfiction Workshop](#) Credit Hours: 3
- [ENGL 321 - Screenwriting](#) Credit Hours: 3
- [ENGL 322 - Fiction Workshop](#) Credit Hours: 3
- [ENGL 323 - Poetry Workshop](#) Credit Hours: 3
- [ENGL 324 - Play Writing Workshop](#) Credit Hours: 3
- [ENGL 326 - Business and Professional Writing](#) Credit Hours: 3
- [ENGL 327 - Scientific and Technical Writing](#) Credit Hours: 3
- [ENGL 328 - Social Justice: A Rhetoric](#) Credit Hours: 3
- [ENGL 329 - Rhetoric as Written Discourse](#) Credit Hours: 3
- [ENGL 330 - Advanced English Grammar](#) Credit Hours: 3
- [ENGL 331 - Narrative for Film and New Media](#) Credit Hours: 3
- [ENGL 410 - Language and Literature Internship](#) Credit Hours: 3
- [ENGL 432 - Introduction to Linguistics](#) Credit Hours: 3
- [ENGL 441 - Topics in Literary Criticism and Bibliography](#) Credit Hours: 3
- [ENGL 443 - Topics in the English Language](#) Credit Hours: 3

★ ADD

ENGL 461: Archival
Research for English
Studies

to this ~~area~~ menu.

- ENGL 473 - Rhetoric and Belief Credit Hours: 3

Total: 12 Credit Hours

Literature and Film Selections

Choose 18 hours from:

15

- ENGL 332 - Introduction to Film Studies Credit Hours: 3
- ENGL 333 - Studies in World Cinema Credit Hours: 3
- ENGL 351 - Literature for Young Adults Credit Hours: 3
- ENGL 362 - American Literature Before 1860 Credit Hours: 3
- ENGL 363 - American Literature After 1860 Credit Hours: 3
- ENGL 376 - Fiction Credit Hours: 3
- ENGL 377 - Drama Credit Hours: 3
- ENGL 378 - Poetry Credit Hours: 3
- ENGL 380 - Interactive Narratives Credit Hours: 3
- ENGL 446 - Topics in American Literature Credit Hours: 3
- ENGL 447 - Topics in General Literature Credit Hours: 3
- ENGL 448 - Topics in British Literature Before 1700 Credit Hours: 3
- ENGL 449 - Topics in British Literature After 1700 Credit Hours: 3
- ENGL 459 - English for Secondary Teachers Credit Hours: 3
- ENGL 464 - American Novel Credit Hours: 3
- ENGL 470 - Multicultural Literature Credit Hours: 3
- ENGL 471 - Literature and Belief Credit Hours: 3
- ENGL 472 - Film and Belief Credit Hours: 3
- ENGL 481 - Medieval British Literature Credit Hours: 3
- ENGL 484 - Seventeenth-Century British Literature Credit Hours: 3
- ENGL 495 - Eighteenth-Century British Literature Credit Hours: 3
- ENGL 496 - Nineteenth-Century British Literature Credit Hours: 3
- ENGL 497 - Twentieth-Century British Literature Credit Hours: 3

Total: 18 Credit Hours

15

***Insert Experiential Learning requirement here - see text at bottom of the document

Total: 45 Credit Hours

Supplement for Major

Literature

- Sophomore Literature (ENGL 200-299) Credit Hours: 3

Foreign Language

- FLLA 221 - Intermediate Latin I Credit Hours: 3
- FLLA 222 - Intermediate Latin II Credit Hours: 3

or

- FREN 221 - Intermediate French I Credit Hours: 3
- FREN 222 - Intermediate French II Credit Hours: 3
- or
- GER 221 - Intermediate German I Credit Hours: 3
- GER 222 - Intermediate German II Credit Hours: 3
- or
- SPAN 221 - Intermediate Spanish I Credit Hours: 3
- SPAN 222 - Intermediate Spanish II Credit Hours: 3

Total: 9 Credit Hours

Electives

Minimum ~~18~~ 21 Credit Hours

Total Major Hours: 72

Other Graduation Requirements

Minimum GPA in major: 2.25

Minimum GPA for graduation: 2.00

Minimum advanced hours: 33

Minimum total hours: 128

*Courses numbered 0** do not count in minimum hours required for degree.*

To be inserted above at the ***

Experiential Learning

Students are required to complete an experiential learning component. Choose one option from the list below:

- ENGL 285 - Environmental Literature Credit Hours: 3*
- ENGL 410 - Language and Literature Internship Credit Hours: 3*
- ENGL 461 - Archival Research for English Studies Credit Hours: 3*
- ACU Study Abroad Experience One or more courses in a ACU Study Abroad Program (see email)

*Hours fulfill major requirements above and are not counted a second time for this requirement.

Total: 0 Credit Hours



Karen Witemeyer <kmw03d@acu.edu>

Re: ENGL experiential learning requirement

1 message

Jessica Smith <jes98k@acu.edu>

Wed, Apr 21, 2021 at 1:42 PM

To: Jonathan Camp <jwc03b@acu.edu>

Cc: Todd Womble <mtw04b@acu.edu>, Mikee Delony <mx06b@acu.edu>, Shelly Sanders <mrw95v@acu.edu>, Karen Witemeyer <kmw03d@acu.edu>

Great! Karen, will you please mark out the old language on the proposal and update it to what's reflected here? You could add a note there to "see email" and attach this email thread to the proposal so that we have clear history of the revision. Thanks! -j

Jessica Smith, Ph.D.
Associate Provost for Curriculum and Assessment
Abilene Christian University
325-674-2024

On Tue, Apr 20, 2021 at 9:03 AM Jonathan Camp <jwc03b@acu.edu> wrote:

Yes, this clarified wording seems to be the intent of the requirement, and we certainly want something that is easier to implement and track.

On Tue, Apr 20, 2021 at 8:48 AM Todd Womble <mtw04b@acu.edu> wrote:

Jessica,

Thanks for sending such a detailed and clear explanation. That change makes sense to me, and I think I can fairly speak for my colleagues when I say that your new wording better enacts the change we're going for. I'll let Mikee and Shelly respond if they have anything else to offer, but I see no problem with your new wording.

Best,
Todd

On Tue, Apr 20, 2021 at 7:17 AM Jessica Smith <jes98k@acu.edu> wrote:

Hi, Mikee, Todd, and Shelly —

Please feel free to bring other faculty into the conversation as necessary, but I thought this would be a good starting group for a question about the English major requirements.

I have reviewed the proposal to update the ENGL program, and the Experiential Learning menu that you're inserting currently says:

Students are required to complete an experiential learning component. Choose one option from the list below:

- ENGL 285
- ENGL 410
- ENGL 461
- ACU Study Abroad Experience

We can consider this as a curricular requirement since a student can't go on an ACU Study Abroad trip without taking at least one course. In order to clarify the nature of this requirement and make it easier to talk about the outcomes of the menu, would you consider the change below?

Students are required to complete an experiential learning component. Choose one course from the list below:

- ENGL 285
- ENGL 410
- ENGL 461
- One or more courses in an ACU Study Abroad program

From a practical standpoint, tracking the requirement presented this way will be a little easier, too. Your department staff will need to manually track student participation in Study Abroad closely and have regular communication with the registrar's office so that students who have studied abroad are able to see their degree progress before they're waiting to be cleared for graduation. With the requirement clearly stated as a class, though, the registrar's office can write into the degree audit the courses that are always offered in our long-semester Study Abroad trips, which will automate the satisfaction of this requirement for these students. You will need to write substitutions for students who participate in short-term Study Abroad trips.

Let me know what you think. Thank you! -j

Jessica Smith, Ph.D.
Associate Provost for Curriculum and Assessment
Abilene Christian University
325-674-2024

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Jonathan W. Camp, PhD
Abilene Christian University
Associate Dean, College of Arts & Sciences